



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes February 5, 2026 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Ellen Vomacka
Councilmember Chris D'Ambro
Councilmember Jennifer Weaver
Councilmember Williams

Also Present: Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Bill Doughty, Superintendent of Highways

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag. Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember Vomacka and seconded by Councilmember Williams to adopt the minutes of January 22, 2026.

Motion carried.

Agenda Items

PUBLIC HEARINGS/LOCAL LAWS

Improvements to WD#6 and Extensions 1 through 4

The public hearing for Water District Number 6 at Extension 124 improvements remains open pending an amendment for a third project

Resolutions No. 10-13, Tabled Resolutions (#5 of 2026 – Pending Contract Renewal)

Resolution No. 10

Resolution Accepting Town Court Audit

Introduced by: Supervisor

WHEREAS, the Stillwater Town Board is required to do an annual audit/examination of the Town Court of the Town of Stillwater; and

WHEREAS, an audit/examination of the Town Court's 2025 records was completed on February 3, 2026 and a copy of the results of the examination and this Resolution must be presented to the State of New York Unified Court System;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board has completed, reviewed and accepted the necessary audit/examination and the results will be emailed or mailed to the New York State Office of Court Administration.

A motion by Councilmember Vomacka, seconded by Councilmember D'Ambro, to adopt Resolution No. 10 of 2026.

A roll call vote was taken on Resolution No. 10 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 10 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 5, 2026.

Resolution No. 11
Resolution to Sell Surplus Highway Equipment

Introduced by: Supervisor

WHEREAS, the Highway Superintendent recommends that a 1991 Ford L8000 roll off truck with three dumpsters and a flatbed in his inventory be declared surplus and be sold to the highest bidder at public auction.

NOW, THEREFORE, BE IT

RESOLVED, that the Highway's 1991 Ford L8000 roll off truck with three dumpsters and a flatbed (VIN 1FDZU82AXMVA35410) be declared surplus and that it be sold to the highest bidder at public auction.

A motion by Councilmember Vomacka, seconded by Councilmember D'Ambro, to adopt Resolution No. 11 of 2026.

A roll call vote was taken on Resolution No. 11 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 11 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted February 5, 2026.

Resolution No. 12
Resolution Approving Amended Labella Engagement Agreements

Introduced by: Supervisor

WHEREAS upon the Supervisor’s request, LaBella Associates presented the Town with Amended Engagement Agreement 11 of 2025 regarding Water District 6 Improvements and Amended Engagement Agreements 11 of 2026 regarding Mount Laural Lane and Winterberry Lane Pavement Verification, copies of which are attached hereto; and

WHEREAS the estimated cost of the professional services to be provided are outlined in the Agreements, and any additional services over those outlined will require an amendment to the Agreement.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor’s signature on the attached Amended Engagement Agreement 11 of 2025 regarding Water District 6 Improvements and Amended Engagement Agreements 11 of 2026 regarding Mount Laural Lane and Winterberry Lane Pavement Verification with LaBella Associates to provide professional engineering services for those projects.

A motion by Councilmember Vomacka, seconded by Councilmember D’Ambro, to adopt Resolution No. 12 of 2026.

A roll call was taken on Resolution No. 12 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 12 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 5, 2026.

Resolution No. 13
Resolution Approving Labella EAs 12 and 13 of 2026

Introduced by: Supervisor

WHEREAS upon the Supervisor’s request, LaBella Associates presented the Town with Engagement Agreement 12 of 2026 regarding Revolutionary Heights Phase 2B Construction and Dedication Support and Engagement Agreement 13 of 2026 regarding Flintlock Way Residential Subdivision Construction and Dedication Phase Support, copies of which are attached hereto; and

WHEREAS the estimated cost of the professional services to be provided are outlined in the Agreements, and any additional services over those outlined will require an amendment to the Agreement.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor's signature on the attached Engagement Agreement 12 of 2026 regarding Revolutionary Heights Phase 2B Construction and Dedication Support and Engagement Agreement 13 of 2026 regarding Flintlock Way Residential Subdivision Construction and Dedication Phase Support with LaBella Associates to provide professional engineering services for those projects.

A motion by Councilmember Vomacka, seconded by Councilmember D'Ambro, to adopt Resolution No. 13 of 2026.

A roll call was taken on Resolution No. 13 of 2026 as follows:

Supervisor Kinowski	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES
Councilmember Williams	YES

Resolution No. 13 of 2026 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 5, 2026.

Other Business

Supervisor Kinowski noted Resolution No. 5 remains tabled pending renewal contract with ambulance services.

Supervisor Kinowski reported the following emergency repairs needed at the community center:

- Both boilers are failing and have disintegrated in the same location
- Temporary patches have been made but water is already leaking
- Water main leak was recently discovered and emergency repairs were made
- Building has steam lines from 1926 that are failing and being replaced as needed
- Quotes for boiler section replacement are pending

With that, he added emergency repairs have been made, boiler sections likely need replacement and documentation of repairs will be included with vouchers.

Councilmember Weaver reported on partial financial information received from the community center:

- Information was received in PDF format and converted to Excel
- Discrepancies were found between reported expenses and 2026 budget
- Total expenses reported were \$118,891 out of \$919,000 total expenses for 2026

Jamel: Suggested reaching out to the center for more data

Discussion about insurance policy requirements (\$1 million per occurrence with \$3 million aggregate)

Councilmember Weaver stated more data is needed to complete assessment.

Supervisor Kinowski will reach out to community center representatives.

Town Clerk Cowin shared a yearly report to the Town Board, on town clerk duties processed. Report can be viewed in the town clerk's office during regular business hours.

Family Day is scheduled for Saturday September 12th at the Post 490 American Legion.

911 celebration is on Friday this year. Clerk and Supervisor along with Family Day committee briefly discussed interest in having an event at the legion that Friday for 911 and to kick off the Family Day event on Saturday!

Proposed preserving old town safe that is currently located Village Fire Department which is being renovated. The safe dimensions: 47 inches wide by 31 inches deep by 78 inches high. Options include displaying the entire safe or just the door. Potential locations: boardroom or lobby. In conclusion, no decision made, but interest expressed in preserving the historic item

Asked about the Board of Election training class information. Councilmember Weaver responded, "yes", please share on website.

Clerk Cowin inquired about the spring/fall clean up days and E-Waste event.

Fall cleanup tentatively scheduled for October 17th

Spring cleanup tentatively scheduled for May 9th

E-waste collection tentatively scheduled for June 13th and September 26

Proposed air conditioner and propane tank recycling event.

Councilmember D'Ambro suggested using the Waterford facility for a "Town of Stillwater Day" instead of hosting on town property.

Police Commission- No report today.

Public Input

Thomas Mulderry III, joined the meeting tonight to earn a patch for the 445 Troop program.

Audited Claims & Town Clerk monthly report (See attached) for January 2026.

The Town Clerk presented the following reports for the Town Board review.

Year 2025	General	\$150.01
	Town Outside	\$149.95
	Highway	\$644.30
Year 2026	General	\$ 16768.02
	Town Outside	\$ 50340.41
	Highway	\$45978.46
	Water	\$ 2482.40

Motion by Councilmember Williams and seconded by Councilmember Weaver to pay the audited claims.

Motion carried.

Motion by Councilmember Williams and seconded by Councilmember Vomacka to adjourn into executive session to discuss Personnel.

Motion carried. (Note: The Town Board will or will not resume back into the regular Town Board meeting.)

The Town Board went into Executive Session at 7:25 pm.

Respectfully submitted by,

Danielle Cowin, Town Clerk



Yearly Report for 2025 Stillwater Town Clerk Office

Jan - Dec 2025

<i>Town Clerk- Danielle Cowin</i>		<i>Deputy- Barbara McManus Beth Hein- Aug thru Dec.</i>
Transactions	Quantity	Notes
Live Birth	1	
Beach Passes	7	
Birth certificates	4	
Building permit fees processing	288	
Certificate of Residence	81	
Death Transcripts	148	
Dog Licenses	758	
Foils	39	82 + emailed requests
Genealogy	1	
Handicap Parking Permits	235	Temp and Perm
Hunting & Fishing Licenses	94	
Marriage Licenses	35	
Marriage Transcripts	60	
Notary Services	168	
Pavilion-Non Res.	19	
Parks Kitchen Use	12	

Pavilion -Res.	44	
Peddler permits	4	
Planning/Zoning fees process/collection	96	
Sewer Bills Collection/Processing	178	Castle Cliff residents only
Wagering Licenses	2	
Water Bills processing/collection	2012	
Water Bills Malta process/collection	149	
Welcome Folders	100	
Vouchers processed	1830	

**Town Clerk Monthly Report Monthly Report
January 01, 2026 - January 31, 2026**

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	1.66
	MISC. FEES	Marriage Trans.	6	60.00
			Sub-Total:	\$61.66
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	21	105.00
		Male, Neutered	22	110.00
		Replacement Tags	1	3.00
		senior discount	senior discount	13
			Sub-Total:	\$185.50
A2770	Misc Fees	Foil Requests	2	2.25
			Sub-Total:	\$2.25
B 2115	PLAN & ZONE	Subdivision Fees	1	600.00
			Sub-Total:	\$600.00
B 2555	PERMIT FEES	Building Permits	39	25,314.75
			Sub-Total:	\$25,314.75
B1255	MISC. FEES	Death Transcripts	22	220.00
			Sub-Total:	\$220.00
B2115	PLAN & ZONE	Site Plan Review	1	500.00
			Sub-Total:	\$500.00
B2555	Business	Bussiness	1	250.00
			Sub-Total:	\$250.00
Total Local Shares Remitted:				\$27,134.16
Amount paid to: NYS Ag. & Markets for spay/neuter program				43.00
Amount paid to: NYS Environmental Conservation				28.34
Total State, County & Local Revenues:		\$27,205.50	Total Non-Local Revenues:	
			\$71.34	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danielle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Edward J. Krawczyk 3 Feb 26

 Supervisor Date

Danielle Cowin 2-2-26

 Town Clerk Date