

**Stillwater Town Board Meeting & Public Hearings  
Local Law-Park Rules & CDBG Grant  
June 21, 2018 7:00 PM  
Stillwater Town Hall**

**Present:**      **Councilman Artie Baker  
Councilman Chris D'Ambro  
Councilwoman Lisa Bruno  
Councilwoman Ellen Vomacka  
Supervisor Ed Kinowski**

**Also Present:** **Sue Cunningham, Town Clerk  
Mark Minick, Supt of Highways  
Joe Lanaro, Engineer for the Town  
James Trainor, Attorney for the Town**

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Public Hearing      Local Law-Park Rules & Reg**

Supervisor Kinowski requested that they hold off on having this public hearing until July 19<sup>th</sup> to give the Town Board more opportunity to look over the rules & regulation and make needed changes.

The Town Board decided to re-advertise the public hearing until July 19<sup>th</sup>.

Public Hearing was closed at 7:05pm.

**Public Hearing      CDBG**

Engineer Lanaro gave a brief overview Community Development Block Grant. It is for the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2018 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR), and will make available to eligible local governments approximately 20 million dollars for the 2018 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefiting low/moderate income persons.

There were no comments from the public.

With everyone having the opportunity to comment Supervisor Kinowski adjourned the Public Hearing at 7:10 pm.

**Agenda Items      Resolution #54 to**

**Resolution #54      Authorizing the Submission of an  
Application for Grant Funds to the  
New York State Office of Community Renewal  
FY 2018 Community Development Block Grant Program**

WHEREAS, the New York State Office of Community Renewal (OCR) is accepting applications from eligible communities to compete for funds available through the NYS administered Community Development Block Grant (CDBG) Program; and

WHEREAS, the Town of Stillwater has reviewed its housing and community development problems and needs, and has developed a proposed program and application for grant funds.

WHEREAS, the OCR application process requires that the governing body of the application authorize the submission of the application and related actions; and

Now, therefore be it

RESOLVED, that the Town Board hereby authorizes and directs the Supervisor to submit the application to OCR and to act in connection with the submission of the application, including execution of all required certifications and forms and to provide such additional information as may be required; and be it further

RESOLVED, that the Supervisor is authorized to contribute \$75,000 of Town funding total toward the project cost to replace the water main in the West and Micklas Streets neighborhoods of Water District 1 at the South end of the Town.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 54 of 2018.

A roll call was taken on Resolution No.54 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 54 of 2018 was adopted unanimously.

**Resolution #55            Scheduling a Public Hearing  
To Amend the Summary of Allowed Uses in the Zoning Code**

Introduced by: Supervisor

WHEREAS; during the Route 4 Form-based Zoning Code amendments the new Summary of Permissible Uses inadvertently omitted religious uses in certain zones where they are in fact permitted; and

WHEREAS, a public hearing is required to amend the Summary of Permissible Uses in the Town Code;

Now, therefore, be it

RESOLVED, that a Public Hearing be scheduled for July 19, 2018 at 7:00PM at the Town Hall, 881 Hudson Avenue, Stillwater, New York to consider public comments regarding the proposed Amendments to the Summary of Allowed Uses in the Zoning Code Regarding Religious uses; and be it further

RESOLVED, that the Town Clerk publish appropriate notice of the Public Hearing at least 10 days, but not more than 20 days, prior to the July 19, 2018 Public Hearing; and be it further

RESOLVED, that the Town Clerk make the proposed Local Law available at her office for public inspection during normal business hours; and be it further

RESOLVED, that the Director of Building and Planning complete an EAF and refer the proposed changes to the Town Board and Saratoga County Planning Agency for §239-m of the General Municipal Law, as appropriate.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 55 of 2018.

A roll call was taken on Resolution No.55 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 55 of 2018 was adopted unanimously.

**Resolution #56                      Add the Roads that Were Inadvertently Removed  
From the Town’s LHI Submittal**

Introduced by: Superintendent Minick

WHEREAS, it has come to the attention of the Highway Superintendent that several roads, namely Farnan Road, Lewis Road, Patrick Lane, Wood Road Lane and Luther Forest Boulevard, were inadvertently removed from the Town’s LHI list during the GIS local Roads Network Project; and

WHEREAS, the Town maintains these roads and it is necessary for them to be put back into inventory and the LHI submittal;

Now, therefore, be it

RESOLVED, that the Town Board authorizes the five (5) roads listed above to be re-inventoried and added back to the LHI submittal.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 56 of 2018.

A roll call was taken on Resolution No.56 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 56 of 2018 was adopted unanimously.

**Resolution #57                      Scheduling a Public Hearing  
Regarding the Bocrest Fields PDD**

Introduced by: Supervisor

WHEREAS, Bocrest Fields LLC has submitted an application to establish the Bocrest Fields PDD at the southeast corner of Brickyard road and Halfway House Road; and

WHEREAS, the application will be evaluated under the Town’s new PDD approval regulations adopted by the Town Board on May 17, 2018;

Now, therefore, be it

RESOLVED, that the application by Bocrest Fields LLC, regarding the establishment of Bocrest Fields Planned Development District, be scheduled for a Public Hearing on July 19, 2018 at 7:05PM at the Town Hall, 881 Hudson Avenue, Stillwater, New York; and be it further

RESOLVED, that the Town Clerk publish appropriate notice of the Public Hearing at least 10 days, but not more than 20 days, prior to the July 19, 2018 Public Hearing; and be it further

RESOLVED, that the Director of the Building, Planning and Development Department ensure that individual mailings are sent in accordance with §210-138 of the Stillwater Town Code and that the Town Board members are each supplied with a complete copy of the PDD application packet including the proposed local law and related comments, at least 10 days before the public hearing; and be it further

RESOLVED, that the Director of the Building, Planning and Development Department submit the proposed Local Law, EAF and Application to the Saratoga County Planning Board pursuant to General Municipal Law §239-m for its review and comment prior to the Town Board’s final action on the PDD Amendment, if not done so already.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 57 of 2018.

A roll call was taken on Resolution No.57 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 57 of 2018 was adopted unanimously.

**Resolution #58                                ESTABLISHING THE TOWN’S STANDARD WORK DAY (RS-2417-A) FOR 2018**

WHEREAS, New York State requires the Town to file certain forms annually attesting to the Town and standard work day hours for wage and benefit purposes; and

WHEREAS, the Office of Fiscal Management has proposed filing the attached reports for that purpose;

Now, therefore be it

RESOLVED, that the Office of Fiscal Management is authorized and directed to file with New York State Standard Work Day and Reporting Resolution RS 2417-A as attached hereto.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 58 of 2018.

A roll call was taken on Resolution No.58 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 58 of 2018 was adopted unanimously.

**Resolution #59                                DECLARE SURPLUS EQUIPMENT AND SOLICIT PURCHASE PROPOSALS**

WHEREAS, the Town’s Family Day float has become obsolete and unusable;

Now, therefore be it

RESOLVED, that the Town Board hereby declares the Town’s Family Day float to be surplus equipment and authorizes the Town Clerk to solicit proposals to purchase the float with the proposals to be submitted no later than the July 19, 2018 Town Board Meeting.

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution No. 59 of 2018.

A roll call was taken on Resolution No.59 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES

Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 59 of 2018 was adopted unanimously.

**Resolution #60**

**AUTHORIZING THE EXPENDITURE FOR  
FIREWORKS ON JULY 3, 2018 AT BROWN'S BEACH**

WHEREAS, the Town's annual fireworks will be held at Brown's Beach on July 3, 2018;  
and

WHEREAS, the Town can purchase fireworks from Sontoro's at the cost of \$8,500.00.

Now, therefore be it

RESOLVED, that the Town Board authorizes the expenditure of \$8,500.00 for fireworks  
on July 3, 2018 at Brown's Beach from Sontoro's.

**Motion** by Councilwoman Bruno and seconded by Councilman D'Ambro to adopt  
Resolution No. 60 of 2018.

A roll call was taken on Resolution No.60 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 60 of 2018 was adopted unanimously.

**Town Board**

**Supervisor Kinowski**

Supervisor Kinowski reported that Arvin Hart Fire Dept. would like to do a volunteer  
recruitment at Browns Beach on August 11<sup>th</sup> from 10 to 2.

Supervisor Kinowski requested an executive session to discuss contractual after the  
regular meeting.

**Councilman Baker**

Councilman Baker reported that there would be a cotton candy, popcorn, etc. truck up at  
Brown Beach, on the 3<sup>rd</sup> of July, for the fireworks.

**Public Input**

Richard D inquired on the status of the Luther Forest Battery Group and inquired the  
storage facility on Route 67.

Supervisor Kinowski that there will be a public hearing on July 2<sup>nd</sup> at 5pm with the IDA  
regarding this.

A discussion was held on the storage facility and that has been on hold due to wetland  
issues.

Gene Cook requested to have water & sewer hooked up to his property adjacent to the  
Blockhouse. He felt he should have been notified that water & sewer was being  
connected to the Blockhouse bathroom. He was told in the past that he would be notified  
when water & sewer was being hooked up to the bathroom at the Blockhouse.  
Supervisor Kinowski informed him that he would have to make his request to the Village  
and go through the same procedure the Town had to. He stated that with new  
administration in the Village over the last few years no one was probably aware he was  
looking to have it brought to his adjacent property.

**Audited Claims**

**Motion** by Councilwoman Vomacka and seconded by Councilman Baker to pay the audited claims.

General	\$21,858.35
Town Outside	\$12,944.71
Highway	\$231,760.71
Water & Sewer	\$3,040.87
Capital Projects	\$42,582.13

**Motion carried.**

**Motion** by Councilman Baker and seconded by Councilwoman Bruno to adjourn the Town Board meeting and enter into executive session to discuss a contractual item.

**Motion carried.** (Note: The Town Board will not resume the regular meeting).

Respectfully submitted by

Sue Cunningham  
Stillwater Town Board