

**Stillwater Town Board
Agenda Meeting
June 6, 2013 7:00 PM
Stillwater Town Hall**

Present: Councilman Artie Baker
Councilman Ken Petronis
Councilwoman Lisa Bruno
Councilwoman Virginia Whitman
Supervisor Ed Kinowski

Also Present: Sue Cunningham, Town Clerk
Mark Minick, Supt of Highways
James Trainor, Attorney for the Town
Joe Lanaro, Engineer for the Town

Supervisor Kinowski called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Supervisor Kinowski requested that the Town Board Adjourn into executive session to discuss a litigation matter.

Motion by Councilman Petronis and seconded by Councilwoman Whitman to adjourn into executive session at 7:02 pm. **Motion carried.**

Motion by Councilwoman Whitman and seconded by Councilman Petronis to resume the regularly scheduled meeting at 7:15 pm. **Motion carried.**

Adoption of Minutes: **Motion** by Councilwoman Whitman and seconded by Councilman Baker to adopt the minutes of March April 18, 2013. **Motion carried.**

Communications

Supervisor Kinowski reported that this Sunday on the Farm would be held on June 16th from noon to 4 pm.

Resolutions for Next Meeting

Councilwoman Whitman requested the following resolutions for the next meeting:

Appointing Mike Caulfield chairman of ethics board, replacing Jim Bell.

Amending the cost of Renovations to the new Town Hall.

Amending the cost for Stillwater Family Day.

Councilman Baker requested the following resolutions:

Resolution sponsoring the band for an event held at the American Legion Post #490 in August.

Discussion was held.

Councilwoman Bruno requested the following resolution:

Honoring the top ten students and acknowledge the Class of 2013.

Supt Minick requested the following resolution:

Increase his budget (CHIPS) by \$31,501.92.

Supervisor Kinowski stated he may have possible resolutions that might come out of discussions held in executive session.

Reports (Town Board & Dept. Heads)

Councilman Petronis

Family Day: Councilman Petronis commented on the great job people did to prepare for Family Day.

Supervisor Kinowski recognized the Family Day committee and the work involved to make Family Day a great success.

Flooding: Councilman Petronis commented on the flooding and ditches.

Discussion was held on the amount of rain we have been getting, storm water drainage and regulations of DEC & EPA maintaining drainage issues.

Old Sewer Plant: Councilman Petronis inquired about the possibility of demolishing the building.

Supt Minick stated that the building could be demolished but recommended not messing with the concrete tanks.

Councilman Baker

Riverfront Park: Councilman Baker commented on the roadway going into the park.

Supervisor Kinowski stated that the contractor was supposed to use natural material in the roadway but used fabric instead which has to be taken up. He is working with the Engineer, DOT, Army Corp and contractor to come up with a solution to the roadway. Further discussion was held on the roadway condition and work done has not benefited the Town property.

Trail: Councilman Baker inquired about the matching grant for the trail extension.

Engineer Lanaro stated that they would be going out to bid.

Community Garden: Councilman Baker reported that the graded is complete and that some ditching needs to be done.

Blockhouse: Councilman Baker inquired on the status of restrooms at the Blockhouse. Supervisor Kinowski stated that they are waiting on the Village.

Old Town Hall: Councilman Baker inquired on the appraisal of the old town hall.

Supervisor Kinowski stated nothing as of yet. Discussion was held on what would be needed if they sold the building for business purpose. They would need to upgrade the zoning regulations & comprehensive plan but before that they would need an Engagement Letter from Chazen.

Councilwoman Whitman

Brickyard Rd Flooding: Councilwoman Whitman inquired about photos submitted from a resident regarding Flooding on Brickyard Rd and her property.

Supt of Highways stated that he will meet with Engineer Lanaro to look at the situation.

Hems Property: Councilwoman Whitman inquired on the status their property and Van Ness Rd.

Supervisor Kinowski stated that they are waiting on the Hems.

Discussion was held.

Zoning Board: Councilwoman Whitman inquired why the Zoning Board does not meet regularly and if it was because of the changes made to the zoning changes?

Supervisor Kinowski stated that if nothing is on the agenda they don't meet. Due to the changes made the planning board does not have to send as many applications to the zoning board for review.

Councilwoman Bruno

Castle Paving: Councilwoman Bruno inquired when the paving would be completed on Castle & Gurba Dr.

Supt Minick stated that they are doing drainage work and utility placement so hopefully weather permitting they will be paving within two weeks.

Abandoned Homes: Councilwoman Bruno questioned who maintains abandoned homes.

Supervisor Kinowski stated that on foreclosed homes they find out from the assessor's office who pays the taxes, contact financial institution to inform them of their obligation to maintain property.

Supt Minick

Supt Minick gave a brief update on the minor drainage issues on roadways that needed fixing due to the heavy rains and commented on an easement needed for ditch draining behind Dorchester Dr.

A brief discussion was held on flooding, drainage and roadways.

Supervisor Kinowski

Browns Beach: Supervisor Kinowski stated that he signed the LOI (Letter of Intent) today. Their investment is safe now, they will need to secure the gate and have the police patrol the area. The next step is the next step is purchase agreement.

2nd Amendment Rally: Supervisor Kinowski reported that a rally supporting the 2nd amendment is going to be held at Admirals Marina on June 8th. They are expecting a couple of hundred people.

Executive Session: Supervisor Kinowski requested an executive session after the meeting to discuss litigation and contracts.

Police Car: Supervisor Kinowski suggested that a plausible use of the police vehicle be used by Town officials for business use only. He stated that all police markings have been removed from the vehicle.

Public Input

Jackie M. gave a brief update on grants Glen Hollow Park received for tennis courts, fundraising and reported that a youth tennis program will be starting at the Stillwater Community Center.

Margaret M was in favor of the Town Board purchasing Browns Beach.

Supervisor Kinowski gave a brief status report of where they are in purchasing Browns Beach.

A brief discussion was held.

Wendy D. commented on the flooding in regards to Brickyard Road and suggested the problem was created by the development up on the hill or other work being done in the area. She also had another concern with the pipe going under the road and suggested they possibly place a screen over the open ends.

Supt Minick stated that it is not being caused by the road and he would look into upland area causes. He stated that placing a screen over the open ends would create more of a problem with debris blocking water from going through.

Supervisor Kinowski requested that she write down events from past to present that can help pinpoint the problem.

Jim C inquired about work being done on Dorchester Dr, and Riverfront Park.

Supt Minick stated that they would be paving Dorchester Dr.

Supervisor Kinowski stated that Riverfront Park is at the north end of the Town, explained the wetland mitigation project and how it would be once completed.

Mike C. commented on the personnel manual and would like discuss suggested changes he has.

Supervisor Kinowski stated that new changes have been adopted but he has not had time to copy and disburse to the employees yet. It also stated that a portion does need to be amended.

Coke C. inquired about abandoned properties and what can be done to maintain.

Supervisor Kinowski stated that Peter Hughes is presently working on this and explained the procedure they need to follow.

Art F inquired about “natural road” in the Riverfront Park, Police Dept. taking DNA samples, and union contract for Town employees.

Engineer Lanaro explained stated that the roadway was to have natural materials which would be gravel over bio-degradable material but they used a synthetic material instead. Supervisor Kinowski stated that no Town money is involved in the work being done in the Park.

Supervisor Kinowski stated that in order for the police to take DNA the person has to be arrested for a serious crime which has not been defined. He also stated that only the Highway & Police Dept. have union contracts.

Audited Claims

Motion by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	#183--#216	\$27,175.57
Town Outside	#84--#98	\$18,714.97
Highway	#201--#234	\$193,903.06
Capital Projects	#12	\$22,777.30
Water & Sewer	#31--#35	\$1,627.80

Motion carried.

Supervisor Kinowski requested executive session to discuss litigation, contracts, and personnel.

Motion by Councilman Petronis and seconded by Councilman Baker to adjourn into executive session at 9:00 pm. **Motion carried.** (Note: The Town Board will not resume back into the regular Town Board meeting).

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk