



# TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

## Town Board Meeting Minutes December 4, 2025 - 7:00 PM at Stillwater Town Hall

**Present:** Supervisor Ed Kinowski  
Councilmember Artie Baker- via Zoom  
Councilmember Chris D’Ambro  
Councilmember Ellen Vomacka  
Councilmember Jennifer Weaver

**Also Present:** Danielle Cowin, Town Clerk  
Bill Doughty, Superintendent of Highways  
James Trainor, Attorney for the Town  
Joe Lanaro, Engineer for the Town

**Absent/Excused:** John Nett, Police Commissioner

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag. Danielle Cowin Town Clerk, took the roll call.

**Adoption of Minutes:**

**Motion** by Councilmember Vomacka and seconded by Councilmember D’Ambro to adopt the minutes of November 20, 2025.

**Motion carried.**

**Agenda Items** PUBLIC HEARING- Kings Isle PDD Amendment  
Resolutions No. 76-80 of 2025

The Town Board approved Local Law 4 of 25 amending the Kings Isle PDD to correct the number of approved lots from 123 to 124 units.

Public input. Hearing none, Public hearing closed.

**Resolution No. 76  
Resolution Rejecting Bids for the Saratoga Lake Water Quality Study Implementation Construction Project**

Introduced by: Supervisor Kinowski

WHEREAS, on November 13, 2025 bids were opened for the Saratoga Lake Water Quality Study Implementation Construction Project and one bid was received from Gallo Construction Corp. for a Total Bid of \$118,100.00 (\$113,100 base bid plus \$5,000 contingency); and

WHEREAS, the Town’s engineers have reviewed the bid and compared it to the projected costs for the project, concluding that the submitted bid significantly exceeds the allotted budget for the project.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby rejects the bid of Gallo Construction Corp. for the General Construction Contract – Saratoga Lake Water Quality Study Implementation Project, in anticipation of a termination of the project due to budget constraints.

A motion by Councilmember Weaver, seconded by Councilmember Vomacka, to adopt Resolution No. 76 of 2025.

A roll call was taken on Resolution No. 76 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	ABSENT
Councilmember Vomacka	YES

Councilmember D'Ambro YES

Councilmember Weaver YES

Resolution No. 76 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 4, 2025.

**Resolution No. 77**

**Resolution Adopting LL 4 of 2025 Amending Kings Isle PDD**

Introduced by: Supervisor Kinowski

WHEREAS, Senior Planner Lindsay Buck has recommended that the Town Board consider amending the Kings Isle PDD to correct the approved number of units in Phase 5 from 123 to 124 units; and

WHEREAS, a Public Hearing was conducted on December 4, 2025 to discuss the proposed Local Law and take public input on the proposed amendment.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby adopts Local Law 4 of 2025, a local law amending the Kings Isle PDD to correct the number of approved lots in Phase 5 of the project from 123 to 124 units; and be it further

RESOLVED, that Town Clerk is hereby requested to publish appropriate notice of the adoption of the local law and to file a certified copy of the local law with the New York Secretary of State.

A motion by Councilmember Weaver, seconded by Councilmember Vomacka, to adopt Resolution No. 77 of 2025.

A roll call was taken on Resolution No. 77 of 2025 as follows:

Supervisor Kinowski YES

Councilmember Baker ABSENT

Councilmember Vomacka YES

Councilmember D'Ambro YES

Councilmember Weaver YES

Resolution No. 77 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 4, 2025.

**Resolution No. 78**

**Resolution Scheduling a Public Hearing to Amending WD#7**

Introduced by: Supervisor Kinowski

WHEREAS, Water District # 7 was formed in the western part of the Town near its border with Malta in order to facilitate the delivery of, and billing for, water service provided by the Town of Malta water system; and

WHEREAS, when the district was originally formed, two parcels that were receiving water service were mistakenly omitted from inclusion within the district, making the amendment of the district necessary.

NOW, THEREFORE, BE IT

RESOLVED, that a public hearing is hereby scheduled for 7:00 pm on January 22, 2025 at Stillwater Town Hall, 881 Hudson Avenue, Stillwater, NY 12170 to consider the extension of Water District # 7 from 147 users to 149 users.

A motion by Councilmember Weaver, seconded by Councilmember Vomacka, to adopt Resolution No.78 of 2025.

A roll call was taken on Resolution No. 78 of 2025 as follows:

Supervisor Kinowski YES

Councilmember Baker ABSENT

Councilmember Vomacka YES

Councilmember D'Ambro YES  
 Councilmember Weaver YES

Resolution No. 78 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 4, 2025.

**Resolution No. 79**

**Councilmember D'Ambro excused himself from Resolution No. 79**

**A Resolution to Approve the Submission of an Updated RS 2417-A Retirement Form Regarding Christopher D'Ambro**

Introduced by: Supervisor Kinowski

WHEREAS, the RS 2417-A Retirement form is required to be enrolled in the New York State and Local Retirement System; and

WHEREAS, Town Board wishes to authorize the submission of an updated New York State and Local Retirement System form RS 2417-A with regard to Town Board Member Christopher D'Ambro.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby authorizes the submission of an updated NYSLRS Form RS 2417-A with regard to Town Board Member Christopher D'Ambro.

A motion by Councilmember Weaver, seconded by Councilmember Vomacka, to adopt Resolution No. 79 of 2025.

A roll call was taken on Resolution No. 79 of 2025 as follows:

Supervisor Kinowski YES  
 Councilmember Baker ABSENT  
 Councilmember Vomacka YES  
 Councilmember D'Ambro RECUSED  
 Councilmember Weaver YES

Resolution No. 79 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 4, 2025.

**Resolution No. 80**

**Resolution to Approve Budget Adjustments and Transfers**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET ADJUSTMENTS	2025		
B-1440-443	Engineering Cont.	Transfer	7000.00
B-1440-444	Attorney Services	Transfer	-7000.00
SW-9010.86	NYS Retirement Dist. 6	Increase budget	950.00
SW-2147	Metered Sales Dist. 6	Increase budget	950.00
A-1620.462	New Town Hall Rent	Transfer	-6000.00
A-1620.41	Building Operation & Main	Transfer	6000.00
B-7180.100	Spec Recre Facility Salaries	Transfer	12,000.00
B-7180.41	Spec Recre Facility Marina	Transfer	-12,000.00
A-9010.8	State Retirement	Transfer	6100.00
A-9015.8	Police Retirement	Transfer	-6100.00

SW-8340.461	Water Transmission dist. 1	Transfer	113.00
SW-8310.461	Water Operation dist. 1	Transfer	-113.00
A-1680.2	Central Data Proc equipment	Transfer	-5811.00
A-1680.4	Central Data Proc contractual	Transfer	5811.00
DB-9950.9	Transfer to capital projects	Establish a capital project to resurface cold springs road	200,000.00
DB-5110.4	Maintenance of Roads contractual	Establish a capital project to resurface cold springs road	-200,000.00
A-1355.100	Assessor Salary	Transfer	-5,000.00
A-1010.100	Legislative Board Salary	Transfer	5,000.00

BUDGET IMPACT STATEMENT: as stated above

RESOLVED, that the above budget adjustments and transfers are hereby approved.

A motion by Councilmember Weaver, seconded by Councilmember Vomacka, to adopt Resolution No. 80 of 2025.

A roll call was taken on Resolution No. 80 of 2025 as follows:

Supervisor Kinowski	YES
Councilmember Baker	ABSENT
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 80 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on December 4, 2025.

**Public Input**

Mike Van Patten resident of Stillwater expressed his concern with the traffic on corner of Farley and Route 67.

Supervisor Kinowski questioned: Is there any language that can be added when you do a mapping report that allows expansion up to 10 more or 20 more users so we don't have to do a public hearing each time?

Engineer Joe Lanero replied: If users are within the geographical boundaries, new users can be approved administratively. However, expanding the boundaries requires going through the formal process with a new map plan report.

Supervisor Kinowski shared challenges with commercial property requirements in Planned Development Districts (PDDs). Historically, the town included commercial property requirements in PDDs to promote economic development. However, some developers have struggled to attract commercial entities despite significant efforts. He addressed a request from Saratoga Point to convert designated commercial property to residential use. The supervisor noted that each situation needs individual consideration, weighing factors like traffic impact, infrastructure needs, and precedent-setting concerns. The board discussed requiring evidence of marketing efforts for commercial use and ensuring other PDD requirements like sidewalks are addressed before approving any amendments. The supervisor indicated he would arrange a meeting with the developer, engineers, and planning department to further discuss the request before bringing formal recommendations to the board.

The Highway Superintendent noted that sidewalks placed too close to roadways create safety hazards and maintenance challenges, particularly with snow removal. The board discussed who bears responsibility for sidewalk maintenance and liability - whether it's the municipality,

property owners, or HOAs. Concerns were raised about ADA compliance requirements and the cost of maintaining and replacing damaged sidewalk components.

**The Highway Superintendent** indicated that future budget planning might need to include significant funds for sidewalk maintenance and replacement. The board also discussed balancing the need for pedestrian safety with preserving the town's rural character when considering sidewalk requirements.

**Councilmember Vomacka** shared the Village Festival and Craft Fair is scheduled for December 6th, with town representation at the event.

**Town Clerk Cowin** stated The Town Clerk's office will be closed on Monday December 15th due to staff attending a conference.

**Audited Claims**

The Town Clerk presented the following report for the Town Boards review.

General	\$21299.63
Town Outside	\$ 53434.38
Highway	\$ 83936.94
Water	\$ 1133.35
Trust & Agency	\$250.89

**Motion** by Councilmember D'Ambro and seconded by Councilmember Vomacka to pay the audited claims.

**Motion carried.**

**Motion** by Councilmember Vomacka and seconded by Councilmember Weaver to adjourn into executive session to discuss personnel.

**Motion carried.** (Note: The Town Board will or will not resume back into the regular Town Board meeting.)

The Town Board went into Executive Session at 7:37 pm.

Respectfully submitted by,

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Danielle Cowin, Town Clerk

