

TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION



Town Board Meeting Minutes July 17, 2025 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Artie Baker- via Zoom
Councilmember Chris D'Ambro
Councilmember Ellen Vomacka
Councilmember Jennifer Weaver

Also Present: Danielle Cowin, Town Clerk
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Bill Doughty, Superintendent of Highways

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember Vomacka and seconded by Councilmember Weaver to adopt the minutes of June 19, 2025.

Motion carried.

Agenda Items

- | | |
|-------------------|---|
| Resolution No. 35 | DEC Grant for Brown's Beach Shoreline Stabilization |
| Resolution No. 36 | Supporting HRVG Grant Application for SLIPD |
| Resolution No. 37 | Loan and Sale of Surplus Police K9 Vehicle to Mechanicville |
| Resolution No. 38 | Sale of Surplus Police Vehicle to Town of Hoosick |
| Resolution No. 39 | A Resolution Authorizing the Advertising for Bids Related to the Saratoga Lake Water Quality Study Implementation |

Motion to dispense with reading of Resolutions

Motion by Councilmember D'Ambro seconded by Councilmember Vomacka

Resolution No. 35

DEC Grant for Brown's Beach Shoreline Stabilization

Introduced by: Supervisor Kinowski

WHEREAS, the Department of Environmental Conservation has made funding available through the Water Quality Improvement Program (WQIP) under the 2025 Consolidated Funding Application; and

WHEREAS, the Town of Stillwater seeks to stabilize approximately 300 linear feet of shoreline at Brown's Beach using nature-based techniques to mitigate ongoing erosion caused by wave action, boat wake, and ice jacking; and

WHEREAS, the shoreline at Brown's Beach supports public recreation and is adjacent to important Town infrastructure that is at risk without intervention; and

WHEREAS, implementing the proposed stabilization project will protect water quality in Saratoga Lake, improve aquatic habitat, and enhance the long-term resilience of public infrastructure and recreational assets.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes and empowers the Town Supervisor to sign and submit a grant application to the Department of Environmental Conservation and any associated documents necessary to implement the shoreline stabilization project at Brown's Beach.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 35 of 2025.

A roll call vote was taken on Resolution No. 35 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 35 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on July 17, 2025.

Resolution No. 36

A Resolution Approving the Town of Malta Filing a Grant Application with the Hudson River Valley Greenway to Fund a Feasibility Study for the Management of Docks, Moorings and other Structures on Saratoga Lake

Introduced by: Supervisor Kinowski

WHEREAS, the Town of Stillwater supports Saratoga Lake Protection & Improvement District (SLPID) and the towns of Malta, Stillwater, Saratoga, and City of Saratoga Springs to develop a study to determine the feasibility of regulating the residential and commercial construction and operation of docks and mooring on Saratoga Lake; and

WHEREAS the Town recognizes the need to fund professional planning services to develop and carry out a public participation plan, develop the language for the regulations, and present to the four municipal boards and the SLPID Board; and

WHEREAS the Town agrees to the Town of Malta, on behalf of Saratoga Lake Protection & Improvement District (SLPID) and the towns of Stillwater, Saratoga, and City of Saratoga Springs, sponsoring the application to the Hudson River Valley Greenway for a grant under the Hudson River Valley Greenway Planning Grant Program during the October 31, 2025, funding round for a project entitled *Saratoga Lake Dock Management Feasibility Study*; and

WHEREAS the Town recognizes that all four involved municipalities are official "Greenway" communities and therefore eligible to apply for the grant; and

WHEREAS the Town requests Hudson River Valley Greenway funds in the amount of \$30,000, which will be matched with \$40,000 shared by the four involved municipalities, making the total project value at \$70,000; and

WHEREAS prior to the acceptance of the grant, if approved, the Town of Malta and SLPID would enter into an intermunicipal agreement approved by the Attorney for the Town, which will more fully describe the responsibilities of SLPID, that the Town of Malta will have no financial obligation aside from its respective share as noted above and the Town of Malta will be held harmless from all claims and liabilities.

NOW, THEREFORE, BE IT

RESOLVED that the Town Board of the Town of Stillwater hereby does approve and endorse the application for a grant under the Hudson River Valley Greenway Planning Grant Program, for a project known as *Saratoga Lake Dock Management Feasibility Study*; and be it further

RESOLVED that the Town Supervisor is hereby authorized to execute the intermunicipal agreement, if applicable; and be it further

RESOLVED that the Town Supervisor or his designee through the NYS Grants Gateway Portal is authorized to approve /process /sign the necessary documents to facilitate the processing of the State grant.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 36 of 2025.

A roll call vote was taken on Resolution No. 36 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 36 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on July 17, 2025.

Resolution No. 37

Loan and Sale of Surplus Police K9 Vehicle to Mechanicville

Introduced by: Supervisor Kinowski

WHEREAS, Resolution No. 12 of 2025 declared the Town's 2017 Ford Police Interceptor SUV Canine Unit Vin# 1FM5K8AT2HGC34825 to be surplus to the Town and authorized the Police Chief to sell the vehicle to a municipality or by public auction; and

WHEREAS, the City of Mechanicville is in urgent need of a Canine Unit and has asked to use the Stillwater surplus vehicle until it can arrange financing to buy the vehicle for \$7500.

NOW, THEREFORE BE IT

RESOLVED, that the Town Board hereby approves the temporary loan and sale to the City of Mechanicville of the Town's surplus 2017 Ford Police Interceptor SUV Canine Unit Vin# 1FM5K8AT2HGC34825 for \$7500; and be it further

RESOLVED, that the loan and sale of the vehicle is conditional upon the following:

1. The City and the Town signing an Intermunicipal Agreement ("IMA") within the next thirty (30) days providing for adequate insurance, indemnification, hold harmless and defense coverage of the Town.
2. The temporary loan of the vehicle, and the closing date for the sale of the vehicle, shall not exceed ninety (90) days from the adoption of this Resolution.

A motion by Councilmember D'Ambro seconded by Councilmember Weaver, to adopt Resolution No. 37 of 2025.

A roll call was taken on Resolution No. 37 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 37 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on July 17, 2025.

Resolution No. 38

Sale of Surplus Police Vehicle to Town of Hoosick

Introduced by: Supervisor Kinowski

WHEREAS, Resolution No. 12 of 2025 declared the Town's 2021 Ford Police Interceptor Hybrid VIN 1FM5K8AW2MNA01964 to be surplus to the Town and authorized the Police Chief to sell the vehicle to a municipality or by public auction; and

WHEREAS, the Village of Hoosick Falls has offered to buy the Stillwater surplus vehicle for \$10,000.

NOW, THEREFORE BE IT

RESOLVED, that the Town Board hereby approves the sale of the Town's surplus 2021 Ford Police Interceptor Hybrid VIN 1FM5K8AW2MNA01964 to the Village of Hoosick Falls for \$10,000 within the next thirty (30) days.

A motion by Councilmember D'Ambro seconded by Councilmember Weaver, to adopt Resolution No. 38 of 2025.

A roll call was taken on Resolution No. 38 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 38 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on July 17, 2025.

RESOLUTION NO. 39

A Resolution Authorizing the Advertising for Bids Related to The Saratoga Lake Water Quality Study Implementation

Introduced by: Supervisor Kinowski

WHEREAS, Labella Associates has conducted a study to improve the water quality in and around Saratoga Lake; and

WHEREAS, the implementation of the study's findings will require the installation of three rain gardens in Town of Stillwater, two at Brown's Beach and one at Glen Hollow Park, to consist of minor grading and excavation of small depressions to depths necessary to place planting soil, hardwood mulch and plant material; and

WHEREAS, New York's General Municipal Law §103 requires that the Town utilize competitive bidding for the project.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Clerk, with the assistance of Labella Associates, is hereby authorized to advertise for bids related to the Saratoga Lake Water Quality Study Implementation in accordance with the attached bid specifications.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver to adopt Resolution No. 39 of 2025.

A roll call was taken on Resolution No. 39 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 39 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on July 17, 2025.

Motion to discuss Resolutions

Motion by Councilmember D'Ambro seconded by Councilmember Weaver

No discussion needed.

Police Commission

See June 2025 report attached.

Town Clerk

Family Day event planning is in progress and next Family Day committee meeting scheduled for July 24th at 4:00 PM at the town hall.

Information about sponsor-a-bed program was shared available through participating churches

Complaints about door to door soliciting has been going on in Stillwater. New policies for peddler permits were discussed. It was suggested to post this on the Town Website and Town FB page.

Thanked DeCrescente and Employee/resident Steve Hoyt for the Family Day banner which will be placed in the village by the Block House. Danielle will connect with NYSEG for regulations.

Councilmember D'Ambro

Was approached and asked if town would consider free passes to Browns Beach for Stillwater residents?

Discussion of potential free beach access days for residents was held, however, there are concerns with all the expenses that are paid out. For Example: employees pay, maintenance hours and supplies, electric, water, just to name a few.

It was suggested to take a roll call to see how many residents from Stillwater actual utilize the beach on a daily basis.

Supervisor Kinowski

Implementation of security system upgrades at Browns Beach were approved.

Follow-up on dock management feasibility study

Town website and Facebook pages are updated regarding e-waste collection

Town Hall electric sign out front is still waiting on parts to come in.

Councilmember Weaver

Announced the E-waste collection program is this Saturday from 9 AM to 12 PM.

Councilmember Vomacka

Expressed concerns with the Memorial Day parade route and suggests it be reviewed for revisions because the of Palmer Street was quite tight.

Announced the Town craft fair and SACC Breakfast with Santa will be joining together this year with joint activities on the same day.

Public Input

Tom Mahoney from the Express newspaper questioned, why are security upgrades needed at Browns Beach?

Supervisor Kinowski answered with current systems require updates for better coverage and to support police and prosecution needs.

Tom Mahoney from the Express Newspaper also questioned: What does nature-based techniques mean for shoreline stabilization?

Supervisor Kinowski replied with: It involves using vegetative methods rather than concrete seawalls to stabilize the shoreline.

Audited Claims

The Town Clerk presented the following reports for the Town Board review.

General	\$ 34,358.72
Town Outside	\$ 38,819.63
Highway	\$ 29,313.34
Water	\$ 3,186.44

Pre Pairs-March thru June 2025

General A	\$389,332.85
General B	\$136,479.51
Highway	\$428,219.44
Capital Projects	\$ 18,638.36
Lighting	\$ 5,312.37
Water/Sewer	\$ 214,152.30
Trust & Agency Fund	\$ 84,887.42

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to pay the audited claims.

Motion carried.

Motion by Councilmember Vomacka and seconded by Councilmember D'Ambro to adjourn into executive session to discuss Water District #7.

Motion carried. (Note: The Town Board will not resume back into the regular Town Board meeting.)

The Town Board went into Executive Session at 7:40 pm.

Respectfully submitted by,

Danielle Cowin, Town Clerk



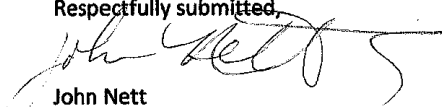
**TOWN OF STILLWATER, NEW YORK
POLICE COMMISSION**

Police Activities Report for June 2025

Stillwater Police Department Activities Report for distribution to the Town Board, the public and to be posted in The Mechanicville Express

Patrol Miles	5340
Fuel Used	472
Complaints & Request for Service	90
Domestic Complaints	5
Closed by Investigation	87
Open Cases	3
Follow Up Investigations	10
Arrests	7
Use of Force	0
Tickets Issued	27
Motor Vehicle Crashes	6
Assist Other Agencies	18
Property Checks Conducted	118
Special Events / Details	2
Meetings & Training	2
Request for Records	14
Portable Radar Unit Placement	2
Sexual Offenders Registered	2
Total Call for Services	248

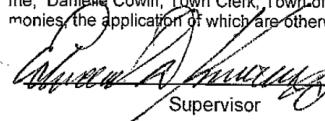
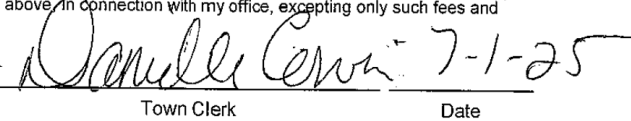
Respectfully submitted,


John Nett
Police Commissioner
(Signed Copy on file)

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	9	13.14
	Marr. Lic.	Marriage Licensing Fees	4	70.00
	MISC. FEES	Marriage Trans.	1	10.00
		One Day Marriage Officiant Fee	1	25.00
			Sub-Total:	\$118.14
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	30	150.00
		Female, Unspayed	3	30.00
		Male, Neutered	28	140.00
		Replacement Tags	1	3.00
	senior discount	senior discount	15	-37.50
			Sub-Total:	\$285.50
A2770	Misc Fees	Foil Requests	4	11.75
			Sub-Total:	\$11.75
B 2555	PERMIT FEES	Building Permits	24	13,976.00
			Sub-Total:	\$13,976.00
B1255	MISC. FEES	Birth Certificates	1	10.00
		Death Transcripts	20	200.00
			Sub-Total:	\$210.00
B2110	PLAN & ZONE	Variance	1	200.00
			Sub-Total:	\$200.00
B2115	PLAN & ZONE	Planned Dev. Dist.	1	1,500.00
			Sub-Total:	\$1,500.00
B2555	Mobile Homes	Mobile Homes	1	220.00
	Permits	Swimming Pools	1	100.00
	Stop Work Order Fee	Stop Work Order	1	500.00
			Sub-Total:	\$820.00
B2771	Misc Fees	Brown's Beach-10 Day Pass	3	140.00
			Sub-Total:	\$140.00
Total Local Shares Remitted:				\$17,261.39
Amount paid to: NYS Ag. & Markets for spay/neuter program				67.00
Amount paid to: NYS Environmental Conservation				224.86
Amount paid to: State Health Dept. for Marriage Licenses				90.00
Total State, County & Local Revenues:		\$17,643.25	Total Non-Local Revenues:	
			\$381.86	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danjelle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

Supervisor _____ Date July 2025 Town Clerk _____ Date 7-1-25