

**Stillwater Town Board Meeting  
June 7, 2018 7:00 PM  
Stillwater Town Hall**

**Present:**      Councilman Artie Baker  
                 Councilman Chris D'Ambro  
                 Councilwoman Ellen Vomacka  
                 Supervisor Ed Kinowski

**Also Present:** Sue Cunningham, Town Clerk  
                 Mark Minick, Supt of Highways  
                 Joe Lanaro, Engineer for the Town  
                 James Trainor, Attorney for the Town

**Absent:**        Councilwoman Lisa Bruno

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

**Adoption of Minutes: Motion** by Councilwoman Vomacka and seconded by Councilman Baker to adopt the minutes of May 17, 2018. **Motion carried.**

**Agenda Items                      Resolutions #48---#53**

**Resolution #48                      Accepting Resignation of  
   John D. Murray from the Planning Board**

WHEREAS, John D. Murray has been a member of the Planning Board for many years;  
and

WHEREAS, the Town Board has received a letter of resignation from John D. Murray effective June 1, 2018;

Now, therefore, be it

RESOLVED, that the Town Board hereby accepts the resignation of John D. Murray effective June 1, 2018; and be it further

RESOLVED, that the Town Board thanks Mr. Murray for his many years of dedicated service to the residents of the Town of Stillwater and wishes him well in his future endeavors.

**Motion** by Councilman Bake and, seconded by Councilwoman Vomacka to adopt Resolution No. 48 of 2018.

A roll call was taken on Resolution No. 48 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 48 of 2018 was adopted unanimously.

**Resolution #49                                      Schedule A Public Hearing  
To Provide Information To The Residents Of  
The Town Of Stillwater On The  
Community Development Block Grant (CDBG) Program**

WHEREAS, it is the desire of the Town of Stillwater to submit an application for the 2018 New York State Community Development Block Grant (CDBG) program; and

WHEREAS the CDBG application process requires a Public Hearing prior to submission of any new CDBG grant application to provide residents with information about the CDBG program and to discuss local community development needs; and

WHEREAS residents are encouraged to attend the Public Hearing and assist community leadership in defining community development priorities.

NOW THEREFORE, BE IT RESOLVED that the Town of Stillwater will hold a Public Hearing on the CDBG program at the Town Hall of the Town of Stillwater, 881 Hudson Avenue, Stillwater, New York 12170 on June 21, 2018 at 7PM; and

BE IT FURTHER RESOLVED, that the Town Clerk will publish or cause to be published a Public Hearing Notice in a newspaper of general circulation and in Town Hall at least ten (10) days prior to the said Public Hearing.

**Motion** by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 49 of 2018.

A roll call was taken on Resolution No.49 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Resolution #50**

**Motion carried.** Resolution No. 50 of 2018 was adopted unanimously.

**Resolution #51                      Accept Bid For Snack Shack Purchase**

Introduced by: Supervisor

Now, therefore, be it

RESOLVED, that the Town Board hereby accepts the bid from Guido Carbone in the amount of \$4,000 for the purchase of the Snack Shack contingent upon the purchaser hauling the snack shack away at his own expense.

**Motion** by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 51 of 2018.

A roll call was taken on Resolution No.51 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 51 of 2018 was adopted unanimously.

## **Resolution #52      Budget Adjustments**

WHEREAS, Ann Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers be accomplished:

BUDGET IMPACT STATEMENT: as stated above

Account No. Description	Amount	
BUDGET TRANSFERS		
B9710.6 Water Principal	-25,000.00	To cover interest payment on band for water project
B9710.7 Water Interest	25,000.00	To cover interest payment on band for water project
B3620.2 Code Enf Equipment	-5,000.00	Transfer to contractual
B3620.4 Code Enf Contractual	5000.00	Transfer from equipment
BUDGET INCREASE		
B5031 Interfund Transfer	22,750.00	Monies returned to B Fund from CP water project
B9710.7 Water Interest	22,750.00	Monies returned to B Fund from CP water project
B1030 Special Assessment	20,115.20	Monies collected for special assessment
B9950.9 Transfer to Capital Projects	20,115.20	Monies collected for special assessment
Transfer 20,115.20 to cap project from b bund per budgeted monies		
B-2771 Browns Beach Revenue	1000.00	Monies received from Panza for electrical work

B7140.4682 Browns Beach	1000.00	Monies received from Panza for electrical work
B9950.9 Transfer to Capital project	15,000.00	To cover current expenses for capital projects
To be covered by fund balance	15,000.00	To cover current expense for capital projects
B9950.0 Transfer to capital project	61,593.04	To cover change order for brown's beach pavilion 1, 2 and 3
To be covered by fund balance	61,593.04	To cover change order for brown's beach pavilion 1, 2 and 3
B7180.0 BB Marina Equipment	34,000.00	To cover tractor for BB
To be covered by pks and rec reserve fund	34,000.00	To cover tractor for BB

RESOLVED, that the above Budget Transfers are hereby approved.

**Motion** by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 52 of 2018.

A roll call was taken on Resolution No.52 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 52 of 2018 was adopted unanimously.

### **Resolution #53          Compensate Town Employee for Unused Vacation Time**

WHEREAS, the Town of Stillwater Employee Handbook states that any unused vacation time to be paid to an employee requires Town Board approval; and

WHEREAS, William Doughty was unable to use his vacation time last year due to the needs of business for the Town; and

WHEREAS, Mr. Doughty accrued 115.5 hours of vacation time that he will be unable to use in the calendar year of 2018 combined with the vacation time he has accrued during the year;

Now Therefore, be it

RESOLVED, the Town Supervisor is hereby authorized to pay Mr. Doughty for his unused 2017 vacation time of 115.5 hours at his current rate of pay.

**Motion** by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 53 of 2018.

A roll call was taken on Resolution No.53 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	ABSENT
Councilman D'Ambro	YES
Councilwoman Vomacka	YES

**Motion carried.** Resolution No. 53 of 2018 was adopted unanimously.

## **Reports**                      **Town Board & Dept Heads**

### **Councilman Baker**

**Parks & Recreation:** Councilman Baker gave a brief update on the Blockhouse Bathroom, Beach Pavilion and Marina.

Councilman Baker also requested authorization to place to signs on the front and back peaks of the Browns Beach Pavilion. Town Board consensus was to have to signs made for the pavilion.

### **Supt of Highways    (Mark Minick)**

Supt Minick gave a brief report on Highway and Water.

### **Public Input**

Dick D inquired on the status of the Building at Browns Beach.

Engineer Lanaro stated that the completion is scheduled for June 22<sup>nd</sup>.

Supervisor Kinowski commented that they will still have to go over a final punch list.

Margaret M commented on the operation of a beach bar and the value of having one at the beach.

Supervisor Kinowski spoke on additional revenue it could possibly bring in and that some logistics still need to be addressed regarding the beach bar.

A brief discussion was held on alcohol, family beach and revenue.

Coke C commented on the Campbell Rd Parking lot for the Trail. He stated that people are driving over the lawn to enter the parking lot.

Councilman Baker stated that they need to build up the burn.

Coke C inquired if the vacation time in Resolution #53 was straight time or double.

Supt Minick stated that it was straight time.

**Audited Claims**

**Motion** by Councilman Baker and seconded by Councilwoman Vomacka to pay the audited claims.

General	\$26,567.95
Town Outside	\$65,506.06
Highway	\$24,356.93
Water & Sewer	\$85.16
Capital Projects	\$16,675.77

**Motion carried.**

**Motion** by Councilwoman Vomacka and seconded by Councilman Baker to adjourn into executive session to discuss a contractual item. **Motion carried.** (Note: The Town Board will not resume the regular business meeting).

Respectfully submitted by

Sue Cunningham  
Stillwater Town Clerk