

Present: Councilman Chris D'Ambro
Councilwoman Ellen Vomacka
Supervisor Ed Kinowski

Also Present: Sue Cunningham Town Clerk
Supt Mark Minick
Joe Lanaro, Engineer for the Town
James Trainor, Attorney for the Town

Absent: Councilman Artie Baker
Councilwoman Lisa Bruno

Sue Cunningham, Town Clerk took the roll call.

Agenda Items

WHEREAS, the Stillwater Town Board has been supportive of the American Legion Earl J. Manning Post 490's annual Memorial Day Parade in the past; and

WHEREAS, 2019 marks the 100th Anniversary of the founding of the American Legion shortly after the end of World War I;

Now, therefore, be it

RESOLVED, that the Town Board hereby appropriates \$7,175.00 in support of the American Legion Earl J. Manning Post 490 and their annual Memorial Day Parade.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 32 of 2019.

A roll call was taken on Resolution No. 32 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 32 of 2019 was adopted unanimously.

**Resolution #33 Authorizing Town Supervisor to Execute
Contracts for Engineering, Grant Administration and Program Delivery Services
for the CDBG FY 2018 Waterline Replacement Program By and Between
The Town of Stillwater
AND
The Chazen Companies**

WHEREAS, the Town of Stillwater has been awarded a CDBG grant for the replacement of individual waterlines in the income eligible West Street neighborhood; and

WHEREAS, the Town has solicited proposals and qualifications from qualified Community Development Consultants/Firms pursuant to federal procurement standards (24CFR 85) to provide engineering and grant management services; and,

WHEREAS, the Town has reviewed and evaluated consultant qualifications and services in accordance with the request for qualifications and proposal selection process and criteria and determined that the proposed services and costs are reasonable and necessary; and,

WHEREAS, the Town has determined that The Chazen Companies is the preferred consultant, and that utilizing The Chazen Companies for engineering and grant management services for this project would best serve the Town’s interests; and,

NOW THEREFORE, the Town Board authorizes the Supervisor to enter into professional services agreements with The Chazen Companies for Engineering and Grant Management services for the FY 2018 CDBG FY 2018 Waterline Replacement program.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to adopt Resolution No. 33 of 2019.

A roll call was taken on Resolution No. 33 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 33 of 2019 was adopted unanimously.

**Resolution #34 Declare Vehicle as Surplus and Authorize the Sale of
Surplus Vehicle**

WHEREAS, the Highway Superintendent states that the following equipment:

1. Blaw Knox Paver has no further useful life to the Town Highway Department and therefore recommends that it be declared it to be “surplus” to the Town; and

WHEREAS, in accordance with State Law and the Town’s Procurement Policy, the surplus town equipment should be sold to the highest bidder or another municipality;

Now, therefore be it

RESOLVED, that the above listed item is declared surplus and the Highway Superintendent is authorized to sell the Blaw Knox Paver to the highest bidder at public auction or to another municipality for reasonable value.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to adopt Resolution No. 34 of 2019.

A roll call was taken on Resolution No. 34 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 34 of 2019 was adopted unanimously.

Resolution #35 Summer Scheduling of Town Board Meetings for 2019

Introduced by: Supervisor

WHEREAS, Resolution No. 1 of 2019 scheduled both an agenda meeting and a business meeting for the Town Board on the first and third Thursdays of each month, respectively; and

WHEREAS, due to vacations of residents, staff members and board members, the Town Board traditionally modifies its schedule to hold just one meeting per month in July, August and September;

Now, therefore, be it

RESOLVED, that the Town Board hereby determines that the Town Board meeting schedule be modified to reflect that the Town Board will conduct only one meeting in the months of July, August and September 2019, that being a business meeting on the third Thursday of each month (July 18th, August 15th and September 19th); and be it further

RESOLVED, that beginning in October and continuing through the end of the calendar year, the Town Board will resume both an agenda meeting and a business meeting on the first and third Thursdays of each month, respectively.

Motion by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 35 of 2019.

A roll call was taken on Resolution No. 35 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 35 of 2019 was adopted unanimously.

Resolution #36 Appointing Jennifer Weaver to the Board of Assessment Review

Introduced by: Supervisor

WHEREAS, Fran Bennanatti is stepping down from his duties on the Board of Assessment Review; and

WHEREAS, the Town Board wishes to appoint Jennifer Weaver to fill the remaining term of Mr. Bennanatti through 2021 on the Board of Assessment Review;

Now, therefore, be it

RESOLVED, the Town Board hereby appoints Jennifer Weaver to the Board of Assessment Review with a term ending December 31, 2021 and thanks Fran Bennanatti for his years of dedicated service to the Town.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to adopt Resolution No. 34 of 2019.

A roll call was taken on Resolution No. 36 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 36 of 2019 was adopted unanimously.

Resolution #37 Budget Adjustments

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

BUDGET INCREASE

B 9950.9 Transfer to Capital Project \$50,000.00 to cover attorney fees and trail fees March & April.

Fund Balance \$50,000.00 To cover attorney fees and trail fees March & April.

TRANSFER \$50,000 to Capital Projects.

RESOLVED, that the above Budget Transfers and Adjustments are hereby approved.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to adopt Resolution No. 37 of 2019.

A roll call was taken on Resolution No. 37 of 2019 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 37 of 2019 was adopted unanimously.

Reports Town Board Members

Supervisor Kinowski

Year of the Senior: Supervisor Kinowski report that the County is having several events focused on Seniors. He commented on one event being held June 26th in Congress Park. Senior citizen must register in advance and will receive a button. Buttons are now available in several locations including the Town Clerk’s Office
He also commented on a Senior program run by the Mayor of the Village and stated she was doing a great job.
Executive Session: Supervisor Kinowski requested executive session to discuss a legal contract matter.

Public Input

John Basile, Village Trustee, commented on the sewer smell in the area of the rescue squad. He commented that smell was caused by the overcharging of batteries by the ambulances. He gave a brief explanation on how this happens.
A brief discussion was on batteries overcharging and the gas smell that is released.

Valerie M commented on the 2019 budget not being on the website.
Supervisor Kinowski stated that the last few year’s budgets are on the website.
A discussion was held on location of budget on the website
Sue Cunningham stated that the budgets can be found on the homepage, scroll down and on the rights side there is a link to the budget.

Audited Claims

Motion by Councilman D’Ambro and seconded by Councilwoman Vomacka to pay the audited claims.

General	\$18,181.93
Town Outside	\$7,039.98
Highway	\$17,212.12
Water	\$115.99
Capital Projects	\$960.00

Motion carried.

Motion by Councilwoman Vomacka and seconded by Councilman D’Ambro to adjourn into executive session to discuss a legal contract at 7:17pm. **Motion carried.** (Note: The Town Board will not resume the regular meeting).

Respectfully submitted by

Sue Cunningham