

**Stillwater Town Board
Agenda Meeting
October 6, 2011 7:00 PM
Stillwater Town Hall**

Present: **Councilman Artie Baker
Councilman Ken Petronis
Councilwoman Lisa Bruno
Councilwoman Virginia Whitman
Supervisor Ed Kinowski**

Also Present: **Sue Cunningham, Town Clerk
Mark Minick, Supt of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town**

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Adoption of Minutes: **Motion** by Councilwoman Whitman and seconded by Councilman Petronis to adopt the minutes of September 1, 2011. **Motion carried.**

Communications: Supervisor Kinowski reported three communications he received.

1. Community Center will be holding a 20th Anniversary gala in November.
2. Oct 9th there will be a Stillwater-Mechanicville cancer walk in Mechanicville.
3. Oct 22nd Post 490 will be holding documentary on WWII in the Stillwater High School auditorium.

Reports **(Town Board & Dept Heads)**

Councilman Baker

Community Center: Councilman Baker reported that they are unable to get parts to fix the generator. He requested a resolution which he had the attorney prepare for the meeting to authorize the purchase of a new generator at a cost not to exceed \$21,000. Supervisor Kinowski requested that they discuss this later in the meeting. Councilman Baker informed the Board members that the director of the community center would like to attend the budget workshop.

Councilwoman Bruno

Library: Councilwoman Bruno reported that the library is replacing its roof at this time and on October 28th they will be holding their annual Ladies Night Out at the Stillwater Parish Center.

Councilwoman Whitman

Clean up day: Councilwoman Whitman reported that the final clean up day for the year will be held on October 22nd at the highway garage.

Supt of Highways (Mark Minick)

Supt Minick reported that the Cold Springs Road project is on schedule; they replaced culverts on Durham Rd., repaired a water break on Patrick Lane and requested that the Town Board stay focus on when it comes to the highway budget. Councilman Baker requested a cost of repairing the sidewalk at the South end of the Village where the Town line begins.

Presentation: Supervisor Kinowski stated that a presentation in regard to Global Foundries will be presented by the Chazen Companies.

Supervisor Kinowski stated that the reason this is being brought up now was the result of a meeting with the building dept and Global Foundries. They need to look to the future and consider this during budget time.

Engineer Report: Supervisor Kinowski gave a brief executive summary of the Engineers report that was submitted.

Budget: Supervisor Kinowski stated that with the tentative budget being submitted he would like to set up budget workshops to go over the budget.

Deferred Comp: Supervisor Kinowski stated that he was waiting for a date & time from the highway dept to set up a meeting regarding deferred compensation.

Board of Assessment Review: Supervisor Kinowski inquired if the Town Board had any recommendations on appointing anyone to the BAR to submit their name for consideration.

Procurement Policy (Generator): Supervisor Kinowski brought up what constitutes an emergency purpose in replacing the generator. Discussion was held in regard to what is needed, type and criteria of generator needed and the budget.

Resolution #58 **Authorizing the Purchase of a
Generator for the Stillwater Area Community Center**

WHEREAS, Councilman Baker has identified a need for a new generator for the Stillwater Area Community Center (“SACC”); and

WHEREAS, the SACC provides emergency services for the residents of Stillwater during severe weather and electrical outages;

RESOLVED, that the Town Board authorizes the purchase, pursuant to the Emergency Purchase exception to Public Bidding pursuant to General Municipal Law, §103(4) of a generator with the capacity to adequately meet the needs of SACC at a cost not to exceed \$25,000.00 and up to an additional \$5,000.00 in labor costs, if necessary; and be it further

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Motion by Councilman Baker and seconded by Councilwoman Bruno to adopt Resolution #58 of 2011.

A roll call vote was taken on Resolution #58 of 2011 as follows:

Supervisor Kinowski	YES
Councilman Baker	YES
Councilman Petronis	YES
Councilwoman Whitman	YES
Councilwoman Bruno	YES

Motion carried. Resolution #58 of 2011 was unanimously adopted.

Public Input

Karen L complimented the organization of the Building Dept. She also stated that she had concerns with Chazen Company, where Stillwater stands with LFTP and the stabilization of Van Ness Hill.

Councilwoman Whitman stated that the money was in the budget several years ago to fix Van Ness Hill.

Supervisor Kinowski stated that in the past prior to him the board members requested money for projects but the money was never put in the budget or stayed in the budget. He does not know why or where money was moved to or what it was eventually used for. He also stated that the road was recently cored and when they have the results that will determine what will be done.

Engineer Lanaro gave a brief overview of their part in investigating and monitoring Van Ness Rd.

Art F inquired about the boring on Van Ness Hill and the park on Route 4. Supervisor Kinowski stated that they are waiting for the results on the boring and as for the Route 4 Park there is potential through a wetland mitigation plan at no cost to the Town to net potential use of the park. He said that this is still in the early stages and would release more information as it comes to light.

Audited claims

Motion by Councilwoman Whitman and seconded by Councilwoman Bruno to pay the audited claims.

General	#294--#312	\$8,335.24
Town Outside	#238--#261	\$22,653.17
Highway	#362--#382	\$13,694.57
Water & Sewer	#51-#54	\$1,037.55
Capital Projects		

Motion Carried.

Motion by Councilman Baker and seconded by Councilwoman Bruno to adjourn into executive session to discuss contracts and litigation at 8:30 PM. **Motion carried.**

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk