

Stillwater Town Board
Agenda Meeting
April 5, 2018 7:00 PM
Stillwater Town Hall

Present: Councilman Artie Baker
Councilwoman Lisa Bruno
Councilman Chris D’Ambro
Councilwoman Ellen Vomacka
Supervisor Ed Kinowski

Also Present: Barbara McManus, Deputy Town Clerk
Mark Minick, Supt of Highways
Joe Lanaro, Engineer for the Town
James Trainor, Attorney for the Town

Absent Sue Cunningham, Town Clerk

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Barbara McManus, Deputy Town Clerk took the roll call.

Adoption of Minutes: **Motion** by Councilwoman Vomacka and seconded by Councilman Baker to adopt minutes from March 15, 2018. **Motion carried.**

Agenda Items: Resolutions 22 – 27

Resolution #22 Authorizing the Supervisor to Sign Intermunicipal Agreement with Sheriff re: Use of Two (2) Police Cars

Introduced by: _____ Supervisor _____

WHEREAS, the Police Department has identified two police vehicles that have served beyond their useful lives that the Saratoga County Sheriff’s Office is interested in refurbishing and using on a county-wide level; and

WHEREAS, an Intermunicipal Agreement is appropriate to delineate the respective responsibilities between the Town and the County; and

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to negotiate the transfer of two town police vehicles to the Saratoga County Sheriff and to sign the attached Intermunicipal Agreement for that purpose.

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 22 of 2018.

A roll call was taken on Resolution No. 22 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 22 of 2018 was adopted unanimously.

**Resolution #23 Adopt the February 14, 2018 Zoning Map
as the Official Zoning Map for the Town of Stillwater**

Introduced by: _____ Supervisor _____

WHEREAS, the Town revised the boundaries of several existing zoning districts, created the Route 4 corridor and approved several Planned Development Districts and Amendments via local laws in the last few years; and

WHEREAS, the Chazen Companies have updated the Town’s Zoning Map to reflect these changes; and

Now, therefore, be it

RESOLVED, the Town Board hereby adopts the attached map dated February 14, 2018 as the official Zoning Map for the Town of Stillwater as of that date.

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 23 of 2018.

A roll call was taken on Resolution No. 23 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 23 of 2018 was adopted unanimously.

Resolution #24 Amending the Town Credit Card Policy

Introduced by: _____ Supervisor _____

WHEREAS, the Town of Stillwater Credit Card Policy was adopted by Resolution 2004-84 on March 18, 2004; and

WHEREAS, in Paragraph #3, the credit limit was set at \$2,000; and

WHEREAS, it has been proposed that the limit now be increased to \$5,000 to meet the needs as an additional resource for purchases, relating to Town business and operation, that may be of an emergency nature.

Now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Credit Card Policy increasing the credit limit will be set at \$5,000 in Paragraph 3.

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 24 of 2018.

A roll call was taken on Resolution No. 24 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 24 of 2018 was adopted unanimously.

Resolution #25 Regarding Budget Adjustments and Transfers

WHEREAS, Ann Marie Hallum, Director of Fiscal Management has recommended that the following budget transfers and budget increases be accomplished:

BUDGET IMPACT STATEMENT: as stated above

Account No.	Description	Amount	
BUDGET INCREASE			
A1002	Omitted Taxes	2,000.00	Excess monies collected for omitted taxes Monies needed for increase in deputy salaries
A1330.4	Tax Collector Contractual	2,000.00	Taken from contractual
B2025	Special Recreation Facilities		
BB		82,850.00	Monies collected for Boat Slips 2018
B7180.100	Special Recreation		To increase budget for Brown’s Beach Marina
Facilities Personal Services		31,000.00	Salaries
B7180.2	Special Recreation Facilities		To increase budget for Brown’s Beach Marina
BB Equipment		10,000.00	Equipment
B7180.41	Special Recreation		To increase budget for Brown’s Beach Marina
Facilities BB Contractual		39,450.00	Contractual
B9030.8	Social Security	1,950.00	Social Security on personal services
B9030.8	MED	450.00	Medicare tax on personal services
DB2770	Miscellaneous income	1,300.00	Monies received for scrap metal
DB9089.8	Clothing Allowance	1,300.00	Increase Clothing allowance due to new hire and Increase in clothing
SW-2146	Meter Sales Dist5	90,000.00	New Hillside Billing
SW-8320.465	Dist. 5	86,000.00	New Hillside Billing
SW-8310.465	Operation & Maintenance contractual dist 5	4,000.00	New Hillside Billing

RESOLVED, that the above Budget Adjustments and Transfers are hereby approved.

Motion Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 25 of 2018.

A roll call was taken on Resolution No. 25 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 25 of 2018 was adopted unanimously.

**Resolution #26 Authorize the Supervisor to Sign Proposal for
 Playground Mulch at Glen Hollow Park and Cambridge Court**

Introduced by: Councilman Baker

WHEREAS, it has become necessary to purchase some playground mulch for the Glen Hollow Park and Cambridge Court at the recommendation of Councilman Baker; and

WHEREAS, because these items fall under the monetary threshold required for competitive

bidding under General Municipal Law § 103 and a proposal was received from R. E. Woodson, Inc. who supplies the specific mulch needed;

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to accept the proposal submitted by R.E. Woodson, Inc. to purchase 100 cy of playground mulch, in an amount not to exceed \$2,489.00, for the Glen Hollow Park and Cambridge Court;

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 26 of 2018.

A roll call was taken on Resolution No. 26 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 26 of 2018 was adopted unanimously.

**Resolution #27 Authorize the Supervisor to Sign Amended
Contract on Brown’s Beach**

Introduced by: Councilman Baker

WHEREAS, it has become necessary to increase the cost of the Brown’s Beach Pavilion by \$32,000 for extra storage equipment and a breakroom for lifeguards; and

Now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign the amended contract to increase cost of Brown’s Beach Pavilion by \$32,000 for extra storage equipment and a breakroom for lifeguards.

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adopt Resolution No. 27 of 2018.

A roll call was taken on Resolution No. 27 of 2018 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilwoman Bruno	YES
Councilman D’Ambro	YES
Councilwoman Vomacka	YES

Motion carried. Resolution No. 27 of 2018 was adopted unanimously.

Public Input

Dick D. inquired about the speed on County Route 76.
Supervisor Kinowski stated that was no new information available yet.

Coke C. commented about the shared services between Albany and Saratoga counties for Sludge removal. He also asked when the town would begin using the new water line.
Sup’t Minick explained that there is a transition to new water line and new procedures. Things are monitored differently so they are trying to be careful to insure no hidden costs arise.
Rates will drop eventually but still have to maintain and dispose of old water tank,

Reports

Mark Minick requested a resolution for the 284 Highway agreement for the next meeting.

Councilman Baker

Parks: Councilman Baker informed the Board that he has been working on the bathroom at the blockhouse. The next step was for highway to hook up water. He also stated that a new floor was put in at the marina building.

Engineer

Engineer Lanaro informed the board that the walls at the bathhouse at Brown’s Beach were being put up.

Audited Claims

Motion by Councilwoman Bruno and seconded by Councilwoman Vomacka to pay the audited claims.

General	\$16,139.83
Town Outside	\$19,323.48
Highway	\$13,163.56
Water & Sewer	\$4,546.75 / \$204.75
Capital Projects	\$14,253.45

Motion carried.

Motion by Councilman Baker and seconded by Councilwoman Vomacka to adjourn the Town Board meeting at 7:30 and enter into executive session for litigation. **Motion carried.** (Note: The Town Board will not resume the regular meeting).

Respectfully submitted by

Barbara McManus
Deputy Town Clerk