



Vendor Application for Stillwater Family Day
Saturday- September 12, 2026 at the American Legion Post #490
1 American Legion Road 12pm-9pm

Business Name:		Tax ID Number:	
Contact Person:			
Address:			
City:		State:	Zip:
Day Telephone:		Evening Telephone:	
Fax:		E-Mail:	

PLEASE NOTE: The number of vendors offering duplicate items will be limited on a first come first serve basis. Please describe the items that you are selling/giving away below:

IMPORTANT:

Booth/vendor fee is calculated by booth space. You will be limited to a **single 10'x10' area for \$50.00**. Should you need an additional 10'x10' area you will be charged another \$50. **If approved** for additional space, you will be charged for the entire space. For example: A 10ft x 12ft booth will require two (2) spaces. \$50 x 2 = \$100

No vendors will be allowed to extend over two spaces.

SPECIFICATIONS:

Provide dimensions of booth (including all external fixtures, tent poles and ropes.):

Length _____ Width _____ Height _____

Are you requesting Electrical Access?
Yes or No

You must provide your own exterior lead cord.

If yes, please add \$10 to fee.

Are you requesting an Additional Space?
Yes or No

If yes, please add \$50 to fee.

Electricity and Additional Space is not guaranteed, fees for items not approved will be returned.

<p>Deadline to submit application AUGUST 28, 2026</p> <p>Make Check payable to: The Town of Stillwater</p> <p>Memo: Family Day 2026</p>	<p>OFFICE USE ONLY:</p> <p>Total Enclosed \$ _____</p> <p>Payment received on _____</p> <p>NOTES:</p>
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Depending on vendor, SETUP times may vary! Set up starts at 9am on Saturday and tear down starting at 6pm (optional) Live Bands 1-4pm and 6-9pm with other live entertainment in between, ending with Fireworks at 9pm,

Please give requested date and time of arrival: Circle: Friday or Saturday Time _____

Rules & Regulations

1. Electric access is limited and is not guaranteed. If requesting a site with electrical access, please contact **Danielle Cowin at 518-664-6148 x206 or email dcowin@townofstillwater.ny.gov**
2. Applicants must meet all electrical codes and **MUST** provide their own heavy duty grounded exterior lead cords for hook up. If it is determined at the sole discretion of the Town of Stillwater, that the applicant is using electricity for an unapproved or unsafe use, the Town of Stillwater may terminate electrical access.
3. All applicants must include a copy of their NYS Tax ID Certificate with their application and display their Tax Certificate during the festival.
4. All first time applicants must provide a photograph of their booth and products.
5. Subleasing of space is prohibited.
6. Family Day will be held in the American Legion Post #490, 1 American Lane, off of Lake Street, Stillwater. You must check in at the Family Day Committee Tent **prior** to setting up. Once checked in you may drive to your designated area to unload. No parking will be allowed in the legion fields and is to be in the designated lot **only**. The applicant is responsible for removal of trash, packing materials, boxes, etc. Do not leave valuables unattended.
7. Family Day is an event for families. The Town of Stillwater reserves the right to reject any items listed on this application or from your display, as noted in this list of prohibited items.

Prohibited items include, but are not limited to: Switch blades, blow up guns, silly string, long knives, short knives, smoke bombs, stink bombs, fireworks, stretch bottles, explosives, drug paraphernalia, lighters, tobacco products and alcoholic beverages.

If it is determined, at the sole discretion of the Town, that the applicant is not in compliance with ANY of the regulations as set forth herein or fails to remove any display crafts or items upon request by the Town, that the town considers incompatible with community or safety standards, the Town may expel the applicant from Family Day, without a refund.

Agreement:

I understand that this application is not a guarantee of festival space. By submitting this application, I hereby agree to abide by the rules and regulations governing the festival as set forth herein, and any others that may be implemented. I understand that my failure to abide by these rules may result in my expulsion from the festival this year and in the future.

Print Signature

Date

Send the completed application, all additional documents, and your check payable to:

The Town of Stillwater
PO Box 700
Stillwater, NY 12170
Attn: Town Clerks Office

For further information call the Town of Stillwater at 518-664-6148 x206