



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes September 17, 2026 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Ellen Vomacka
Councilmember Chris D'Ambro
Councilmember Jennifer Weaver
Councilmember Williams

Also Present: Danielle Cowin, Town Clerk
Bill Doughty, Superintendent of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused:

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember Williams and seconded by Councilmember D'Ambro to adopt the minutes of August 20, 2026.

Motion carried.

Agenda Items: PUBLIC HEARINGS/LOCAL LAWS/TOPICS FOR DISCUSSION

6:00 PM – EDPL Public Hearing for Water District #6 Improvement Project

The Town needs to acquire easements for this project. Graves Road is a user road; however, homeowners own to the center of road.

The Water District 6 Improvement Project consists of three phases:

- (1) the installation of a booster pump station on Cordero Boulevard
- (2) the installation of a loop for water circulation purposes for Graves Road
- (3) the replacement of water main in the Riverside area of Town

Town Board declares that, based on the Environmental Record which has been prepared, the Project will not result in any significant adverse impacts on the environment and that a Negative Declaration under SEQR is therefore issued for all three phases of this project. There being no comments, the public hearing closed at 6:45pm

Spectrum Public Hearing

The Spectrum franchise agreement was opened and then closed as it needs to be resubmitted to the newspaper stating that is available to review during regular business hours.

Winding Brooke PDD Amendment Presentation

Mike Robertson from Lansing Engineering was presented a presentation for Amedore homes on a PDD amendment. They are requesting to change the commercial lots out front to family residential homes. The town board is referring them to the Planning Board for further review.

Supervisor Kinowski questioned where would the storm water go since children play in the nearby woods in the backyards.

Highway Superintendent questioned if the roads will be private or dedicated to the Town? Mike will look into it and reply with answers to both questions.

Resolution No. 63 (TABLED) Appointing New Planning Board Member

This resolution was motioned by Councilmember Vomacka and seconded by Councilmember Weaver to remove from table and open for discussion.

Councilmember Weaver questioned who will be the primary member? Councilmember D'Ambro and Vomacka shared their thoughts that they chose the right person and to let the Planning Board determine the alternatives and their roles. Councilmember Williams noted that an alternate member cannot vote unless they are seated.

A motion by Councilmember Vomacka and seconded by Councilmember D'Ambro to accept the amendments on Resolution No. 63 of 2026.

Motion carried.

Resolution 66	Consider Renewing previous Neg Dec for WD 6 EDPL Project
Resolution 67	Schedule New Public Hearing for Spectrum Contract
Resolution 68	Approve the Submission of Court Grant Application
Resolution 69	Authorizing Supervisor to Sign Boiler House Lease
Resolution 70	Set Public Hearing for Tax Cap Override Local Law
Resolution 71	Referring Winding Brook PDD Amendment to Planning Board
Resolution 72	Set Public Hearing Amending Town Code §210-20 re Poultry
Resolution 73	Approve Extension Contract with County Waste
Resolution 74	Approve Budget Transfers and Adjustments
Resolution 75	Approve Contribution to Saratoga Plan for Gonzalez Farm

Motion to dispense with reading of Resolutions 66-75.

Motion by Councilmember Vomacka seconded by Councilmember Weaver.

Motion carried.

Resolution No. 66

Renewing SEQRA Determinations for Water District #6 Improvement Project

WHEREAS, the Water District 6 ("WD6") Improvement Project consists of three phases:

- (4) the installation of a booster pump station on Cordero Boulevard
- (5) the installation of a loop for water circulation purposes for Graves Road
- (6) the replacement of water main in the Riverside area of Town; and

WHEREAS, in accordance with the New York State Environmental Quality Review regulations (SEQR), a Full Part 1 Environmental Assessment Form (EAF) was prepared for the proposed action which provides a comprehensive evaluation of the possible environmental impacts of the proposed Action; and

WHEREAS, the Town of Stillwater Town Board reviewed the Part I Full EAF and determined the project to be an Unlisted Action, circulated the Part 1 EAF to Involved Agencies; and there were no objections from Involved Agencies to the Town of Stillwater Town Board acting as the SEQR Lead Agency; and

WHEREAS, the Part I Full EAF and comments from Involved Agencies informed the Town of Stillwater Town Board during the preparation of the Parts 2 and 3 Full EAF; and

WHEREAS, the Town of Stillwater Town Board is committed to continuing to work with local, State, and Federal agencies until all necessary permits and approvals have been obtained; and

WHEREAS, a Full Environmental Assessment Form (“FEAF”) is contained in Labella’s Amended Plan and Report dated March 5, 2026 and was presented as part of the public hearings on March 5, 2026 and on September 17, 2026, and recommends that the Supply (Booster Pump) and Circulation (Loop) Projects should be classified as Unlisted Actions in accordance with SEQR and 6NYCRR Part 617 and that the Water Line Replacement Project near Riverside should be classified as a Type II action under SEQR at this time, as it is a replacement of the water infrastructure in its general and existing location; and

WHEREAS, a public hearing was conducted on January 22, 2026 (continued through March 5, 2026) and on September 17, 2026; and

WHEREAS, the Town of Stillwater Town Board, serving as the SEQR Lead Agency, desires to make its determinations of significance in accordance with the SEQR regulations at 6 NYCRR §617.7 and 617.5.

NOW, THEREFORE, BE IT

RESOLVED, that having considered the FEAF, the comments from the public, the contents of Labella’s Amended Plan and Report dated March 5, 2026, and also the factors contained in 6 NYCRR 617.7, the Town Board hereby classifies the Supply (Booster Pump) and Circulation (Loop) Projects as Unlisted Actions in accordance with SEQR and 6NYCRR Part 617, and be it further

RESOLVED, that having considered the FEAF, the comments from the public, the contents of Labella’s Amended Plan and Report dated March 5, 2026, and also the factors contained in 6 NYCRR 617.5, the Town Board hereby classifies the Water Line Replacement Project near Riverside as a Type II action under SEQR, not requiring any further SEQRA review at this time, as it is a replacement of the water infrastructure in its general and existing location; and be it further

RESOLVED, that the Town of Stillwater Town Board declares that, based on

the Environmental Record which has been prepared, the Project will not result in any significant adverse impacts on the environment and that a Negative Declaration under SEQR is therefore issued for all three phases of this project.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 66 of 2026.

A roll call vote was taken on Resolution No. 66 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 66 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted Resolution No. 67 on September 17, 2026.

Resolution No. 67

A Resolution Setting Another Public Hearing to Consider a Spectrum Franchise Agreement

WHEREAS, there have been substantial discussions between Town and Spectrum representatives about the terms of a renewed Franchise Agreement; and

WHEREAS, the Town Board wishes to consider for adoption the attached proposed Franchise Agreement and a public hearing is necessary to do so.

NOW, THEREFORE, BE IT

RESOLVED, that a copy of the Franchise Agreement has been, is and will be available for public inspection at the Town Clerk's Office, 881 Hudson Avenue, Stillwater, NY 12170, Monday – Wednesday: 8:00am – 3:00pm, Thursday: 8:00am – 6:00pm and Friday: 8:00am – 12:00pm; and be it further

RESOLVED, that an additional public hearing is hereby set for 7:00 PM on November 5, 2026 at Stillwater Town Hall, 881 Hudson Avenue, Stillwater, NY to receive public comment concerning the proposed Spectrum Franchise Agreement, attached hereto, containing negotiated terms between the Town on behalf of its residents and Spectrum for cable services in town.

RESOLVED, that the Town Clerk is requested to publish appropriate notice of the public hearing.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 67 of 2026.

A roll call was taken on Resolution No. 67 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 67 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 68

A Resolution to Authorize the Town Court to Apply for Funding

WHEREAS, the Town Court has requested authorization to apply for funding from the Justice Court Assistance Program (“JCAP”); and

WHEREAS, authorization from the Town Board is required to complete the Court’s application for submission prior to October 10, 2026.

NOW, THEREFORE, BE IT

RESOLVED, that the Board of the Town of Stillwater authorizes the Stillwater Town Court to apply for a JCAP grant in the 2026-2027 grant cycle up to \$30,000.00.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 68 of 2026.

A roll call vote was taken on Resolution No. 68 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 68 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026

Resolution No. 69

A Resolution Authorizing the Supervisor to Enter into a Lease for the Boiler House

WHEREAS, DeCrescente Distributing Company (“DDC”) desires to lease the Town-owned Boiler House property that is subject to a NYSDEC Restrictive Covenant in order to park some of their trucks there; and

WHEREAS, the Town Board has determined that leasing the property to DDC is of benefit to the residents of the Town of Stillwater; and

WHEREAS, the Town Board has reviewed the proposed Lease and approves of its execution.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign the attached Lease with the DeCrescente Distributing Company for the rental of the Boiler House property; and be it further

RESOLVED, that this resolution is subject to a permissive referendum pursuant to New York Town Law §64(2), and the Town Clerk is requested to publish Notice of its adoption.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 69 of 2026.

A roll call vote was taken on Resolution No. 69 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 69 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 70

A Resolution Setting a Public Hearing Regarding Local Law No. 5 of 2026

A Local Law to Override the Property Tax Cap For the 2027 Budget

WHEREAS, effective in 2012, local governments are subject to a tax levy limitation as a result of the New York State Property Tax Cap Legislation set forth in General Municipal Law Article 2, §3-c; and

WHEREAS, there is a provision within the legislation that requires the Town to pass a local law by a 60% majority vote that states that it wishes to override said tax cap limit if the tax levy limit established by the preliminary budget will exceed the tax cap limit; and

WHEREAS, Paragraph 5 of §3-c of Article 2 of the General Municipal Law reads in full: “A local government may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year, not including any levy necessary to support the expenditures pursuant to subparagraphs (i) through (iv) of paragraph g of subdivision two of this section, only if the governing body of such local government first enacts, by a vote of sixty percent of the total voting power of such body, a local law to override such limit for such coming fiscal year only, or in the case of a district or fire district, a resolution, approved by a vote of sixty percent of the total voting power of such body, to override such limit for such coming fiscal year only.” And

WHEREAS, Supervisor Kinowski has recommended that a Public Hearing be set for taking public input on the proposed Local Law to Override the Property Tax Cap because it may be needed to exceed the tax cap of approximately two percent (2%) for the 2027 Budget.

NOW, THEREFORE BE IT

RESOLVED, that a public hearing is hereby scheduled for November 5, 2026 at 7:00 p.m. at Town Hall 881 Hudson Avenue, Stillwater, New York, to receive comments from the public regarding the attached Local Law No. 5 to Override the Tax Cap; and be it further

RESOLVED, that Town Clerk is hereby requested to publish appropriate notice of the public hearing a minimum of five (5) days prior to the Public Hearing.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to approve Resolution No. 70 of 2026.

A roll call was taken on Resolution No. 70 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 70 of 2026 was approved at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 71

A Resolution Referring the Winding Brook PDD Amendment to the Planning Board for its Review and Advisory Recommendation

WHEREAS, Amedore Homes has submitted an application to the Town to amend the Winding Brook Planned Development District ("PDD") and presented the Project to the Town Board on September 17, 2026; and

WHEREAS, the application is being processed under Local Law No. 4 of 2022, which provides for the Town Board, in its discretion, to refer the project to the Town's Planning Board for its review and advisory report, if desired.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby opts to refer the Winding Brook PDD Amendment application to the Town Planning Board for its review and advisory recommendation in accordance with the procedure set forth in Section 210-19C of the Town Code.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 71 of 2026.

A roll call was taken on Resolution No. 71 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	RECUSED
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 71 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 72

A Resolution Setting a Public Hearing to Consider Local Law No. 4 of 2026 Amending the Town Code Regarding Livestock

WHEREAS, §210-120 of the Town Code provides that no more than six hens may be kept on five acres of property for noncommercial purposes in certain districts; and

WHEREAS, the Town Board wishes to consider for adoption an amendment to the Town Code regarding the minimum property size for keeping hens.

NOW, THEREFORE, BE IT

RESOLVED, that a public hearing is hereby set for 7:05 PM on November 5, 2026 at Town Hall, 881 Hudson Avenue, Stillwater, NY to receive public comment concerning the proposed Local Law 4 of 2026, attached hereto, proposing to reduce the minimum lot size for keeping hens to one acre; and be it further

RESOLVED, that the Town Clerk is requested to publish appropriate notice of the public hearing.

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 72 of 2026.

A roll call was taken on Resolution No. 72 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 72 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 73

A Resolution Authorizing the Supervisor to Extend an Agreement with County Waste

WHEREAS County Waste has proposed to provide trash and recycling removal services at Town Hall, the Police Dept/Highway Garage, Browns Beach and at the Public Safety Building in accordance with the accompanying Agreement; and

WHEREAS, an extension of the existing Agreement is needed to cover the period of August 1, 2026 through December 31, 2026.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor to sign an Agreement with County Waste and Recycling Service, Inc. to provide trash and recycling removal services at Town Hall, the Police Dept/Highway Garage, Browns Beach and at the Public Safety Building in accordance with the accompanying Agreement.

A motion was made by Councilmember Vomacka, seconded by Councilmember Weaver, to approve Resolution No. 73 of 2026 and a roll call vote was taken as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 73 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Resolution No. 74

A Resolution Authorizing Budget Transfers And Adjustments

WHEREAS, the Town’s Director of Fiscal Management has recommended that the following budget transfers and adjustment be accomplished:

BUDGET ADJUSTMENTS TRANSFER	2026		
B7140.2	Parks Contractual	Budget Increase	10,000.00
B-599	Fund Balance	Budget Increase	10,000.00

A motion by Councilmember Vomacka, seconded by Councilmember Weaver, to adopt Resolution No. 74 of 2026.

A roll call was taken on Resolution No. 74 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 74 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026

Resolution No. 75

Providing Funds In Support Of Saratoga Plan’s Purchase Of The Gonzalez Farm

WHEREAS, Kathleen A. Gonzalez, the owner of certain real property consisting of 47.10 ± acres of viable agricultural land in tax parcel 232.-1-15.1, located at 65 Durham Rd. in the Town of Stillwater, Saratoga County, New York, also known as Frank/Gonzalez Farm (the “Property”), desires to protect the Property for agricultural purposes by conveying a permanent conservation easement on the land; and,

WHEREAS, the Property is in active agricultural production and features productive soils, including 26% Prime Soils, 45% Soils of Statewide Importance and 3% Prime if Drained Soils, as defined by the Natural Resources Conservation Services; and,

WHEREAS, the Property is located within Saratoga County’s Agricultural District #1, created pursuant to Article 25-AA of the New York State Agriculture and Markets Law (the “AML”); and,

WHEREAS, Saratoga County adopted an *Agricultural and Farmland Protection Plan* in December 1997 that recommends supporting local farmland conservation projects; and,

WHEREAS, Saratoga County adopted a *Green Infrastructure Plan* in November 2006 that includes a vision for “An interconnected greenway, park, and trail system...,” “An interconnected web of functioning natural systems...,” and “Maintain[ing] a productive core of working agricultural and forestry lands...” of which this property contributes to; and,

WHEREAS, the Town of Stillwater adopted a *Farmland Protection and Green Infrastructure Plan* in December 2007 that states that the Town “seeks to preserve ... and maintain a network of multi-functional open spaces, including parks, trails, forests, farmlands, waterways, wetlands, and habitat areas.”; and,

WHEREAS, the Town of Stillwater adopted an updated *Comprehensive Plan* in March 2021, stating a goal to “Preserve and enhance the rural and historic character and small hometown feel of Stillwater”, through “Protect[ing] sensitive natural features, such as wetlands, stream corridors, steep slopes, and floodplains” and “Promot[ing] efficient, flexible, and compact development design that protects environmentally sensitive areas, conserves open space, [and] respects historic resources....”; and,

WHEREAS the Town of Stillwater adopted an *Open Space Plan* in June 2025 that details a list of seven criteria, stating “Parcels that meet more of the criteria are considered a higher priority parcel for protection for open space,” and that the Property meets five of the criteria; and,

WHEREAS, Saratoga PLAN is organized for, among other purposes, conserving real property, and is a “qualified organization” to accept, purchase, and hold conservation easements under Article 49, Title 3 of the Environmental Conservation Law of the State of New York and §170(h) of the Code of Treasury Regulation; and,

WHEREAS, Saratoga PLAN determined that accepting an easement on the Property will enhance the long-term agricultural values of the Property, promote the use of soil conservation practices, and further Saratoga PLAN’s charitable purposes of protecting the distinctive rural character of Saratoga County and its lands and waters of a significant historic and ecological value; and,

WHEREAS, Saratoga Plan has applied for a Saratoga County Farmland Protection and Open Space Grant that would fund the due diligence and most of the cost of purchasing the development rights to the Property; and,

WHEREAS, Kathleen A. Gonzalez and Saratoga PLAN agree that the purpose of the agricultural conservation easement will be to conserve viable agricultural land by preventing the conversion of the Property to non-farm uses. In achieving such prevention, the Property shall be forever reserved for continued agricultural use; and

WHEREAS, Kathleen A. Gonzalez is making a charitable donation to cover a portion of the gap in funding in order to make the conservation project viable.

NOW THEREFORE, BE IT

RESOLVED that the Town of Stillwater Town Board endorses Saratoga Plan’s purchase of development rights on the Frank/Gonzalez Farm Property, agrees that the Town will act as a pass-through entity for the funding in order for Saratoga PLAN to hold and uphold a perpetual conservation easement on the land, and hereby agrees to contribute \$30,000 to Saratoga Plan for such purposes.

A roll call was taken on Resolution No. 75 of 2026 as follows:

Supervisor Kinowski

YES

Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 75 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on September 17, 2026.

Other Business

Supervisor Kinowski shared the 100% Veterans Disability savings is up to each town to consider the deductions. Tax Assessor will provide documentation.

Councilmember Vomacka shared the Bench for Former Mayor Ernie Martin has been ordered

Councilmember Williams shared he attended the 9/11 ceremony in Mechanicville along with Chief Pecor. It was well attended and all did a great job.

Highway Superintendent Billy Doughty stated East Street was paved and the road was widened.

Town Clerk, Danielle Cowin shared the following:

Family Day was well attended and will have a post committee meeting next week to review feedback from vendors and attendees, set a date for 2026, and reserve the Legion and Bands.

- Thanked Tim and Marion Campbell for volunteering and staining the Float seats.
- Hired a deputy and will start on September 23, 2026. Part time hours.
- Asked the Town Board members to think about and decide if we want to participate in the Veterans Parade in November using our town float.
- The legion asked if the town would donate the pretzel machine to them for use of their daily operations. Town Clerk agreed along with the Board as long as we can use it for our special events and give them a 2 week notice in advance.
- Thanked Jonathan Bradley, Highway employee for pressure washing the fence outside of the Town Hall.
- Shared the Town Clerks office was extremely busy the past 2 months especially working alone in the office with Certificate of residencies, fishing/hunting licenses, marriages, dog renewals and Water District 7 and sewer billing collections.

Police Commission

See report attached.

Finance Committee

Met recently discussing variables and the 2027 Budget

Parks/Recreation Report

See report attached.

Public Input

N/A

Audited Claims

The Town Clerk presented the following monthly town clerk report (attached) and claims for the Town Board's review.

General	\$ \$42522.86
Town Outside	\$39252.64
Highway	\$ 56221.88
Water	\$ 2551.60
Lighting	\$1659.68
Trust & Agency Fund	<u>\$36207.50</u>
Total	\$ 178416.16

Motion by Councilmember D'Ambro and seconded by Councilmember Williams to pay the audited claims.

Motion carried.

Motion by Councilmember Williams and seconded by Councilmember D'Ambro to adjourn into executive session to discuss compensation program and lawsuits

Motion carried. (Note: The Town Board will or will not resume back into the regular Town Board meeting.) The Town Board went into Executive Session at 7:55pm

Respectfully submitted by,

Danielle Cowin, Town Clerk

Police Activities Report for August 2026

Stillwater Police Department Activities Report for distribution to the Town Board, the public and to be posted in The Mechanicville Express

Patrol Miles	4840
Fuel Used	447
Complaints & Request for Service	69
Domestic Complaints	4
Closed by Investigation	69
Open Cases	0
Follow Up Investigations	29
Arrests	23
Use of Force	0
Tickets Issued	63
Motor Vehicle Crashes	6
Assist Other Agencies	12
Property Checks Conducted	176

Special Events / Details	1
Meetings & Training	0
Request for Records	14
Portable Radar Unit Placement	1
Sexual Offenders Registered	4
Total Call for Services	297

Respectfully submitted,
John Nett
Police Commissioner (Signed Copy on file)

Town of Stillwater Parks & Recreation Department

Monthly Facilities and Operations Report

September 2026

Glen Hollow Park

Glen Hollow Park continues to operate smoothly. The bathrooms have been closed and locked for the season, and porta-johns have been ordered for the final month the park remains open. This was determined to be the more cost-effective option for the remainder of the season.

Ed Burmaster will continue visiting the park to remove garbage and clean the kitchen when it is rented. The porta-johns will be removed from the park by **November 1**.

Mold was recently discovered on the tennis court. Jonathon treated the entire court with a safe mold-cleaning solution and then pressure washed the surface.

Blockhouse Park

Ellen Vomacka has been working on getting Ernie Martin's memorial bench ordered and installed. This project should be completed soon.

Ellen has also finalized the installation of the bricks for our **Walkway to History**.

The Blockhouse Park bathroom will remain open for the season and will continue to be professionally cleaned twice per week through **November 1**.

Blockhouse Park has been added to our updated 2027 park pavilion rental form as a special-event option. Reservations will be available to Town residents only, must receive prior approval from Ellen Vomacka, and will be \$100 for a full-day rental from 10:00 a.m. to 7:00 p.m. This provides a clear process for accommodating appropriate special events while allowing us to maintain oversight of scheduling and use of the park.

Riverside Baseball Field

The Riverside Baseball Field is back up and running for Fall Ball.

Cambridge Court Playground

Nothing new to report at Cambridge Court this month. This park has been removed from our pavilion rental form.

Brown's Beach & Marina

Brown's Beach officially closed for the season on **September 6**.

Jonathon and the lifeguards removed the swim-area buoys, with the exception of four. Those four buoys will remain in place until the marina docks are removed. They are being left as a deterrent to boaters entering the former swimming area or attempting to dock on the beach. The bathrooms and lifeguard area have been professionally cleaned and closed for the season.

Ugly Ice Cream closed for the season on **September 8**. Ellen Vomacka will inspect the Ugly Ice Cream area to ensure that it has been properly cleaned and closed for the season.

Jonathon will also be repairing the showers at Brown's Beach before the seasonal water shutoff.

Boats must be removed from the marina docks by **October 5**. Once the boats are out, Bob and his crew will promptly begin removing the docks.

Winterization will then begin at the marina. You would think Bob might finally get a chance to relax after one long and crazy summer - **NOPE!** He has **nearly 100 boats to winterize and shrink-wrap on his own**.

One item already on my 2027 agenda: **Find Bob an apprentice!**

In preparation for the 2027 season, marina pricing has also been reviewed and adjusted. The standard slip rate will increase by \$5 per foot, from \$75 to \$80 per foot. Based on our current slip inventory, this adjustment is expected to generate approximately \$13,000 in additional marina revenue over the season. Several other marina fees have also been modestly adjusted to better reflect current operating expenses and the rising cost of materials and services.

Winterization pricing has likewise been increased slightly to account for higher supply costs and general cost-of-living increases. These updates will help keep our fee structure current while continuing to provide marina services at a reasonable cost to our boaters.

Overall Information & Actions

Water service to all parks will be shut off by **November 1**.

Krystal will finish her seasonal cleaning duties at Blockhouse Park on **November 1**.

All park rental forms and boat slip rental forms have now been updated for the 2027 season.

Copies are included with this report for review. The new forms are fillable, cleaner, and much more user-friendly, and they will be made available online before the start of the 2027 season.

I will, however, still be relying on a little old-fashioned **snail mail** for our marina contracts.

We have quite a few boaters who are not computer users and still prefer receiving and completing paper contracts, so all boaters will continue to receive a mailed copy as well.

Tiara Brown

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	20	172.31
	Marr. Lic.	Marriage Licensing Fees	4	70.00
		Sub-Total:		\$242.31
A2544			3	30.00
	Dog Licensing	Female, Spayed	25	125.00
		Female, Unspayed	4	40.00
		Male, Neutered	25	125.00
		Male, Unneutered	1	10.00
		Replacement Tags	1	3.00
	senior discount	senior discount	14	-35.00
		Sub-Total:		\$298.00
A2770	Misc Fees	Foil Requests	5	29.00
		Sub-Total:		\$29.00
B 2555	PERMIT FEES	Building Permits	14	2,828.00
		Sub-Total:		\$2,828.00
B1255	MISC. FEES	Death Transcripts	2	80.00
		Sub-Total:		\$80.00
B2110	PLAN & ZONE	Variance	1	300.00
		Sub-Total:		\$300.00
B2115	PLAN & ZONE	P H Notification-planning	2	95.88
		Sub-Total:		\$95.88
B2155	Misc Fee	Park Misc.	1	10.00
		Sub-Total:		\$10.00
B2555	Business	Bussiness	2	500.00
	Permits	Swimming Pools	2	200.00
	Septic	Septic	1	150.00
		Sub-Total:		\$850.00
Total Local Shares Remitted:				\$4,733.19
Amount paid to: NYS Ag. & Markets for spay/neuter program				65.00
Amount paid to: NYS Environmental Conservation				3,610.69
Amount paid to: State Health Dept. for Marriage Licenses				90.00
Total State, County & Local Revenues:				\$8,498.88
Total Non-Local Revenues:				\$3,765.69

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danielle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Danielle Cowin
Supervisor

17 Sep '26
Date

Danielle
Town Clerk

9-15-26
Date