

TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION



BOX 700, STILLWATER, NY 12170 (518) 664-6148, FAX (518) 539-0002
BUILDING, PLANNING & DEVELOPMENT DEPARTMENT

SEPTIC SYSTEM PERMIT CHECKLIST

This form must be completed for applications to be submitted

2 Sets of plans

- ☐ 2 Site plans – show property lines with new and existing construction
- ☐ 2 Sets of Sewage Disposal Plans
- ☐ Approval Box 3.5" H x 4" w for stamping by the Town of Stillwater

☐ **All information for Applicant, Owner, Design Professional and the Installer**

Proof of Insurance (The only forms accepted as proof of Worker's Comp. Ins)

Workman's Compensation: One of the following:

- ☐ C-105.2 Certificate of Worker's Compensation Insurance
- ☐ Proof of Liability **(With Town of Stillwater as Certificate Holder)**

If any of the information is missing from the application package the Owner/Builder listed on the application will be notified and the application will be place in the waiting for information file. The application will not be reviewed until all the missing material is received. This is our standard practice for all applications received by the Building Department.