

Stillwater Town Board
Agenda Meeting/Public Hearing
(Saratoga Cluster (Jib Drive))
May 6, 2010 7:00 PM
Stillwater Town Hall

Present: **Councilman Artie Baker** (Deputy Supervisor)
 Councilman Ken Petronis
 Councilwoman Lisa Bruno
 Councilwoman Virginia Whitman

Also Present: **Sue Cunningham, Town Clerk**
 Mark Minick, Supt of Highways
 James Trainor, Attorney for the Town
 Joe Lanaro, Engineer for the Town

Absent: **Supervisor Ed Kinowski**

Deputy Supervisor Baker called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

7:00 PM Public Hearing

Purpose: *To receive comments from the public on the town's proposed Local Law to be known as Saratoga Cluster PDD.*

Deputy Supervisor Baker called the public Hearing to order.

Public Input

Ann D. stated that she is not against the proposed PDD as long as the Developer sticks to 34 homes and protects Saratoga Lake and its surroundings.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adjourn the Public Hearing.

With everyone having the opportunity to comment Deputy Supervisor Baker adjourned the meeting at 7:05 PM. **Motion carried.**

Agenda Meeting

Deputy Supervisor Baker called the Agenda meeting to order.

Adoption of Minutes: **Motion** by Councilwoman Whitman and seconded by Councilman Petronis to adopt the minutes of the April 1, 2010 Stillwater Town Board meeting. **Motion carried.**

Special Guest: Wesley V. Chmielewski, Life Scout, Troop 35, Stillwater requested the Town Board consider a proposed project that he would like to do in order to obtain Eagle Scout. His proposal is to clean up the First Baptist Church Historical Site by making it more accessible to the general public of Stillwater & other communities. He would like to enlist the help of the Highway Dept. to help plan, co-ordinate and prepare guidelines for the proper installation of a culvert pipe and ramp for easier access.

The consensus of the Town Board was to look into the legalities & liabilities associated with the project and have a possible resolution for the next meeting approving the project.

Reports (Town Board & Department Heads)

Councilwoman Bruno

Assessment: Councilwoman Bruno stated that she has received calls from residents on whether the Assessor is reassessing the entire Town or if she is doing random reassessments. She feels the Assessor should keep the Town Board informed in order to be able to answer questions from residents.

Police Dept: Councilwoman Bruno gave a brief report of the Police Dept for the month of April.
Community Center: Councilwoman Bruno reported that the Executive Director has resigned and the Community Center is hopefully moving forward.
A brief discussion was held on a meeting held in regard to Family Day.

Councilwoman Whitman inquired why the Police Officers who are on duty during the day do not carry one of the two cell phones on them in order to answer calls during the day if someone from the Town needs to get a hold of them.
Councilwoman Bruno will look into this.

Councilman Petronis

Clean-up Day: Councilman Petronis stated that he has spoken with Sheila Silic in regard to collecting the monies and checking resident status.

Councilwoman Whitman

Acknowledge: Councilwoman Whitman thanked the Assessors office for the planting of flowers, the Supervisor's Secretary for her help scheduling the ball fields, and the custodian for going beyond the scope of his duties in cleaning up the sewer problem the Town Hall had.

Auditors: Councilwoman Whitman reported that the auditors are in and the audit is going well.

Property Maintenance: Councilwoman Whitman inquired who was responsible for maintaining property that has been foreclosed on.

The consensus was that the property owner was responsible even if the bank took back ownership.

Supt of Highways

Sweeper: Supt Minick reported that the new sweeper arrived. He requested a resolution for the next meeting declaring the old sweeper surplus.

Councilwoman Whitman suggested that the Town donate the sweeper to the Village or sell it to them for a dollar.

Section 284: Supt Minick requested a resolution to put this in place for the next meeting.

Sewer Break: Supt Minick reported that the sewer break under the Multi Use Trail has been repaired. He stated that up to one year after the Town turns the line over to the County Sewer the Town is still responsible to maintain any breaks.

Cold Springs Road: Supt Minick reported that final paving would be completed within the next week or so.

Highway Committee: Supt Minick stated that he would like to meet with the committee to discuss purchasing of equipment such as a bucket truck, trailer etc. depending on the outcome of the committee meeting he may need a resolution.

A discussion was held on whether money was budgeted for any of these items.

Supt Minick stated that he has money in his budget for some of the purchases.

Supt Minick also reported on the Highway Departments activity in regard to mowing & highway maintenance and plans for paving and surfacing.

Councilwoman Bruno inquired if Supt Minick would be hiring summer help, if he would advertise for summer help and would he need resolutions for this.

Supt Minick stated that he has already hired two people for the summer. One is returning from last summer.

Town Clerk (Sue Cunningham)

Sue Cunningham, Town Clerk stated that she already submitted her monthly report to the Town Board members.

Engineer for the Town (Joe Lanaro)

Engineer Lanaro submitted an Engineer report for the Board to review and gave a brief overview of the report. (A copy of the report can be viewed in the Town Clerks office).

Attorney for the Town (James Trainor)

Litigation:

CSR—Attorney Trainor reported that 2 of the 4 parcels have been settled.

Tax Certiorari –PNL assessment will be going to trial soon.

Song Hill: Attorney Trainor stated they would need a resolution for the next meeting to hire an appraiser.

Mechanicville School District: Attorney Trainor stated that this moving along.
Water District #4: Attorney Trainor reported that the Appellate Court decided in the Towns favor. He said that there was a slight potential for an appeal but at this time it looks like it may be over.

Town Historian (Deputy Historian Linda Sanders)

Blockhouse: Linda Sanders requested a Town Flag by the opening of the Blockhouse to hang on one of poles. She reported that the Blockhouse would be opening for the season on May 29th at noon with a ceremony and militia on hand.

Independence Trail: Linda Sanders commented on trying to receive copies of the Independence Trail Brochures which has the Blockhouse listed.

Councilwoman Bruno stated she did call someone and the brochures are not being given out do to budget cuts.

Family Day: Linda Sanders inquired if there would be the usual citizen & organization awards given out this year and if a table would be there for the Historian to display items.

Councilman Baker stated that they would not be doing the citizen & organization awards this year and also said that a table would be there for the Historian.

Conference: Linda Sanders reported that she attended a Historians conference in Buffalo on historic preservation.

Councilman Baker (Deputy Supervisor)

Community Center: Deputy Supervisor Baker reported that there would a meeting next Wednesday at 7:00 PM at the Community Center to finalize plans for Family Day.

Memorial Day: Deputy Supervisor Baker reported that the Memorial Day would be on May 28th.

Public Input

Peter Lynch representing the applicant of Saratoga Cluster off of Route 9P apologized for arriving after the public hearing. He introduced the project engineer who briefly went over concerns the Town Board had regarding the water that runs over Jib Drive.

A brief discussion was held on storm water basins in regard to maintaining & upkeep, the emergency access and making the road wider instead of putting in sidewalks.
Mr. Lynch stated that in case the Town does not take ownership of the storm water retention area it has been included in the HOA (Home Owners Association).
Attorney Trainor pointed out the Towns options in regard to the storm water retention basins which were to include the maintenance in the home owners Association fees, Town take dedication & maintain or create a district in which the residents in the area pay for upkeep.

Audited Claims

Motion by Councilwoman Whitman and Councilwoman Bruno to pay the audited claims.

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| General | \$14,223.01 |
| Highway | \$17,351.98 |
| Town outside | \$6,132.34 |
| Water & Sewer | \$6,518.78 |
| Capital Projects | \$236,925.96 |

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Bruno to adjourn the Town Board Agenda meeting at 8:15 PM. **Motion carried.**

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk