



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes June 5, 2025 - 7:00 PM at Stillwater Town Hall

Present: Councilmember Chris D'Ambro
Councilmember Ellen Vomacka
Councilmember Jennifer Weaver

Also Present: Danielle Cowin, Town Clerk
Bill Doughty, Superintendent of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Supervisor Ed Kinowski
Councilmember Artie Baker

Deputy Supervisor Vomacka called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to adopt the minutes of May 15, 2025.

Motion carried.

Agenda Items Public Hearing- Zoning Code Amendments
Presentation Malta/Stillwater EMS
Resolution No. 27 & 28 of 2025

The meeting started with a public hearing for a rule update that had undergone a public hearing process and was ready for adoption, pending any major changes or questions. Lindsay emphasized the importance of incorporating feedback and expressed excitement about nearing the end of the process.

Public Hearing on Zoning code amendments – Chris from Labella and senior planner Lindsay Buck spoke on Zoning Code amendments, with Chris presenting a PowerPoint update on the project's progress. The presentation was a nearly identical version to one given a few months prior, with updates reflecting work done by town staff and the building department. They presented an overview of the town's zoning code update, highlighting key changes and improvements. The update is based on the comprehensive plan and aims to make the code more user-friendly and up-to-date. New zoning districts have been created, including a Group 76 district and T.3 G.1 district, while existing districts have been merged or modified. The code now includes clearer language, reorganized chapters, and a simplified allowed uses table. Cluster and conservation subdivision requirements have been strengthened, with new guidelines for development in sensitive areas and clearer provisions for common land ownership. The update also addresses conservation easements and expands the sending area for transfer of development rights.

Public Input

None being heard, the public hearing closed at 7:24 pm

Presentation Malta Stillwater EMS

Javon Cruise presented an overview of the ambulance service's performance in 2024, highlighting a 45% increase in calls over the past decade and an 8% increase from the previous year. They noted that response times remained excellent at 5.1 minutes, compared to the

national average of 8 minutes. They also discussed the increasing demand for mutual aid from neighboring communities, with the service aiding 31 times in 2024. They emphasized the significant increase in call volume, projecting a potential 5,000 plus calls for the current year, and discussed the types of calls responded to, including sick persons, cardiac arrests, and psychiatric incidents.

Next, they shared the costs and reimbursement trends by providing a breakdown of ambulance call outcomes, noting that about 40% involve advanced life support, while 30% involve basic life support. It was shared that the rising costs of ambulance equipment, with the 2024 annual process costing \$300,000, \$250,000 in 2025, and potentially rising to \$300,000 in 2026 for a full replacement. Medicaid reimbursement rates in New York were outlined, with \$250 for basic life support and \$296 for advanced life support, covering about 40% of the actual call costs. They highlighted that they were awarded the Mitchell Lifeline Gold Award from the American Heart Association for their response times in treating heart attack, stroke, and cardiac arrest patients, achieving over 90% compliance with treatment criteria within specified timeframes.

Lastly, they discussed the challenges faced by emergency medical services (EMS), including staffing shortages, high turnover, and difficulties in recruiting and retaining personnel. It was shared that the average EMS career duration is about 2 years, with many professionals transitioning to other healthcare roles. Addressing the mutual aid requests, explaining that while they respond to more calls than they receive, funding and reimbursement for these services are limited. It was emphasized the importance of maintaining a mutual aid system and noted that some communities are being encouraged to provide more support in line with their requests.

**Resolution No. 27
Resolution Regarding Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management, has recommended that the following budget transfers and adjustments be accomplished:

| BUDGET | 2025 | | |
|---------------------------|---------------------------|--------------------------|------------|
| ADJUSTMENTS/ TRANSFERS | | | |
| A-2680 | Insurance Recoveries | Insurance loss psc | 182,983.00 |
| A-1620.41 | Buildings | Insurance loss psc | 182,983.00 |
| B-3620.4 | Code Enforcement | Additional Attorney fees | 10,000.00 |
| B-8010.443 | Zoning Contractual | Zoning code update | 10,000.00 |
| B-8020.41 | Planning Supplies & Maint | Planner Advertisement | 1,500.00 |
| B-3620.100 | Code Enforcement Salaries | Transfer to contractual | -21,500.00 |

BUDGET IMPACT STATEMENT: as stated above

RESOLVED, that the above budget adjustments and transfers are hereby approved.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver to adopt Resolution No. 27 of 2025

A roll call was taken on Resolution No. 27 of 2025 as follows:
 Supervisor Kinowski ABSENT
 Councilmember Baker ABSENT
 Councilmember Vomacka YES
 Councilmember D'Ambro YES
 Councilmember Weaver YES

Resolution No. 27 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on June 5, 2025.

Resolution No. 28

Resolution Approving Design Cost Sharing for Lohnes Road Restoration

Introduced by: Supervisor Kinowski

WHEREAS, a critical piece of the Town's road infrastructure on Lohnes Road was swept away by massive flooding and emergency rescue services, school bus pickup and drop-off, snowplowing after major storms and US Postal delivery, among other services, have been disrupted; and

WHEREAS, the United States, represented by the National Park Service, owns to the centerline of Lohnes Road along its border with the Saratoga National Historic Park, providing both the Town and the National Park Service the opportunity to share the cost of design and construction of the emergency culvert restoration.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is hereby authorized to sign an agreement obligating the Town to pay 50% of the estimated design cost of \$289,000, or a total of \$144,500, for the emergency culvert restoration project on Lohnes Road.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 28 of 2025.

A roll call vote was taken on Resolution No. 28 of 2025 as follows:

| | |
|-----------------------|--------|
| Supervisor Kinowski | ABSENT |
| Councilmember Baker | ABSENT |
| Councilmember Vomacka | YES |
| Councilmember D'Ambro | YES |
| Councilmember Weaver | YES |

Resolution No. 28 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted June 5, 2025.

Motion to dispense with reading of Resolutions

Motion by Councilmember D'Ambro seconded by Councilmember Weaver.

Motion to discuss Resolutions

Motion by Councilmember D'Ambro seconded by Councilmember Weaver.

No discussion needed.

Other Business

Councilmember Vomacka

Reviewed a proposal for Black House roof improvements under \$35,000, which will be moved forward at the next meeting. See below:

DiCristofaro Construction

Estimate/Proposal

644 Route 9P
Saratoga Springs, NY 12866
(518) 257-0643
DiCristofaroConstruction@gmail.com

Job Description: Re-Roof for:
Town of Stillwater
Blockhouse
Stillwater, NY 12170
518-664-6148

- Remove existing roofing including wood shakes, tar paper and drip edge.
- Secure all loose decking.
- Replace any compromised decking if needed at an additional cost of **\$4.00 per square foot. (\$98.00 per sheet)**
- Tarp grounds during removal of existing roof to protect landscaping and permanent objects.
- Clean and remove all job-related debris from site, sweep grounds with magnet for nails.
- Install new color coordinated 1" or 1-1/2" wide drip edge along rakes and eaves (brown).
- Install GRACE Ice and Water barrier sealing underlayment on entire roof deck.
- Install **DaVinci Roofscapes** 9" width 10" exposure composite shakes, color of choice.
(see sample boards or davinciroofscapes.com)
- Install **DaVinci Roofscapes** ridge caps 1 piece hinged shake from end to end on ridge.
- 10 Year workmanship Guarantee

*Price includes all permits, materials, labor and disposal fees excluding additional costs to replace any rotten or compromised decking, which will be included in the final bill. Other possible unexpected additional expenses such as rotten fascia boards, framing, step flashing and counterflashing that is not re-usable will be billed as time and material expense. Dust may be caused in the attic area from work on roof, cutting open ridge to proper venting width, and replacement of wood, DiCristofaro Construction is not responsible for covering any items or clean-up of any dust created in attic space. **References Available Upon Request.**
33% deposit due with signed copy of this estimate to schedule, remaining balance due upon completion.

Total Estimated Re-Roof Cost: \$31,500.00

Homeowners Signature: _____ date: _____ (I hereby
acknowledge and agree to pay the stated compensation for the satisfactory completion of above described work.)

Councilmember Vomacka shared the historian's monthly report detailing various activities:

- Parade float meetings.
- Updated Blockhouse handbook and souvenir prices.
- Made Brick QR Code and kids activity handouts for the parade to encourage more visitors to the Blockhouse.
- Picked up 250th brochures for the Blockhouse.
- Received brochures from Fort Ticonderoga to hand out at Blockhouse.
- Annual County Historian's meeting in Ballston Spa.
- Made and had printed/laminated Blockhouse hours sign. Then posted it outside the Blockhouse door.
- Put together prizes for the kids who participate in the handout from the parade and turn it into the Blockhouse this summer.
- Cleaned and decorated the float for the Memorial Day Parade. Participated in the Parade. Handed out flyers and candy.
- Opened Blockhouse for the season. Cleaned and set it all up.
- Inventory of all items on display at the Blockhouse.
- Inventory of souvenir items to be sold.
- Finished Displays in the new cabinet. (room for a few more)
- Moved digital display from Folklife Center from Town Hall to the Blockhouse.

- Facebook post about Blockhouse opening and brick website with QR code.
- Finished Stillwater history digital picture frame.
- Printed new brick flyers and handouts with QR code for visitors at the Blockhouse.
- Got brochures from the Saratoga National Park for the Blockhouse.
- Answered email inquiries and received a few item donations.
- Continue to move files to the new office.
- Ordered new poster with correct name spelling for Blockhouse displays.
- Ordered baseball hats to sell at the Blockhouse.

The town board mentioned issues related to trail vandalism and the need for increased responsibility from trail users and parents. They expressed frustration over the damage to the multi-use trail and suggested implementing measures such as trail cameras and coordinating with "trail parents." Additionally, the board discussed recycling challenges, particularly the disposal of chemicals, and the potential for coordinating with other locations like Clifton Park for proper disposal. The conversation ended with a brief discussion about air conditioning and the need for written information regarding a recycling initiative.

Councilmember D'Ambro

Suggested having a credit card machine at Browns Beach for admissions.

Councilmember Weaver

Reported despite the rain, the e-waste program was successful, with the container filled to the top, and the highway department worked tirelessly throughout the event.

The board discussed scheduling monthly waste program meetings, with Billy checking on available dates and Danielle noting increased public interest.

Town Clerk- Danielle Cowin

Danielle announced that Stillwater is transitioning to a townofstillwatery.gov email domain. Noted even though June 19th (next board meeting) falls on a holiday, the Town Board agreed and will remain on schedule and conduct a town board meeting that evening.

Police Commission- None

Finance Committee- None

Attorney Jim Trainor- None

Audited Claims

The Town Clerk presented the following for the Town Board review.

May Monthly Town Clerk report- see end of minutes.

| | |
|--------------|-------------|
| General | \$ 24947.67 |
| Town Outside | \$ 18615.11 |
| Highway | \$ 13182.33 |
| Water | \$ 1599.00 |

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to pay the audited claims.

Motion carried.

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to adjourn at 7:55pm

Respectfully submitted by,

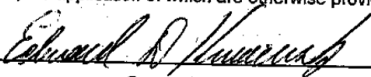

Danielle Cowin, Town Clerk

| Account# | Account Description | Fee Description | Qty | Local Share |
|-------------------|---------------------|---------------------------|--------------------|-----------------|
| A1255 | Conservation | Conservation | 8 | 12.50 |
| | Marr. Lic. | Marriage Licensing Fees | 4 | 70.00 |
| | MISC. FEES | Marriage Trans. | 6 | 60.00 |
| | Sub-Total: | | | \$142.50 |
| A2544 | Dog Licensing | Female, Spayed | 33 | 165.00 |
| | | Female, Unspayed | 3 | 30.00 |
| | | Male, Neutered | 21 | 105.00 |
| | | Male, Unneutered | 2 | 20.00 |
| | | Replacement Tags | 1 | 3.00 |
| | senior discount | senior discount | 12 | -30.00 |
| Sub-Total: | | | \$293.00 | |
| A2770 | Misc Fees | Foil Requests | 5 | 51.25 |
| Sub-Total: | | | \$51.25 | |
| B 2115 | PLAN & ZONE | Subdivision Fees | 1 | 300.00 |
| Sub-Total: | | | \$300.00 | |
| B 2555 | PERMIT FEES | Building Permits | 45 | 22,482.25 |
| Sub-Total: | | | \$22,482.25 | |
| B 2555 | Misc Fee | Park Pavilion NR | 4 | 300.00 |
| | | Park Kitchen | 1 | 50.00 |
| | | Park Pavilion | 11 | 550.00 |
| Sub-Total: | | | \$900.00 | |
| B2115 | PLAN & ZONE | Lot Line Adjustment | 1 | 500.00 |
| Sub-Total: | | | \$500.00 | |
| B2155 | Misc Fee | Park Misc. | 4 | 55.00 |
| Sub-Total: | | | \$55.00 | |
| B2555 | Business | Bussiness | 2 | 500.00 |
| | | Mobile Homes | 1 | 140.00 |
| | | PERMIT FEES | 5 | 500.00 |
| | | Permits | 2 | 200.00 |
| | | Septic | 4 | 600.00 |
| | | Special Event | 1 | 250.00 |
| Sub-Total: | | | \$2,190.00 | |
| B2771 | Misc Fees | Brown's Beach-10 Day Pass | 2 | 80.00 |
| Sub-Total: | | | \$80.00 | |

| Account# | Account Description | Fee Description | Qty | Local Share |
|--|---|--------------------|----------------------------------|--------------------|
| Total Local Shares Remitted: | | | | \$26,994.00 |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | | | 69.00 |
| Amount paid to: | NYS Environmental Conservation | | | 647.50 |
| Amount paid to: | State Health Dept. for Marriage Licenses | | | 90.00 |
| Total State, County & Local Revenues: | | \$27,800.50 | Total Non-Local Revenues: | |
| | | | \$806.50 | |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danielle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor Date Town Clerk Date

3 Jun '25
6-3-25