

**Stillwater Town Board
Business Meeting & Public Hearing
(CDBG & Comprehensive Plan)
March 15, 2007 7:00 PM
Stillwater Town Hall**

Present: Councilman Artie Baker
 Councilman Ken Petronis
 Councilwoman Joan Winchell
 Councilwoman Jo Ann Winchell
 Supervisor J. Gregory Connors

Also Present: Mark Minick, Supt of Highways
 Sue Cunningham, Town Clerk
 Robert Beebe, Attorney for the Town
 Joe Lanaro, Engineer for the Town

7:00 PM

Public Hearing *(CDBG)*

Purpose: To discuss local community development needs and consider possible applications for the Community Development Block Grant Program through the Governor's Office for Small Cities.

Supervisor Connors called the public hearing to order.

Town Clerk, Sue Cunningham verified for the record that public notice was advertised and posted.

Juliana Pyron a representative from Camoin Associates briefly went over Community Development Block Grant (CDBG) Small Cities program. She went over the General requirements, the Annual Competitive Round and the General Economic Development project.

A discussion was held in regard to surveys being done, the target area, estimates, administration of the grant and award of grant.

Public Input

Resident I inquired about the award that is given to homeowners. He stated that he filled out the survey and someone came to his home and inquired who it was going around.

Juliana Pyron stated that the award would be determined case by case. She stated that Camoin Associates was going to the homes.

Resident II inquired about the grant writing, the medium income, ways to apply, target area, and if trailers were included.

Juliana Pyron stated that Camoin Associates would write the grant and administer it, went over the targeted area, and the medium income.

Supervisor Connors stated that if the trailer was on own property and not in trailer park.

Resident III inquired if this was for home owners only.

Juliana stated that this was yet to be determined and that it would be more defined at the second hearing.

Supervisor Connors stated that notices were sent only to owner occupied homes.

With everyone having the opportunity to be heard Supervisor Connors declared the public hearing adjourned at 7:20PM.

7:20 PM

Public Hearing *(Comprehensive Plan)*

Purpose: To receive public comment on proposed amendments to the Town of Stillwater Comprehensive Plan.

Supervisor Connors called the public hearing to order.

Town Clerk, Sue Cunningham verified for the record that public notice was advertised and posted.

Stu Messenger (Chazen Engineers) stated that the purpose of this was for technical amendments in regard to the transportation system.

Councilwoman Winchell inquired if all roads would be included.
Stu Messenger stated that this would include all roads.

Public Input

Resident I commented on the comprehensive plan in regard to keeping the rural character of the Town and asked how this would affect residents.
Stu Messenger stated that no area has been targeted and there is a process that they would follow which includes meetings with residents.

Resident II inquired about the agriculture (environmental Assessment) form.
Stu Messenger stated that this was just an amendment of the projects plans.

Resident III inquired about the housing developments and if the roads within belong to the Town.
Supervisor Connors stated that some but not all of the roads have been turned over to the Town. He said that standards have to be met until the Town takes ownership.

Resident IV commented on the road he lives on being classified a view shed and horse & bike path.
Supervisor Connors stated that no specific roadways have been designated for changes or improvements.

With everyone having the opportunity to be heard Supervisor Connors declared the public hearing adjourned at 7:30PM.

Business Meeting (7:30 PM)

Supervisor Connors called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Approval of Minutes: Motion by Councilwoman Ronda and seconded by Councilman Petronis to approve the minutes of the February 15, 2007 Business Meeting of the Stillwater Town Board.
Motion carried.

Public Input

Resident I inquired about Resolution #92 in regard to what roads would have their names changed and why the changes were being made.
Supervisor Connors stated that Cedar Lane would be Cherry Lane; Clubhouse Lane would be Chestnut Lane and unnamed would be Ash Lane.
Bob Palmieri, 911 Coordinator stated that this has been an ongoing process and that his former predecessor did a lot of the leg work. He said that he has worked with the County, Emergency Services, and Postal Service to iron out all the kinks and that they will be in compliant with the State & County and it would be less confusing for emergency services & the postal service.

Resident II gave a personal opinion in regard to the public input portion of the meeting.

Resident III thanked the Board for a meeting that was held to discuss problems regarding drainage problems on her property on Stratton Lane. She submitted recent photos taken and commented on the several ponds that have developed on her property, velocity of water running onto her property, and on the hole dug by the Highway Dept.

Supervisor Connors stated that there was a resolution before the Board tonight that would hopefully correct the situation.

Resident IV commented on new regulations for storm water management, retention ponds and if asked they ever considered having a taxing district for the retention areas.

Supervisor Connors stated that they have no other problems with other retention ponds in the Town.

Supervisor at this time welcomed Peter Buck, Planning Board Member to the meeting and stated that he is the liaison between the Planning Board and the Town Board.

Agenda Items (Resolutions #79-#96)

Resolution #79: *The Town Board hereby increases the income limitation for low income senior citizens to \$25,000 based upon a sliding scale.*

Resolution #80: *Approving the Formation & Adoption of Sewer District #2.*

Resolution #81: *Approving the Formation & Adoption of Sewer District #3.*

Resolution #82: *Approving the Formation & Adoption of Sewer District #4.*

Resolution #83: *Authorizing the Supervisor to enter into a contract with the Chazen Companies for the planning, design and permitting of phase one of the Town's Multi-Use Trail System.*

Resolution #84: *Authorizing the Supervisor to enter into a contract with the Chazen Companies to prepare a written plan, time line and report for the remediation work to be performed along the southerly edge of Stratton lane and the adjacent Mueller property.*

Resolution #85: *Authorizing the Supervisor to enter into an intermunicipal cooperation agreement with the Town of Malta for the joint design and construction of the interior roads for the LFTC.*

Resolution #86: *Authorizing the Supervisor to enter into a contract with Camoin Associates to seek housing rehabilitation funds for low to moderate income families from the US Dept of Housing & Urban Development.*

Resolution #87: *Authorizing the Supervisor to enter into a contract with King Venetian Blinds and Draperies to purchase Venetian blinds and draperies for the Historians Office.*

Resolution #88: *Authorizing the Deputy Town Historian (Linda Sanders) to attend the annual spring conference.*

Resolution #89: *Authorizing the Town Historian (Linda Palmieri) to attend three separate seminars in 2007*

Resolution #90: *Approving the recommendation of the Town Board Election Committee.*

Resolution #91: *Declaring the 1999 Ford Winstar (Elder Care Vehicle) as surplus property and to dispose of the surplus car in accordance with current Town policies.*

Resolution #92: *Accepting the recommendation of road name changes within the Saratoga Hills Mobile Home Park and authorizing the 911 Coordinator to take the necessary steps to implement the name change.*

Resolution #93: *Authorizing the Supervisor to enter into a Wire Transfer Agreement with T.D. Banknorth, N.A.*

Resolution #94: *Authorizing the Office of Fiscal Management to establish an escrow account entitled Robinson Knoll Subdivision escrow account.*

Resolution #95: *Authorizing the Supervisor to sign a contract with NYSDOT regarding the Cold Springs Road Project & Disbursement of Multi-Modal Grant Funds to the Town of Stillwater.*

Resolution #96: *Authorizing the Assessor Clerk to attend computer training sessions*

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt all Resolutions in a block.

A roll call vote was taken as follows:

| | |
|-----------------------|--------|
| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Ronda | Yes |
| Councilwoman Winchell | Yes |
| Supervisor Connors | Yes |

Motion carried.

Supervisor Connors requested discussion on Resolution #79.
Councilwoman Winchell requested discussion on Resolution #79 & #84.

Motion by Councilman Petronis and seconded by Councilwoman Petronis to adopt Resolutions #80, #81, #82, #83, #85, #86, #87, #88, #89, #90, #91, #92, #93, #94, #95 & #96.
Councilwoman Winchell inquired about Resolution #93 in regard to wire transfer.
Supervisor Connors stated that this was just a housekeeping & security issue.

A roll call vote was taken as follows:

| | |
|-----------------------|--------|
| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Ronda | Yes |
| Councilwoman Winchell | Yes |
| Supervisor Connors | Yes |

Motion carried. Resolutions #80, #81, #82, #83, #85, #86, #87, #88, #89, #90, #91, #92, #93, #94, #95 & #96 were adopted unanimously. (Copies attached and made part of the minutes).

Resolution #84 (Stratton Lane-Drainage)

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolution #84.

Discussion: Councilwoman Winchell inquired if there was a written time line for this and where the money would come from.

Supervisor Connors stated that it would take two to three weeks and the money would come from the Engineers B-Fund of the budget.

Councilwoman Winchell stated that the situation was created by the developer and felt that they should be liable.

Supervisor Connors stated that there is no documentation to show cause.

A discussion was held on who should pay and the expiration of the developers Bond note.

A roll call vote was taken as follows:

| | |
|---------------------|--------|
| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Ronda | Yes |
| Councilman Winchell | Yes |
| Supervisor Connors | Yes |

Motion carried. Resolution #84 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #79 (Senior Exemption)

Supervisor Connors stated that there are four versions of this Resolution for the Town Board to consider.

Attorney Beebe gave a brief explanation of the property tax law.

Attorney Beebe stated that this resolution reflects Resolution #56 that they adopted this year which he doesn't believe it was exactly what they wanted to do. He stated that Resolution 79C was closer to what they had before.

A discussion was held on the sliding scale, previous resolution adopted and the higher exemption would mean a higher tax rate.

The Board agreed that Resolution #79C was closer to what they wanted.

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolution #79C (Which would become Resolution #79)

A roll call vote was taken as follows:

| | |
|-----------------------|--------|
| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Ronda | Yes |
| Councilwoman Winchell | Yes |
| Supervisor Connors | Yes |

Motion carried. Resolution #79 was adopted unanimously. (Copy attached and made part of the minutes).

Audited claims

Motion by Councilman Petronis and seconded by Councilwoman Ronda to pay the audited claims.

| | | |
|--------------------------------------|-----------|-------------|
| General | #130-#151 | \$10,526.32 |
| Highway | #116-#142 | \$21,848.30 |
| Town Outside | #18-#24 | \$9,757.62 |
| Water & Sewer | #20-#22 | \$313.02 |
| Capital projects | #20-#21 | \$28,722.71 |
| (Boilerhouse & Water District 3 & 4) | | |

Councilwoman Winchell commented on a submitted voucher and thought that it was a little excessive and asked where the money would come from.

Supervisor Connors stated that the money spent would be reimbursed through funding for the project.

Councilwoman Winchell suggested that in the future they use the Town Hall or Community Center and that she would like to be involved with the planning of these events.

A roll call vote was taken as follows:

| | |
|-----------------------|--------|
| Councilman Baker | Absent |
| Councilman Petronis | Yes |
| Councilwoman Ronda | Yes |
| Councilwoman Winchell | Yes |
| Supervisor Connors | Yes |

Motion carried.

Motion by Councilwoman Ronda and seconded by Councilman Petronis to adjourn the Business Meeting and go into executive session at 8:25 PM. (Contractual) **Motion carried.**

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk