

**Stillwater Town Board Meeting  
October 4, 2018                      7:00 pm  
Stillwater Town Hall**

**Present:**        **Councilman Chris D'Ambro  
Councilwoman Ellen Vomacka  
Supervisor Ed Kinowski**

**Also Present:** **Sue Cunningham, Town Clerk  
Mark Minick, Supt of Highways  
Joe Lanaro, Engineer for the Town  
James Trainor, Attorney for the Town**

**Absent:**        **Councilman Artie Baker  
Councilwoman Lisa Bruno**

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Adoption of Minutes:** **Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt the minutes of the Sept 20, 2018 meeting. **Motion carried.**

**Agenda Items**                      **Resolutions #81-- #85**

**Resolution #81                      Referring the Bocrest Fields PDD  
to the Planning Board for its Review and Advisory Recommendation**

WHEREAS, Bocrest Fields, LLC has submitted an application to the Town for the Bocrest Fields PDD ("PDD"); and

WHEREAS, the application is being processed under Local Law No. 4 of 2018, which provides for an amended approval process for PDD applications; and

WHEREAS, the Town Board has previously determined that the proposed PDD merited further consideration and conducted a public hearing on July 19, 2018;

Now, therefore, be it

RESOLVED, that the Town Board hereby opts to refer the Bocrest Fields PDD application to the Town Planning Board for its review and advisory recommendation in accordance with the procedure set forth in Section 210-19C of the Town Code; and be it further

RESOLVED, that the Town Clerk is directed to attach the approved minutes of the Town Board Public Hearing to the finalized referral resolution and provide both documents to the Department of Building and Planning and to the Planning Board Chair.

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 81 of 2018.

A roll call was taken on Resolution No. 81 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 81 of 2018 was adopted unanimously.

**Resolution #82                                      Adopt a Sexual Harassment  
Prevention Policy and Training Requirement**

Introduced by: Supervisor

WHEREAS, a Sexual Harassment Prevention Policy and Training Requirement has been mandated by the State of New York for all employers no later than October 9, 2018;

WHEREAS, the proposed Sexual Harassment Prevention Policy and Training Requirements will be applicable for all Town Employees;

Now therefore, be it,

RESOLVED, that the Town Board hereby adopts the attached Sexual Harassment Prevention Policy and Training Guidelines as mandated by the State of New York.

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 82 of 2018.

A roll call was taken on Resolution No. 82 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 82 of 2018 was adopted unanimously.

**Resolution #83**

**Authorizing the Town of Stillwater Court to Sign,  
Apply for, Receive and Expend the Court JCAP Funds**

Presented By: \_\_\_\_\_ Supervisor \_\_\_\_\_

WHEREAS, the Town may receive a special grant in the 2018-2019 New York State Budget for the Court; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds;

WHEREAS, Resolution No. 80 of 2018 was rejected by the State regarding the grant application for Court JCAP grant funds due to the wording of the RESOLVED clause; and

Now, therefore, be it

RESOLVED, that the Town Supervisor hereby authorizes the Town of Stillwater Court to sign, apply for, receive and expend the Court JCAP funds to build a safety glass partition at counter, metal detector and wireless alert system.

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 83 of 2018.

A roll call was taken on Resolution No. 83 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 83 of 2018 was adopted unanimously.

**Resolution #84**

**Budget Adjustments**

WHEREAS, Anne Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and adjustments be accomplished:

BUDGET IMPACT STATEMENT: as stated above

Account No. Description  
BUDGET TRANSFERS

B1440.444 Attorney Fees	\$11,000.00	To cover additional attorney fees
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B3650.4 Unsafe Buildings	\$11,000.00	To cover additional attorney fees
B9950.9 Transfer to capital projects	\$10,000. 00	To cover capital project expense Engineer
Fund balance	\$10,000.00	To cover capital project expense Engineer

Transfer \$10,000.00 to capital projects

#### BUDGET INCREASE

A1081 Payment in Lieu of taxes	\$10,000.00	To cover new road signs
A3310.4 Traffic Control, Contractual	\$10,000.00	To cover new road signs
B2555.1 Paul Male Eng Fees	\$3,000.00	To cover additional attorney fees
B1440.44 Attorney Fees	\$3,000.00	To cover additional attorney fees
B 2025 Recreational Facility Marina	\$7,000.00	To cover payroll Browns Beach
B7140.100 Parks/ Rec personal Services	\$7,000.00	To cover payroll Browns Beach

RESOLVED, that the above Budget Transfers and Adjustments are hereby approved.

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 84 of 2018.

A roll call was taken on Resolution No. 84 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 84 of 2018 was adopted unanimously.

**Resolution #85            Authorizing Reimbursement of Fees Paid  
Due to Cancellation of Use of Glen Hollow Park Rental**

Introduced by: Supervisor

WHEREAS, Ellen Shovah paid \$75.00 towards the use of the pavilion and kitchen at Glen Hollow on September 30, 2018 due to an overbooking by Town Hall; and

WHEREAS, the Town had to cancel Ms. Shovah's intended use of the pavilion and kitchen;

Now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the reimbursement of \$75 to Ellen Shovah for the cancellation of use of the pavilion and kitchen at Glen Hollow Park on September 30, 2018.

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adopt Resolution No. 85 of 2018.

A roll call was taken on Resolution No. 85 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	ABSENT
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 85 of 2018 was adopted unanimously.

**Reports**

**Supervisor Kinowski**

Supervisor Kinowski reported that the Stillwater school payback program to be held at Brown's Beach has been canceled but students instead will participate in a government forum here at Town Hall tomorrow morning at 9 am.

**Supt of Highways**

Supt Minick reported that that mailing problem in Albany has held up delivery of water bills. Not all bills were delivered.

**Public Input**

Dick D commented on the weed removal on Saratoga Lake this year and inquired if the Town Board was going to restore a full time historian position. Supervisor Kinowski stated that they having been weeding the lake but the weed problem blossomed this year. He also stated that he has not made any recommendations to the

Town Board regarding the historian position. The Town Clerk & Deputy Town Clerk have been activity working that position.

**Audited Claims**

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to pay the audited claims.

General	\$20,660.71
Town Outside	\$21,639.67
Highway	\$36,873.35
Water & Sewer	\$370.73 / 44.75
Capital Projects	\$14,310.45

**Motion carried.**

**Motion** by Councilwoman Vomacka and seconded by Councilman D'Ambro to adjourn into executive session to discuss potential litigation at 7:25 pm. **Motion carried.** (Note: The Town Board will not resume the regular scheduled meeting).

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk.