



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes May 15, 2025 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Artie Baker- via Zoom
Councilmember Chris D’Ambro
Councilmember Ellen Vomacka
Councilmember Jennifer Weaver

Also Present: Barbara McManus, Deputy Town Clerk
Bill Doughty, Superintendent of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Danielle Cowin, Town Clerk

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Barbara McManus Deputy Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember Vomacka and seconded by Councilmember D’Ambro to adopt the minutes of April 17, 2025.

Motion carried.

Public Hearing: *Local Law No. #2* of 2025 Amending and Rescinding the Town’s Refuse Ordinance.

There were no comments from the public.

Councilmember Weaver asked what the changes were on the landfill?

Attorney Trainor explained that the landfill allowed people to bring reuse from 1963 until 1972. The Town is formally rescinding this ordinance because it has closed.

Public Hearing ended at 7:04.

Resolutions No. 23- 26 were read by Supervisor Kinowski. Motion by Councilman D’ Ambro seconded by Councilmember Vomacka for discussion.

Attorney Trainor asked said he needed the dates of the terms for Frank Marshall on Zoning Board. Attorney Trainor also commented that the Town Clerk should publish a notice of adoption of this Local Law because it is rescinding an Ordinance.

Agenda Items Resolution No. 23-26
Motion to dispense with reading of Resolutions.
Motion by Councilmember Vomacka seconded by Councilmember D’ Ambro
No discussion needed.

**Resolution No. 23
A Resolution Appointing Frank Marshall to the ZBA**

Introduced by: Supervisor Kinowski

WHERE AS, a vacancy has arisen on the Town’s Zoning Board of Appeals (“ZBA”); and

WHERE AS, the Town Board has considered the qualifications of Frank Marshall to become a member of the ZBA.

NOW, THEREFORE, BE IT

RESOLVED, that Frank Marshall is hereby appointed to serve as a member of the Town's Zoning Board of Appeals, for a term beginning immediately until December 31, 2030.

A motion by Councilmember D'Ambro, seconded by Councilmember Vomacka, to adopt Resolution No. 23 of 2025.

A roll call vote was taken on Resolution No. 23 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 23 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted May 15, 2025.

Resolution No. 24

A Resolution Adopting Local Law 1 of 2025, A Local Law Rescinding Dump Ordinances and Enacting Solid Waste Disposal Regulations

Introduced by: Supervisor Kinowski

WHEREAS, several Ordinances were adopted by the Town Board in the 1960's, 1970's and 1990's allowing the dumping of refuse within the Town that the Town Board now wishes to rescind; and

WHEREAS, a public hearing and a new local law are required to both rescind the existing refuse Ordinances and to enact regulations to regulate solid waste disposal in the Town in the future; and

WHEREAS, a public hearing was held on May 15, 2025 to consider comments from the public regarding the proposed local law.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board has classified this matter as a Type II action for SEQRA purposes under 6 NYCRR 617.5 (27) and (31), such that no further environmental review is warranted; and be it further

RESOLVED, that upon due deliberation, Local Law 1 of 2025 is hereby adopted and the Clerk is requested to publish a Notice of Adoption within 10 days hereof.

A motion by Councilmember D'Ambro, seconded by Councilmember Vomacka, to adopt Resolution No. 24 of 2025.

A roll call vote was taken on Resolution No. 24 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 24 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted May 15, 2025.

Resolution No. 25

A Resolution Authorizing the Supervisor's Signature on LaBella Engineering 2025 Engagement Agreement #14 Regarding the Inspection of the Champlain Avenue Culvert

Introduced by: Supervisor Kinowski

WHEREAS upon the Supervisor's request, LaBella Associates presented the Town with 2025 Engagement Agreement 14, a copy of which is attached hereto, to authorize professional services regarding inspecting the Champlain Avenue culvert; and

WHEREAS the professional services will include the inspection of the culvert and the rendering of a plan containing a conceptual design as well as the estimated cost of reconstruction, all as described in the attached Agreement, and are to be provided at an estimated cost of \$7940.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor's signature on the attached 2025 Engagement Agreement 14 with LaBella Associates to provide professional services related to the inspection and plan for the Champlain Avenue culvert for an estimated cost of \$7940.

A motion by Councilmember D'Ambro, seconded by Councilmember Vomacka, to adopt Resolution No. 25 of 2025.

A roll call was taken on Resolution No. 25 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 25 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 15, 2025.

Resolution 26

A Resolution Authorizing the Supervisor's Signature on LaBella Engineering 2025 Engagement Agreement #15 Regarding the Inspection of the Jolly Road Culvert

Introduced by: Supervisor Kinowski

WHEREAS upon the Supervisor's request, LaBella Associates presented the Town with 2025 Engagement Agreement 15, a copy of which is attached hereto, to authorize professional services regarding inspecting the Jolly Road culvert; and

WHEREAS the professional services will include the inspection of the culvert and the rendering of a plan containing a conceptual design as well as the estimated cost of reconstruction, all as described in the attached Agreement, and are to be provided at an estimated cost of \$7940.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the Supervisor's signature on the attached 2025 Engagement Agreement 15 with LaBella Associates to provide professional services related to the inspection and plan for the Jolly Road culvert for an estimated cost of \$7940.

A motion by Councilmember D'Ambro, seconded by Councilmember Vomacka, to adopt Resolution No. 26 of 2025.

A roll call was taken on Resolution No. 26 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 26 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on May 15, 2025.

Other Business

Highway Supervisor Doughty reported the Town has been awarded the CHIPS money which is funding for highway improvement.

Police Commission John Nett stated **EMS** will be doing their annual presentation. It will be at the June 5, 2025 meeting. Also submitted monthly report attached.

Councilmember Weaver stated that Clean up Day was well attended with the same number of cars 193 as last year. She thanked all who helped. Councilmember Baker asked if there were any complaints about the costs increase. And there was not. Councilmember Weaver also stated that E-waste Days would be starting May 31st with more dates to follow.

Councilmember Vomacka reported the roofer is preparing a quote for the blockhouse roof and will have it shortly.

Supervisor Kinowski reported that the second edition of the Stillwater newsletter has been distributed. It is funded by a grant through Saratoga County. Councilmember D'Ambro commented that residents had approached him and told him that it was very informative.

Supervisor Kinowski then brought up the Lohnes Road project. Leslie Morelock Superintendent of Saratoga National Park is also involved as half of the road is on the land of the National Park. This is a joint repair project between the Town of Stillwater and the Saratoga National park.

Lohnes Road was partly washed away 2 years ago leaving limited access for vehicles of residents on the road. The highway department has been working to find a solution for better accessibility. Different options to fix and fund the project were discussed. A temporary turnaround on the farmland of Marty Hannehan can be made for access for large trucks. Attorney Trainor will begin process of temporary two-year easement of the turnaround. More research will be done for final assessment on how to proceed.

Public Input None.

Audited Claims

The Deputy Town Clerk presented the following reports for the Town Board review.

General	\$ 24,169.20
Town Outside	\$ 26,178.88
Highway	\$ 47,245.20
Water	\$ 7133.68

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to pay the audited claims.

Motion carried.

Motion by Councilmember Vomacka and seconded by Councilmember D'Ambro to adjourn into executive session to discuss two personnel matters.

Motion carried. (Note: The Town Board will or will not resume back into the regular Town Board meeting.)

The Town Board went into Executive Session at 7:50 pm.

Respectfully submitted by,

Barbara McManus, Deputy Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	8	16.05
	Marr. Lic.	Marriage Licensing Fees	2	35.00
	MISC. FEES	Marriage Cert.	1	10.00
		Marriage Trans.	9	90.00
		One Day Marriage Officiant Fee	1	25.00
			Sub-Total:	\$176.05
A2544	Dog Licensing	Female, Spayed	38	190.00
		Female, Unspayed	5	50.00
		Male, Neutered	32	160.00
		Male, Unneutered	4	40.00
	senior discount	senior discount	9	-22.50
			Sub-Total:	\$417.50
A2770	Misc Fees	Foil Requests	4	15.85
			Sub-Total:	\$15.85
B 2555	PERMIT FEES	Building Permits	33	4,938.25
			Sub-Total:	\$4,938.25
B1255	Misc Fee	Park Pavilion NR	9	750.00
	Misc Fees	Park Kitchen	4	200.00
		Park Pavilion	9	450.00
	MISC. FEES	Death Transcripts	19	190.00
			Sub-Total:	\$1,590.00
B2110	PLAN & ZONE	PH Notification	1	41.04
			Sub-Total:	\$41.04
B2155	Misc Fee	Park Misc.	6	110.00
			Sub-Total:	\$110.00
B2555	Permits	Swimming Pools	3	300.00
	Septic	Septic	2	300.00
	Special Event	Special Event	2	500.00
			Sub-Total:	\$1,100.00
				Total Local Shares Remitted: \$8,388.69
Amount paid to:	NYS Ag. & Markets for spay/neuter program			97.00
Amount paid to:	NYS Environmental Conservation			193.95
Amount paid to:	State Health Dept. for Marriage Licenses			45.00
Total State, County & Local Revenues:				\$8,724.64
				Total Non-Local Revenues: \$335.95

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danielle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Edward D. ...
Supervisor

2 May '25
Date

Danielle Cowin
Town Clerk

5-5-25
Date