

# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION



## Town Board Meeting Minutes March 19, 2026 - 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilmember Ellen Vomacka  
Councilmember Chris D'Ambro  
Councilmember Jennifer Weaver

**Also Present:** Danielle Cowin, Town Clerk  
Bill Doughty, Superintendent of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent/Excused:** John Nett, Police Commissioner  
Councilmember Williams

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

### **Adoption of Minutes:**

**Motion** by Councilmember Vomacka and seconded by Councilmember Weaver to adopt the minutes of March 5, 2025.

**Motion carried.**

### **Agenda Items**

Resolution No.19.5	Resolution for Purchase and Trade-Ins of Highway Equipment
Resolution No. 20	Resolution Appointing Ethics Board Members
Resolution No. 21	Resolution Approving the Submission of Retirement Form
Resolution No. 22	Resolution Authorizing the Replacement of Boilers at the SACC
Resolution No. 23	Resolution Making SEQRA Determination re Water District 6 Project
Resolution No. 24	Resolution Approving Amended PR for Water District 6 Project
Resolution No. 25	Resolution Approving Change Order 3 to Labella WD6 Project
Resolution No. 26	Resolution Changing Billing Rates for WD # 6

### **Resolution No. 19.5**

Resolution for Purchase and Trade-Ins of Highway Equipment

Introduced by: Supervisor Kinowski

WHEREAS, the Highway Superintendent has recommended the purchase of which does not require competitive bidding; and

WHEREAS, the Highway Superintendent has recommended the following trade-ins, described in the attached proposal, to offset the cost of the new equipment to be purchased:

- A 2020 JCB hydro dig 110W, SN# JCBW11CFCL2851223/2851223
- A 2019 John Deere 524L - High lift wheel loader SN# 1DW524LHJKF70123

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby approves the purchase of a 410 P-Tier Backhoe Loader off NY SOGS contract #PC70139 in the net amount of \$16,984.00; and be it further

RESOLVED, that the trade-ins described above and in the attached proposal, Are hereby approved.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 19 of 2026.

A roll call vote was taken on Resolution No. 19 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 19 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 20**

A Resolution Appointing Members to the Ethics Committee

Introduced by: Supervisor Kinowski

WHEREAS, several vacancies have arisen on the Town's Ethics Board; and

WHEREAS, the Town Board has considered the qualifications of several Town residents, including Rachel Womble, Joel Lombardi and Carolyn Slocum, to become a member of the Ethics Board.

NOW, THEREFORE, BE IT

RESOLVED, that the residents identified below are hereby appointed to serve as members of the Town's Ethics Board, beginning immediately and ending up upon their expiration dates below:

<u>Member</u>	<u>Term Expires</u>
Joel Lombardi Chairman	31 December 2029
Rachel Womble	31 December 2028
Carolyn Slocum	31 December 2030

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 20 of 2026.

A roll call vote was taken on Resolution No. 20 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 20 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 21**

Submit NYSLRS Retirement Form

Introduced by: Supervisor Kinowski

WHEREAS, the RS 2417-A Retirement form is required to be enrolled in the New York State and Local Retirement System; and

WHEREAS, Town Board wishes to authorize the submission of an updated New York State and Local Retirement System form RS 2417-A with regard to Town Justice Edward Richardson.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the submission of an updated NYSLRS Form RS 2417-A with regard to Town Justice Edward Richardson.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 21 of 2026.

A roll call was taken on Resolution No. 21 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 21 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 22**

A Resolution Authorizing the Replacement of Boilers at the SACC

Introduced by: Supervisor Kinowski

WHEREAS, a need for the replacement or repair of two boilers at the Stillwater Area Community Center ("SACC") has been identified; and

WHEREAS, the scope and price of the proposal will likely bring it under the thresholds contained in General Municipal Law §103 for competitive bidding; and

WHEREAS, a motion was made by Councilmember D'Ambro, seconded by Councilmember Weaver, to TABLE Resolution 22 of 2026 until more information becomes available on possible repairs instead of replacement of the boilers.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby TABLES the proposal for the replacement of two boilers at the SACC, conditional upon the receipt and review of at least \$500,000.00 liability insurance coverage and workers' compensation insurance certificates naming the Town as an additional insured.

The motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to TABLE Resolution No. 22 of 2026 was carried by a vote of 4 in favor and none against it.

Resolution No. 22 of 2026 was TABLED at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 23**

SEQRA Determinations for Water District #6 Improvement Project

Introduced by: Supervisor Kinowski

WHEREAS, the Water District 6 ("WD6") Improvement Project consists of three phases:

- (1) the installation of a booster pump station on Cordero Boulevard
- (2) the installation of a loop for water circulation purposes for Graves Road
- (3) the replacement of water main in the Riverside area of Town; and

WHEREAS, in accordance with the New York State Environmental Quality Review regulations (SEQR), a Full Part 1 Environmental Assessment Form (EAF) was prepared for the proposed action which provides a comprehensive evaluation of the possible environmental impacts of the proposed Action; and

WHEREAS, the Town of Stillwater Town Board reviewed the Part I Full EAF and determined the project to be an Unlisted Action, circulated the Part 1 EAF to Involved Agencies; and there were no objections from Involved Agencies to the Town of Stillwater Town Board acting as the SEQR Lead Agency; and

WHEREAS, the Part I Full EAF and comments from Involved Agencies informed the Town of Stillwater Town Board during the preparation of the Parts 2 and 3 Full EAF; and

WHEREAS, the Town of Stillwater Town Board is committed to continuing to work with local, State, and Federal agencies until all necessary permits and approvals have been obtained; and

WHEREAS, a Full Environmental Assessment Form (“FEAF”) is contained in Labella’s Amended Plan and Report dated March 5, 2026 and was presented as part of the public hearing continued and closed on March 5, 2026 and recommends that the Supply (Booster Pump) and Circulation (Loop) Projects should be classified as Unlisted Actions in accordance with SEQR and 6NYCRR Part 617 and that the Water Line Replacement Project near Riverside should be classified as a Type II action under SEQR at this time, as it is a replacement of the water infrastructure in its general and existing location; and

WHEREAS, a public hearing was conducted on January 22, 2026 and continued through March 5, 2026; and

WHEREAS, the Town of Stillwater Town Board, serving as the SEQR Lead Agency, now desires to make its determinations of significance in accordance with the SEQR regulations at 6 NYCRR §617.7 and 617.5.

NOW, THEREFORE, BE IT

RESOLVED, that having considered the FEAF, the comments from the public, the contents of Labella’s Amended Plan and Report dated March 5, 2026, and also the factors contained in 6 NYCRR 617.7, the Town Board hereby classifies the Supply (Booster Pump) and Circulation (Loop) Projects as Unlisted Actions in accordance with SEQR and 6NYCRR Part 617, and be it further

RESOLVED, that having considered the FEAF, the comments from the public, the contents of Labella’s Amended Plan and Report dated March 5, 2026, and also the factors contained in 6 NYCRR 617.5, the Town Board hereby classifies the Water Line Replacement Project near Riverside as a Type II action under SEQR, not requiring any further SEQRA review at this time, as it is a replacement of the water infrastructure in its general and existing location; and be it further

RESOLVED, that the Town of Stillwater Town Board declares that, based on the Environmental Record which has been prepared, the Project will not result in any significant adverse impacts on the environment and that a Negative Declaration under SEQR is therefore issued for all three phases of this project.

A motion by Councilmember D’Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 23 of 2026.

A roll call vote was taken on Resolution No. 23 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 23 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted March 19, 2026.

#### **Resolution No. 24**

A Resolution Approving Amended Plan and Report for WD 6 Improvements

Introduced by: Supervisor Kinowski

WHEREAS the Town proposes improvements to its water system to address pressure, continuity, and water quality for its users within Water District #6; and

WHEREAS the Town, working with Engineers, has determined that the most cost-effective and preferred solution is to (1) Utilize a booster (“jockey”) pump station at the system connection

with the Saratoga County Water Authority (SCWA) to maintain optimal water pressure and ensure continuity of operating levels within the Town’s elevated George Thompson Road storage tank on

Cordero Boulevard (e.g. maintenance of intended operating ranges); and (2) Improve water

circulation and water quality by installing approximately 4,500 linear feet of new water main on Graves Road to create a hydraulic loop in the distribution system, reducing pressure variability and expanding public water service to currently unserved properties; and (3) Replace the water main in the Riverside area of Town; and

WHEREAS, a public hearing was conducted on January 22, 2026 and updated on March 5, 2026 wherein residents were advised of the need for the improvements within the Water District 6 infrastructure and the nature of the improvements; and

WHEREAS, the recommended infrastructure improvements are detailed in the Plan and Report (“PR”) done and revised by Labella Associates on March 5, 2026.

**NOW, THEREFORE, BE IT**

RESOLVED, that the infrastructure improvements described in Labella’s Amended Plan and Report dated March 5, 2026, consisting of:

- the installation of a booster pump station on Cordero Boulevard
- the installation of a loop for water circulation purposes for Graves Road
- the replacement of water main in the Riverside area of Town

are hereby approved.

A motion by Councilmember D’Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 24 of 2026.

A roll call was taken on Resolution No. 24 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 24 of 2026 was adopted at a Town Board meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 25**

A Resolution Authorizing the Supervisor’s Signature  
On LaBella Engineering Change Order 3 to Water District 6 Improvement Project

Introduced by: Supervisor Kinowski

WHEREAS Labella Engineering previously submitted and was approved for an Engagement Agreement regarding the Water District 6 Improvement Project; and

WHEREAS the scope of the project has expanded to include the replacement of older infrastructure, necessitating a change order.

**NOW, THEREFORE, BE IT**

RESOLVED, that the Town Board hereby authorizes the Supervisor’s signature on Change Order 3 to the Labella Water District 6 Improvement Project services.

A motion by Councilmember D’Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 25 of 2026.

A roll call was taken on Resolution No. 25 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 25 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Resolution No. 26**

A Resolution to Increase Billing Rates for Water Districts 6

Introduced by: Supervisor Kinowski

WHEREAS the costs related to the delivery of water have increased over the last few years, including, but not limited to, customer service increases and older infrastructure repairs, such that increases to the water rates in Town Water District 6 have become necessary; and

WHEREAS residents within that water district will receive a detailed explanation of the increases in a letter sent with their April billing invoices.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby amends the water rates in Town Water District Consolidated Water District 6 by \$0.25 per 1000 gallons of usage, effective for the October 1, 2026, billing cycle.

A motion by Councilmember D’Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 26 of 2026.

A roll call vote was taken on Resolution No. 26 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	ABSENT

Resolution No. 26 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on March 19, 2026.

**Other Business**

**Supervisor Kinowski**

Additional infrastructure concerns were addressed, including immediate repairs at the Public Safety Complex. In the EMS garage, ceiling materials and lighting fixtures required emergency repair to prevent interference with ambulance operations.

The town also completed mandatory cleaning of oil-water separators in both garages, contracting with Crystal Clean at costs of approximately \$700 and \$900 respectively, with pricing based on drain length and oil residue quantity.

Supervisor Kinowski reported that signage throughout the town requires attention, particularly the Glen Hollow Park sign damaged by wind. The town is obtaining quotes from at least three vendors for replacement signs, with previous costs exceeding \$2,300 per sign for fabrication and installation. With approximately six major signs throughout the town on Routes 9P, 4, and 23, total replacement costs could reach \$12,000-\$14,000. The town is exploring alternative materials beyond pressure-treated plywood, potentially moving to metal construction with modified mounting systems.

Supervisor Kinowski reviewed water District 6 improvement and rate adjustments; The improvements consist of three main components: installation of a booster pump station on Cordero Boulevard, installation of a water circulation loop on Graves Road, and replacement of water main in the Riverside area.

Resolution 23 classified the booster pump and circulation loop projects as unlisted actions under SEQRA, while the water line replacement near Riverside was classified as a Type II action not requiring further SEQRA review as it represents infrastructure replacement in its existing location. The Town Board issued a negative declaration, determining the projects will not result in significant adverse environmental impact.

Resolution 26, held until after executive session, proposes a 25-cent per thousand gallons rate increase for Water District 6, effective for the October 1, 2026 billing cycle. Supervisor Kinowski explained that for an average household using 300 gallons per day, this increase amounts to \$13.50 per six-month billing period, or \$2.25 per month. The current rate is \$7.60 per thousand gallons, which will increase to \$7.85.

The rate increase is driven by several factors: projected growth of approximately 600 dwelling units over recent years, aging infrastructure requiring repair and maintenance, significant component price increases, and upcoming major maintenance to the water tank requiring repainting and corrosion prevention. The town budgeted \$577,799 for water district expenses but actual costs reached \$776,000.

Additionally, digital water meters installed years ago are reaching their 8-year service life expectancy at approximately 12 years old, requiring frequent battery replacements.

A significant infrastructure challenge involves the Route 4 water line upgrade project. The town received a grant from Congressman Tonko for \$1,092,000, but project costs have escalated to over \$3 million due to price increases since the grant application. Three years ago, the town would have contributed 20% of project costs; now the town's share approaches two-thirds of the total cost.

Supervisor Kinowski also discussed, Resolution 22, authorizing replacement of boilers at the community center. This was tabled pending revised pricing information.

He explained that rather than replacing entire boiler systems at costs potentially reaching \$50,000-\$60,000 plus extensive plumbing and labor, the town is exploring replacement of only the rotted boiler sections through the existing repair contract with CMC Contracting. This approach would cost approximately \$12,000 and would not require plumbing modifications. The decision to pursue section replacement rather than full boiler replacement was informed by an engineering study examining alternative heating methods for different areas of the community center for future use. This engineering study is available for board member review. The resolution will be reintroduced at the next meeting once final pricing is confirmed. Additionally, the town hall requires replacement of its oldest remaining mini-split HVAC unit in the computer room, which recently failed. Supervisor Kinowski obtained one quote of approximately \$5,000 for replacement and will seek two additional quotes before the next meeting to ensure the system is operational before summer.

#### **Town Clerk Cowin**

Reported that the village of Stillwater will hold yard sales May 1-3, 2026. Only one peddler permit has been issued to date for Mr. Ding a Ling.

The clerk also raised concerns about the national penny shortage affecting cash transactions and requested that water billing notices ask residents to bring exact change when paying in person.

**Police Commission** – See report attached.

#### **Public Input**

Resident raised concerns about the lack of grocery stores and commercial development in the town. Supervisor Kinowski explained the significant challenges in attracting commercial development, noting that businesses require adequate infrastructure, population base, main road access, and often existing buildings or prepared sites. Despite engineering studies, chamber of commerce membership, and an economic development plan updated twice, direct outreach to businesses like Burger King and others has been unsuccessful due to infrastructure limitations.

The town's major population centers are located in the village and 3-4 major housing complexes. Every Planned Development District (PDD) approved by the board has included set-aside property for commercial development, but none have attracted commercial tenants. Supervisor Kinowski noted that Door Dash and similar delivery services have partially addressed grocery access needs, though at additional cost to residents.

Darlene McGraw, Resident of Mechanicville questioned, “How can the town attract commercial development and grocery stores to serve residents?”

She also asked, “Will Browns Beach continue to have a lifeguard program, possibly in coordination with the county?”

Supervisor Kinowski replied, “The town submits annual permit applications to the State Department of Health through the county. The permit application has been submitted but not

yet received. The town employs returning students who meet first aid requirements, and if the same lifeguards return, positions are typically filled.”

Tom Mahoney from the Express newspaper questioned, “What is the current rate for 1,000 gallons in Water District 6 and “When does the rate increase take effect?”

Supervisor Kinowski answered, \$7.60 per 1,000 gallons currently, increasing to \$7.85. The rate increase takes effect in October, but residents will receive 6-month notice in their April billing.

**Audited Claims**

The Town Clerk presented the following report for the Town Board’s review.

Prepays for January & February 2026

General	\$314,947.55
Town Outside	\$ 84,697.94
Highway	\$ 154,876.70
Water	\$ 45,639.26
Trust and Agency	<u>\$1,216,277.64</u>
	\$1865,873.51

**Motion** by Councilmember D’Ambro and seconded by Councilmember Vomacka to pay the audited claims.

**Motion carried.**

**Motion** by Councilmember D’Ambro and seconded by Councilmember Weaver to adjourn into executive session at 7:35pm to discuss Ethics Committee Resolution.

**Motion carried.** (Note: The Town Board will resume back into the regular Town Board meeting.)

The Town Board came out of Executive Session at 8:25pm.

**Motion** by Councilmember D’Ambro and seconded by Councilmember Weaver to adjourn meeting 8:30pm.

**Motion carried.**

Respectfully submitted by,

\_\_\_\_\_  
Danielle Cowin, Town Clerk

**Police Activities Report for February 2026**

Stillwater Police Department Activities Report for distribution to the Town Board, the public and to be posted in The Mechanicville Express

Respectfully  
  
John Nett  
Police  
(Signed Copy on

Patrol Miles	4563
Fuel Used	453
Complaints & Request for Service	49
Domestic Complaints	8
Closed by Investigation	49
Open Cases	2
Follow Up Investigations	14
Arrests	5
Use of Force	1
Tickets Issued	35
Motor Vehicle Crashes	4
Assist Other Agencies	13
Property Checks Conducted	180
Special Events / Details	2
Meetings & Training	1
Request for Records	8
Portable Radar Unit Placement	0
Sexual Offenders Registered	0
Total Call for Services	263

submitted,  
  
Commissioner  
file)