



TOWN OF STILLWATER

ESTABLISHED 1788 – SITE OF THE TURNING POINT OF THE AMERICAN REVOLUTION

Town Board Meeting Minutes February 20, 2025 - 7:00 PM at Stillwater Town Hall

Present: Councilmember Artie Baker- via Zoom
Councilmember Chris D'Ambro
Councilmember Ellen Vomacka
Councilmember Jennifer Weaver

Also Present: Danielle Cowin, Town Clerk
Bill Doughty, Superintendent of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town
John Nett, Police Commissioner

Absent/Excused: Supervisor Ed Kinowski

Deputy Ellen Vomacka called the meeting to order and led everyone in the Pledge to the Flag.

Danielle Cowin Town Clerk, took the roll call.

Adoption of Minutes:

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to adopt the minutes of February 6, 2025.

Motion carried.

Agenda Items Resolution No. 6-9

Motion to dispense with reading of Resolutions

Motion by Councilmember D'Ambro seconded by Councilmember Weaver.

Resolution No. 6

A Resolution Re-Appointing the Town Assessor

Introduced by: Supervisor Kinowski

WHEREAS, pursuant to Real Property Tax Law §310 the appointed Town Assessor shall serve a six (6) year term of office, which current term expires on September 30, 2025; and

WHEREAS, the current Town Assessor, Colleen Adamec, desires to continue her services to the Town and by all accounts has done an excellent job.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby reappoints Colleen Adamec to serve as Town Assessor for a term beginning October 1, 2025 through September 30, 2031.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 6 of 2025.

A roll call was taken on Resolution No. 6 of 2025 as follows:

Supervisor Kinowski	ABSENT
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 6 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 20, 2025.

Resolution No. 7

A Resolution Authorizing Mitigation Fees and Letters of Credit to Protect Town Roads

Introduced by: Supervisor Kinowski

WHEREAS, the Town has recently experienced significant and premature deterioration on Town road surfaces due to single project excessive truck traffic; and

WHEREAS, the cost of repairing the road damage, which is directly attributable to the projects' excessively heavy truck traffic, has disproportionately impacted Town taxpayers, who have been required to pay for the repairs rather than the developers who caused the road damage.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board authorizes the Town Planning Board and the Building, Planning and Development Office to assess and collect, before construction begins, mitigation fees and/or to require one or more letters of credit from project developers, in an amount approximating the estimated road repair costs which are directly attributable to their excessive truck traffic as a condition of approval.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 7 of 2025.

A roll call was taken on Resolution No. 7 of 2025 as follows:

Supervisor Kinowski	ABSENT
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 7 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 20, 2025.

Resolution No. 8

A Resolution Authorizing the Stormwater Program Coordinator to Sign Forms Required by the SPDES Permit for Stormwater

Introduced by: Supervisor Kinowski

WHEREAS, the new SPDES Construction Permit for stormwater, GP-0-25-001, requires that the Town Board pass a resolution appointing the Stormwater Program Coordinator as a “duly authorized representative” with the authority to sign forms required by the permit, such as SWPPP Acknowledgement Forms, SWPPP NOT, etc.; and

WHEREAS, it is in the Town’s interest to authorize the Town’s Stormwater Program Coordinator to sign the necessary SPDES forms on behalf of the Town.

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board hereby appoints the Town’s Stormwater Program Coordinator as a “duly authorized representative” with the authority to sign forms required by the permit, such as SWPPP Acknowledgement Forms, SWPPP NOT, etc.; and be it further

RESOLVED, that the duties and title of the Stormwater Program Coordinator, including the title “duly authorized representative”, shall be assigned to the Senior Planner and Planner(s) within the Building and Planning office meeting the qualifications outlined in the MS4 Permit.

A motion by Councilmember D’Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 8 of 2025.

A roll call was taken on Resolution No. 8 of 2025 as follows:

Supervisor Kinowski	ABSENT
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D’Ambro	YES
Councilmember Weaver	YES

Resolution No. 8 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 20, 2025.

Resolution No. 9

A Resolution to Amend Resolution 1 of 2025 Regarding Board Member Terms

Introduced by: Supervisor Kinowski

WHEREAS, Resolution No. 1 of 2025 was adopted on January 2, 2025 and it specified certain appointments and terms for various board members, but several were inadvertently omitted; and

WHEREAS it is necessary to amend Resolution 1 of 2025 to include the omitted board appointments and terms.

NOW, THEREFORE, BE IT

RESOLVED, that Resolution No. 1 of 2025 is hereby amended to add the following:

- Amend the Planning Board expiration date for Marybeth Reilly's term to be 12/31/31.
- Amend the Zoning Board expiration date for Richard Rourke's term to be 12/31/29.
- Amend the appointment of the Emergency Management Chairman from Tom Rinaldi to Nathan Paquin.
- Amend the appointment to the Zoning Board from Charles Dyer to Jeffrey Alonzo with an expiration date of the term of 12/31/27.
- Amend the names of the Buildings, Grounds, Parks and Recreation Standing Committee members to omit Matt Harris and add Bill Doughty.
- Amend the terms of several members of the Board of Assessment Review by changing Andrew J. Krupski term to end on 9/30/27 and Frank Marshall's term to end on 9/30/26.

A motion by Councilmember D'Ambro, seconded by Councilmember Weaver, to adopt Resolution No. 9 of 2025.

A roll call was taken on Resolution No. 9 of 2025 as follows:

Supervisor Kinowski	ABSENT
Councilmember Baker	YES
Councilmember Vomacka	YES
Councilmember D'Ambro	YES
Councilmember Weaver	YES

Resolution No. 9 of 2025 was adopted at a meeting of the Town Board of the Town of Stillwater duly conducted on February 20, 2025.

Other Business

Town Clerk

Danielle shared with the board, a letter from the Stillwater Library asking for a representative to attend a couple of meetings to review the planning committees new strategic plan for services for 2026-2030.

Danielle stated a proposal related to getting JGs for recycling and hauling air conditioners. Will get more information for the next meeting

Family day committee meetings will begin in March on a monthly basis.

Highway Superintendent

Billy Doughty acknowledged the ongoing rock salt shortage affecting various counties and expressed hope for a resolution. Lastly, he clarified salt availability, confirming that free salt was available for residents across the road from the highway garage.

Billy also thanked his crew for a great job snowplowing!

Police Commission

See report attached

Public Input- None.

Audited Claims

The Town Clerk presented the following reports for the Town Board review.

General	\$31249.59
Town Outside	\$ 544.81
Highway	\$ 49134.41
Water	\$ 4257.34
Trust & Agency	\$ 8.13

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to pay the audited claims.

Motion carried.

Motion by Councilmember D'Ambro and seconded by Councilmember Weaver to adjourn meeting at 7:15pm.

Respectfully submitted by,

Danielle Cowin, Town Clerk



If the light's on, we're home...

STILLWATER PUBLIC LIBRARY

Monday through Friday 9:00am - 7:00pm
Saturday 9:00am - 2:00pm

518.664.6255 (p)
518.664.6826 (f)
STILIB@SALS.EDU

712 Hudson Avenue
Stillwater, NY 12170

RECEIVED

FEB 18 2025

Stillwater
Town Clerk

12 February 2025

Dear Neighbors;

The Library's Planning Committee is preparing a new strategic plan to guide our services for 2026-2030. We are immensely grateful for your guidance and expertise in the past and we hope you will help us once again.

If you have a representative willing to help, please have them choose a date to meet with other community leaders for an informal meeting. We will review the previous plan with them, update where we are on each goal, and gather some basics about your organization. At this meeting, we will give them a list of questions we have for your organization.

The two dates for the initial meeting are Saturday, March 1st at 10:00am or Monday, March 3rd at 6:00pm.

After this meeting, we ask that a conversation is initiated with your organization to gather some feedback on the items of interest we offer and note any concerns we may have forgotten. We will then host a follow-up meeting where your representative can share the gathered information and hear what others had to say.

These answers will then guide our strategic plan so we can ensure we are headed in the right direction for the community. We have done this process four other times and it lets us know what our community wants, needs, or wishes for.

The two dates for the follow-up meeting are Saturday, April 5th at 10:00 am or Monday, April 7th at 6:00pm.

If someone can join us, please have them let me know which dates (one in March and one in April) best fit their schedule by Wednesday, February 27th. They can email SKIPP@sals.edu, call me at 664-6255, or just stop in the library.

I thank you in advance for assisting us and look forward to serving you even better in the future,

Take Care,

Sara Kipp



**TOWN OF STILLWATER, NEW YORK
POLICE COMMISSION**

Police Activities Report for January 2025

Stillwater Police Department Activities Report for distribution to the Town Board, the public and to be posted in The Mechanicville Express

Patrol Miles	6337
Fuel Used	452
Complaints & Request for Service	50
Domestic Complaints	5
Closed by Investigation	50
Open Cases	0
Follow Up Investigations	6
Arrests	12
Use of Force	0
Tickets Issued	43
Motor Vehicle Crashes	6
Assist Other Agencies	12
Property Checks Conducted	207
Special Events / Details	1
Meetings & Training	4
Request for Records	9
Portable Radar Unit Placement	0
Sexual Offenders Registered	1
Total Call for Services	287

Respectfully submitted,

John Nett
Police Commissioner
(Signed Copy on file)