



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board (SPECIAL) Meeting Minutes August 7, 2025 - 7:00 PM at Stillwater Town Hall

Present: Supervisor Ed Kinowski
Councilmember Chris D'Ambro
Councilmember Ellen Vomacka

Also Present: Danielle Cowin, Town Clerk
Bill Doughty, Superintendent of Highways
James Trainor, Attorney for the Town
John Nett, Police Commissioner

Absent/Excused: Councilmember Jennifer Weaver
Councilmember Artie Baker
Joe Lanaro, Engineer for the Town

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

July 17th meeting minutes will be approved at next regular meeting on August 21, 2025

Agenda Items

Resolution No. 40 and 41

Motion to dispense with reading of Resolutions

Motion by Councilmember Vomacka seconded by Councilmember D'Ambro

Resolution No. 40

A Resolution Authorizing the Advertising for Bids to CONVERT a 2022 MACK MODEL MD642 CHIP BOX to a HOOK SWAP LOADER

Introduced by: Supervisor Kinowski

WHEREAS, the Highway Superintendent has recommended that the existing MD642 Chip Box be converted a Hook Swap Loader; and

WHEREAS, New York's General Municipal Law §103 requires that the Town utilize competitive bidding for the project.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Clerk, with the assistance of the Highway Superintendent, is hereby authorized to advertise for bids related to the conversion of a 2022 Mack Model MD642 Chip Box to a Hook Swap Loader in accordance with the attached bid specifications.

A motion by Councilmember Vomacka, seconded by Councilmember D'Ambro, to adopt Resolution No. 40 of 2025.

A roll call was taken on Resolution No. 40 of 2025 as follows:

| | |
|-----------------------|--------|
| Supervisor Kinowski | YES |
| Councilmember Baker | ABSENT |
| Councilmember Vomacka | YES |
| Councilmember D'Ambro | YES |
| Councilmember Weaver | ABSENT |

Resolution No. 40 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on August 7, 2025.

Resolution No. 41

A Resolution Authorizing the License of a T-Mobile Telephone System

Introduced by: Supervisor Kinowski

WHEREAS, the Supervisor has recommended that the Town's existing telephone system be replaced with a specialized, cutting-edge cellular telephone system currently available only by license through T-Mobile; and

WHEREAS, the licensing of the specialized software to run the new cellular telephone system falls within several recognized exceptions to New York's General Municipal Law §103 competitive bidding requirements including those for specialized technical expertise, substantial training needed to provide the service, the technology being available only from a sole source, the licensing of the software is in the nature of a lease rather than of a purchase, and acquiring immediate access to the new software system is an emergency to maintain communication with the Town's ambulance, fire-fighting and police departments as Spectrum has threatened to terminate the Town's existing telephone service as of August 7, 2025.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor is authorized to sign an agreement to license a new cellular telephone software system from T-Mobile without competitive bidding for the reasons stated above, as described in the attachments hereto for an estimated cost of \$40,000.00.

A motion by Councilmember Vomacka, seconded by Councilmember D'Ambro, to adopt Resolution No. 41 of 2025.

A roll call was taken on Resolution No. 41 of 2025 as follows:

| | |
|-----------------------|--------|
| Supervisor Kinowski | YES |
| Councilmember Baker | ABSENT |
| Councilmember Vomacka | YES |
| Councilmember D'Ambro | YES |
| Councilmember Weaver | ABSENT |

Resolution No. 41 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on August 7, 2025.

Motion to discuss Resolutions No. 40 & 41

Motion by Councilmember D'Ambro seconded by Councilmember Vomacka

No discussion needed.

Motion to accept. Resolution No.40 & 41 of 2025. Role call vote was taken:

| | |
|-----------------------|--------|
| Supervisor Kinowski | YES |
| Councilmember Baker | ABSENT |
| Councilmember D'Ambro | YES |
| Councilmember Vomacka | YES |
| Councilmember Weaver | ABSENT |

Other Business

Supervisor Kinowski clarified that according to the Town Law Manual, there are regular meetings and special meetings with no restrictions on what can be brought up at either type. We called the special meeting when he learned about equipment that needed modification and the phone system issue with Spectrum. In Conclusion, special meetings require 2 days advance notice, which was provided. The meeting was properly scheduled and advertised on the website.

Supervisor Kinowski explained they need to advertise for bids to convert a 2022 Mac truck with only 3,000 miles on it.

Highway Superintendent Billy clarified that converting the truck to a hook swap loader would allow it to dump the chip box and pick up dumpsters, get two new dumpsters, replace their 1989 roll-off truck and that they could also put a flatbed on it with a new salt reduction grant and put a tank on it. The conversion will make the truck more versatile instead of having it sit in the garage until needed for chip treating.

Supervisor Kinowski explained the town has had poor service with Spectrum since contracting with them in 2022. He explored cellular options as an alternative to hardline

phones and stated T-Mobile would provide an app for employees' phones that would connect to the Town Hall phone line. Implementation will take 2-3 months to complete transition from Spectrum. Lastly, the town is entering arbitration with Spectrum due to billing issues.

He provided an update on monitoring and managing blue-green algae and explained they've been working with the Department of Health and Wadsworth Labs to test water samples at no cost. He noted that blue-green algae can form in 15 minutes and dissipate just as quickly. Then discussed that nutrient loading, primarily from fertilization, is the main cause and mentioned they're working with RPI to help determine the source of the problem. It has been confirmed that Saratoga Lake is healthy despite these occasional issues. In conclusion, the beach is closed when algae is spotted and reopened after testing confirms it's safe and E. coli levels have been very low, almost at drinking water levels.

Supervisor Kinowski informed that fireworks prices have increased by 25% and stated that the \$4,000 bill for Family Day fireworks will now be \$6,500. The price increase is due to all fireworks being made in China and the supplier having to pass on higher costs.

The Community Center will get a new van for seniors through a grant. He explained it's a 50/50 arrangement where the county provides half the funding. The Community Center will buy the van, but the town will maintain it.

Councilmember Vomacka confirmed everything is ready for the weekend's 250th anniversary event and mentioned reenactors will set up their encampment. There will be activities for children and demonstrations of muskets, guns, and a cannon. The event will run Saturday and Sunday from 10 to 4. The police have been notified about the event. She added that the event will highlight that the Battle of Saratoga which was actually fought in Stillwater.

Highway Superintendent Billy Doughty reported they did blacktop and mowing during the week and mentioned they tried to leave Thursday open to complete other work. Next week will be busy with continued road work.

Town Clerk Danielle Cowin, introduced Beth Hein, new Deputy Town Clerk, lifelong resident of Stillwater with 23 years of administrative experience. Welcome Beth!

Danielle reported they've been busy with hunting season licenses, sewer billing, and Water District 7 billing collection.

Announced the annual senior picnic for Saratoga County seniors is on Friday, September 5th with \$5 tickets sold in town clerk's office.

Updated on Family Day planning with 44 vendor spaces filled and plans to use the town float as a bandstand. Planning is progressing well with a new layout this year on mapping vendor spaces.

Proposed a National Dog Day event on August 26th offering frozen yogurt cups for dogs. The Board approved the National Dog Day event pending liability considerations.

Audited Claims

The Town Clerk presented the following report for the Town Board review.

| | |
|--------------|-------------|
| General | \$ 43739.01 |
| Town Outside | \$ 36296.10 |
| Highway | \$ 22729.82 |
| Water | \$ 901.20 |

Motion by Councilmember D'Ambro and seconded by Councilmember Vomacka to pay the audited claims.

Motion carried.

Motion by Councilmember D'Ambro and seconded by Councilmember Vomacka to adjourn into executive session to discuss litigation.

Motion carried. (Note: The Town Board will or will not resume back into the regular Town Board meeting.)

The Town Board went into Executive Session at 7pm.

Respectfully submitted by,

Danielle Cowin, Town Clerk

08/04/2025

Town Clerk Monthly Report Monthly Report
July 01, 2025 - July 31, 2025

Page 1

| Account# | Account Description | Fee Description | Qty | Local Share |
|--|---|---------------------------|-------------------------------------|-------------------|
| A1255 | Conservation | Conservation | 6 | 11.31 |
| | Marr. Lic. | Marriage Licensing Fees | 2 | 35.00 |
| | MISC. FEES | Marriage Trans. | 3 | 30.00 |
| | | | Sub-Total: | \$76.31 |
| A2544 | Dog Licensing | Female, Spayed | 34 | 170.00 |
| | | Female, Unspayed | 2 | 20.00 |
| | | Male, Neutered | 24 | 120.00 |
| | | Male, Unneutered | 6 | 60.00 |
| | senior discount | senior discount | 14 | -35.00 |
| | | | Sub-Total: | \$335.00 |
| A2770 | Misc Fees | Foil Requests | 2 | 18.25 |
| | | | Sub-Total: | \$18.25 |
| B 2110 | PLAN & ZONE | Mobile Home Ord. | 1 | 200.00 |
| | | | Sub-Total: | \$200.00 |
| B 2115 | PLAN & ZONE | Subdivision Fees | 1 | 900.00 |
| | | | Sub-Total: | \$900.00 |
| B 2555 | PERMIT FEES | Building Permits | 25 | 4,870.87 |
| | | | Sub-Total: | \$4,870.87 |
| .15 | PLAN & ZONE | P H Notification-planning | 1 | 45.54 |
| | | | Sub-Total: | \$45.54 |
| B2555 | Fire Inspections | Fire Inspections | 2 | 225.00 |
| | Mobile Homes | Mobile Homes | 1 | 200.00 |
| | PERMIT FEES | Demolition | 1 | 100.00 |
| | Permits | Burn permits | 1 | 79.20 |
| | Special Event | Swimming Pools | 3 | 250.00 |
| | | | Sub-Total: | \$1,104.20 |
| B2771 | Misc Fees | Brown's Beach-10 Day Pass | 1 | 40.00 |
| | | | Sub-Total: | \$40.00 |
| | | | Total Local Shares Remitted: | \$7,590.17 |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | | | 82.00 |
| Amount paid to: | NYS Environmental Conservation | | | 193.69 |
| Amount paid to: | State Health Dept. for Marriage Licenses | | | 45.00 |
| Total State, County & Local Revenues: | | \$7,910.86 | Total Non-Local Revenues: | |
| | | | \$320.69 | |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Danielle Cowin, Town Clerk, Town of Stillwater during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Edward A. Krivitsky
Supervisor
5 Aug '25
Date

Danielle Cowin
Town Clerk
8-4-25
Date