

**Stillwater Town Board
Re-Organizational Meeting
January 4, 2007 7:00 PM
Stillwater Town Hall**

Present: **Councilman Artie Baker
Councilman Ken Petronis
Councilwoman Joan Ronda
Councilwoman Jo Ann Winchell
Supervisor J Gregory Connors**

Also Present: **Mark Minick, Supt of Highways
Sue Cunningham, Town Clerk
Robert Beebe, Attorney for the Town
Joe Lanaro, Engineer for the Town**

Supervisor Connors called the meeting to order and led everyone in the Pledge to the Flag.

Sue Cunningham, Town Clerk took the roll call.

Approval of Minutes: Motion by Councilwoman Ronda and seconded by Councilman Petronis to approve the minutes of the December 7, 2006 Agenda Meeting of the Stillwater Town Board.
Motion carried.

Supervisor's Report/Comment

Supervisor Connors stated that for this meeting they would not have public input.

Grant Report: I am very pleased to report that the Town of Stillwater has been informed that we are the recipients of (3) grant awards. Two Grants totaling \$4.5 Million Dollars has been awarded in support of the Cold Springs Road Corridor Project; One Grant Totaling \$370,300.00 has been awarded in support of the further development of the Multi-Use Recreational Trail. This brings to the Town of Stillwater \$595,300.00 in grant funds specifically dedicated to the multi-use trail, Phase #2 of the Riverside Veterans Park and Phase #1 of "Boilerhouse" Park. We have really worked hard over the past 4 months to bring these funds to our community and I would like to thank the Parks & Recreation Committee, Highway Committee, and the Highway Superintendent and Director of Building, Planning & Development for their personal efforts. In addition our thanks are also extended to The Chazen Companies for their technical assistance with these applications. The Office of Fiscal Management is completing the required paperwork for final submission to the NYS Department of Transportation and Empire State Development Corporation.

Community Housing Rehabilitation Program: I am also pleased to report that the Town will apply for housing rehabilitation assistance with funds from the U.S. Department of HUD. Residents living in the Riverside, River Road and Brickyard Road neighborhoods will be asked to complete a Housing & Income Survey form and return the form to my office at Town Hall as soon as possible. Common improvements available to residents will be heating system upgrades, electrical system upgrades, roofing, and window and door replacement. Funds will be available for qualified & documented repairs, to low & moderate income families. Survey forms will be mailed to all residents living in the target neighborhoods within the next week.

Association of Towns Annual Training & Meeting: The 2007 Training School and Annual Meeting of the NYS Association of Towns will be held in New York City from February 18th to 27th. Training and Programs required for accreditation will be available for Town Board Members, Building Officials, Planning & Zoning Officials, Town Justices, Fiscal Officers, Assessors, Town Clerks, Town Attorneys and Highway Officials. I will be sending to each Member of the Town Board and Department Heads, informational sheets for their consideration. As in the past, my office will register those Town Officials and Employees for the conference. Transportation arrangements will be the responsibility of the individual.

I would also like to take this opportunity to speak about the exciting projects the Town of Stillwater will be working on in 2007:

Public Works: The Town of Stillwater will complete the design and begin construction on the largest Public Works Project in Town History. The Cold Springs Road Corridor Project, supporting the Luther Forest Technology Campus will build & rebuild Elmore Robinson Road, Cold Springs Road, Fitch & Farley Roads as well as rebuild the Fitch Road, Joyce Road intersection. Public Sewer and Storm Water Management systems will also be installed. The project, estimated to cost approximately \$12 Million Dollars will be administered by the Town

Office of Fiscal Management and supervised by the Town Highway Superintendent. The \$4.5 Million Dollar Grant Award previously mentioned is the 1st installment that will be dedicated to the design, 2007 construction and reconstruction of the town roadways.

Brown's Beach Hotel, Resort & Conference Center: If authorized by the Town Board and Planning Board, this project will break ground in late summer 2007. The project is estimated to cost \$85 Million Dollars and will bring a proposed 160 room hotel and conference center to the former Brown's Beach property. Residents are encouraged to attend the January Business Meeting (1/18) when the Town Board will be given a Special Presentation by the attorney representing the developers for this project.

Saratoga Hills Park (formerly Hillside Mobile Home Park): With over 100 unsafe or unoccupied mobile homes removed, water leaks repaired, adequate fire flow restored to all fire hydrants, private roads with the park resurfaced and a strict set of park rules & regulations strictly enforced by park management, the former Hillside Mobile Home Park will begin this year with an aggressive marketing campaign designed to bring new residents to Stillwater and to the mobile home park.

Revolutionary Heights & White Sulphur Springs Residential Communities: Shortly after January 1st, the White Sulphur Springs Residential Community at the intersection of Luther Road and Route 9P will receive final consideration by the Town Board. It is important to note that for this project 29 single family homes will be constructed consistent with existing or superior zoning than what currently is permitted in this neighborhood. These homes are projected to have a beginning sale price of \$750,000.00 and the developer has agreed to the full build-out of the White Sulphur Springs Pocket Park, to town specifications, as part of their Public Benefit Assessment.

If authorized by the Town Board and Planning Board, Revolutionary Heights should break ground by early fall. Residents will remember that this subdivision is the final phase of the former Gurba Estates/Castle Cliff project that began in Stillwater over 30 years ago.

Homes in this development are estimated to be offered beginning at \$240,000.00 with the Public Benefit Assessment for this project \$125,000.00 dedicated to the development and construction of the multi-use trail.

Parks & Recreation: Parks & Recreation in the Town of Stillwater will remain a Number 1 priority. Close to \$600,000.00 in grant funds have been dedicated to the development of the trail as well as Phase #2 of the Riverside Veterans Park development and Phase #1 of the former boilerhouse site. And in 2007, residents in the Saratoga Glen Hollow neighborhood will finally see construction of the Town Park in their neighborhood begin.

Stillwater Sanitary Sewer District #2, #3 & #4: Construction is scheduled to begin soon that will bring municipal sewer to neighborhoods in Stillwater currently serviced only by septic systems. The project will also bring existing pumping stations to maximum capacity, end over 12 years of enforcement action against park operators by the State Attorney General, ENCON & Department of Health. This entire project has been conceived and organized at NO COST to Stillwater taxpayers.

Annual Reports: Department Heads, including AHFD, Stillwater Ambulance and Stillwater Community Center representatives are reminded that their 2006 Annual Report will be presented to the Town Board and public at our February Agenda Meeting (2/1).

2006 Vouchers: Department Heads are reminded that all bills for services and/or material must be submitted for payment by voucher no later than January 19th. Vouchers received in the Office of Fiscal Management after that date will be paid with appropriated 2007 funds.

RESOLUTIONS FOR THE JANUARY BUSINESS MEETING

- 1: Authorize the Local Law permitting the White Sulphur Springs Planned Development District;
- 2: Consider a Resolution authorizing the formation of the Town of Stillwater Housing Department;
- 3: Authorize the Supervisor to execute the 2007 Nutrition and Transportation Agreement between the Town of Stillwater and Saratoga County;
- 4: Authorize the Town Engineer to prepare Amendments to the Map, Plan and Report for the proposed Stillwater Sanitary Sewer District #2 in an amount not to exceed \$2,100.00;
- 5: Authorize the Town Engineer to prepare a Map, Plan and Report for the formation of Stillwater Sanitary Sewer District #3 at a cost not to exceed \$2,700.00;
- 6: Authorize the Town Engineer to prepare a Map, Plan and Report for the formation of the Stillwater Sanitary Sewer District #4 at a cost not to exceed \$1,000.00;
- 7: Authorize the Supervisor to execute a water main easement and accept mapping and legal descriptions associated with the relocated water main located at the Arvin Hart Main Station on Campbell Road;
- 8: Authorize the Supervisor to execute the 2007 Contract for Services with the Stillwater Area Community Centers, Inc.;

- 9: Authorize the Supervisor to execute the 2007 Contract for Services with the Stillwater Free Library;
- 10: Authorize the Supervisor to execute the 2007 Contract for Services with the Stillwater Ambulance Fund, Inc.;
- 11: Authorize increase in eligibility limits for Low-Income Senior Citizen Tax Exemptions;
- 12: Authorize the Cold Springs Road Corridor Capital Project;
- 13: Conduct any other business that may come before the Town Board;

Agenda Items (Resolutions #1--#47)

Resolution #1: The Town Board shall meet the first Thursday of each month at 7:00 PM to prepare the agenda and the third Thursday to conduct the Business meeting.

Resolution #2: The Albany Times Union is hereby designated as the official newspaper.

Resolution #3: The Ballston Spa National Bank, Stillwater Branch, is hereby designated as the official depository of all Town of Stillwater funds for the 2007.

Resolution #4: Creating the position of Deputy Supervisor.

Resolution #5: Appointing the following to the Dept of Planning, Building & Development. David Connors, Director; Robert Palmieri, Fire Marshall; and Tammy Russell Asst. to the Director.

Resolution #6: Various Employees paid on a bi-weekly basis with the remaining Town employees to be paid on a monthly basis.

Resolution #7: Town Clerk appoints Barbara McManus to the position of Deputy Town Clerk.

Resolution #8: The Town Clerk is designated as the Registrar of Vital Statistics.

Resolution #9: The Town Clerk is hereby designated as the person responsible for the issuance, amendment and cancellation licenses, and the collection, utilization, and transmission of fees in the operation of games of chance.

Resolution #10: The Chief of Police is hereby assigned the responsibility and the authority to conduct investigations and hearings into illegal games of chance and authorized to supervise legal games of chance.

Resolution #11: That such elected officials and appointed officials, as designated by the Town Supervisor, are hereby authorized to attend the Annual Training Conference conducted by the Association of Towns in New York City.

Resolution #12: J. Gregory Connors is hereby designated as the Official Voting Delegate at the Annual Training Conference and that Jo Ann Winchell is hereby designated as the Alternate Voting Delegate at the Annual Training Conference.

Resolution #13: The official mileage rate for the Town be established at \$.40 per mile.

Resolution #14: Annetta Melber is hereby re-appointed a member of the Saratoga County Office of the Aging Advisory Board.

Resolution #15: Enter into a contract with the firm of Robert L Beebe LLC to serve as the Town Attorney.

Resolution #16: Enter into a contract with the firm of Robert L Beebe LLC to serve as the Attorney for the Zoning Board of Appeals.

Resolution #17: Enter into a contract with the firm of Robert L Beebe LLC to serve as the Attorney for the Planning Board.

Resolution #18: Enter into a contract with The Chazen Companies to provide engineering services.

Resolution #19: Diane Ryan be appointed as Custodian of Town Hall and Jake Urkevich be appointed alternate.

Resolution #20: Town Clerk be appointed as Records Assess Officer

Resolution #21: Appointing Clayton Russom as Animal Control Officer.

Resolution #22: Appointment of a Deputy Tax Collector.

Resolution #23: Frank Bisnett is hereby re-appointed to serve as a member of the Zoning Board of Appeals.

Resolution #24: Margaret McGuire is hereby appointed Billing Clerk for the Sewer & Water Districts.

Resolution #25: The Town Clerk shall receive and collect all water rents, sewer rates, permit fees and other fees and charges payable to the Town.

Resolution #26: David M Girard is hereby appointed as the Town Web Development and Administrator.

Resolution #27: Re-Appointing Ed Richardson as Chairperson of the Planning Board.

Resolution #28: Alec Mackey is hereby named chairman of the Stillwater Zoning Board of Appeals

Resolution #29: Appoints Linda Palmieri to the position of Town Historian.

Resolution #30: Appoints Linda Sanders to the position of Deputy Town Historian.

Resolution #31: Michael Hanehan and Nicholas D’ Alberto are hereby re-appointed members of the Saratoga County Youth Advisory Board.

Resolution #32: Establish the Office of Deputy Town Superintendent of Highways.

Resolution #33: Approving the appointment of Town Highway Employees.

Resolution #34: The Town Board and Superintendent of Highways enter into a written agreement for the expenditure of funds for the repair and improvement of highway slices, culverts and bridges.

Resolution #35: Enter into a contract to engage Cusack and Company to conduct the audit for the year 2006.

Resolution #36: The Supervisor is designated to hear appeals from the denial of access to public records by the Records Assess Officer.

Resolution #37: The Chazen Companies serve as Engineer for the Zoning Board of Appeals.

Resolution #38: The Chazen Companies serve as Engineer for the Planning Board.

Resolution #39: Supervisor is authorized to designate a bookkeeper and a confidential secretary.

Resolution #40: The Board of Directors for the Community Center are authorized by the Stillwater Town Board to submit any and all grant applications for 2007 and the Town of Stillwater is required to approve any and all grants that seek to change the physical characteristics of the Community Center.

Resolution #41: Robert Palmieri be appointed as the Stillwater 911 coordinator.

Resolution #42: Appointing David Connors the Administrator for the Zoning Board of Appeals and Administrator for the Planning Board. Appointing Tammy Russell the Assistant Administrator of the Zoning Board of Appeals and Assistant Administrator of the Planning Board.

Resolution #43: Susan Petronis and Lorraine Buchal are hereby appointed Court Clerks.

Resolution #44: Peter Buck be re-appointed to serve as a member of the Town of Stillwater Planning Board.

Resolution #45: Authorizing the Supervisor to execute the new labor agreement between the Town of Stillwater and the Stillwater Highway Unit #846.

Resolution #46: Appoint Sheila Silic to the position of Administrative Assistant to the Office of the Assessor.

Resolution \$47: Adopting Local law #1 of 2007—Revising the Department of Building, Planning and Development.

Supervisor Connors stated that the resolutions were prepared consistent with the Attorney and the 2007 Budget.

Supervisor Connors stated that he would like Resolution #23 pulled until they can clear up whose term expires. He commented that Resolution #27 was missing and supplied the Board with that Resolution.

Supervisor Connors requested a Motion to adopt all Resolutions in a block.
 Councilman Baker stated that he did not want to vote on all Resolutions in a block and requested to have Resolutions #5, #36, #40, #45, & #47 pulled for discussion.
 Councilwoman Winchell requested Resolutions #4, #6, #7, #25, #39 & #42 pulled for discussions.

Motion by Councilman Baker and seconded by Councilwoman Ronda to adopt Resolutions #1, #2, #3, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, 20, #21, #22, #23, #24, #26, #27, #28, #29, #30, #31, #32, #33, #34, #35, #37, #38, #41, # 43, #44, #46 in a block.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolutions #1, #2, #3, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, 20, #21, #22, #23, #24, #26, #27, #28, #29, #30, #31, #32, #33, #34, #35, #37, #38, #41, # 43, #44, #46 will be adopted in a block.

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolutions #1, #2, #3, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, 20, #21, #22, #23, #24, #26, #27, #28, #29, #30, #31, #32, #33, #34, #35, #37, #38, #41, # 43, #44, #46.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolutions #1, #2, #3, #8, #9, #10, #11, #12, #13, #14, #15, #16, #17, #18, #19, #20, #21, #22, #23, #24, #26, #27, #28, #29, #30, #31, #32, #33, #34, #35, #37, #38, #39, #41, #43, #44, #46 were adopted unanimously. (Copies attached and made part of the minutes).

Resolution #4 Creating the position of Deputy Supervisor

Motion by

Discussion: Councilwoman Winchell inquired about the wording of creating the Office of Deputy Supervisor and if a name should be in there.

Supervisor Connors stated that the Deputy Supervisor was named in the Supervisor's appointments.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #4 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #5 Appointing the following to the Dept of Planning, Building & Development. David Connors, Director; Robert Palmieri, Fire Marshall; and Tammy Russell Asst. to the Director.

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolution #5.

Discussion: Councilman Baker stated that he was not in favor of the large raises at budget time and that he still was not in favor of the large raises. He stated that he was in favor of Bob Palmieri as Fire Marshall and Tammy Russell as Asst. Director of Building, Planning and Development.

Councilwoman Winchell commented on the large raises and stated that in her talks with the former Budget officer the figures do not match what she submitted.

Supervisor Connors stated that the pay schedule did not appear with the final budget and it is not required when filing with the county. He stated that the document that she had was inaccurate. Councilwoman Winchell asked if the document she was given from the prior budget officer was inaccurate.

Supervisor Connors stated that everyone should have received a pay schedule that was audited by him and the Dept. of Fiscal Management.

A further discussion was held on which pay schedule submitted was the correct one and the budget workshops.

Councilman Petronis asked if this was a provisional appointment contingent upon the director taking the civil service test and passing it.

Supervisor Connors stated that it was.

Councilwoman Winchell noted that the test was not offered during 2006.

A roll call vote was taken as follows:

Councilman Baker	No
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	No
Supervisor Connors	Yes

Motion carried. Resolution #5 was adopted by a 3 to 2 vote. (Copy attached and made part of the minutes).

Resolution #6 Various Employees paid on a bi-weekly basis with the remaining Town employees to be paid on a monthly basis.

Motion by Councilwoman Winchell and seconded by Councilman Baker to adopt Resolution #6.

Discussion: Councilwoman Winchell requested that the Historian, Assessor and Assessor's Clerk be added to the bi-weekly payroll.

Councilman Petronis requested that the Deputy Town Historian be taken from bi-weekly and added to the monthly payroll.

Motion by Supervisor Connors and seconded by Councilman Petronis to add a friendly amendment to Resolution #6 with the changes discussed above.

A roll call vote was taken on the friendly amendment to Resolution #6 as follow:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adopt Resolution #6 as amended.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #6 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #7 Town Clerk appoints Barbara McManus to the position of Deputy Town Clerk.

Motion by

Discussion: Councilwoman Winchell commented on paragraph four, which she noticed in other Resolutions and thought that the Deputy Town Clerks name should be excluded until the Town Clerk makes that appointment.

Supervisor Connors stated that this is the way the resolution has been done in the past.

Attorney Beebe stated that paragraph four is what reads in Town Law.

Councilman Petronis stated that a name was never in the resolution and that the Town Clerk would appoint her Deputy's after the Resolution was adopted.

Councilman Baker asked the Town Clerk if the resolution re-appointing her Deputy and the salary was alright with her.

Sue Cunningham, Town Clerk stated that she was intending to re-appoint Barbara McManus as Deputy and the salary is what was budgeted. She thanked him for asking.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #7 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #25 The Town Clerk shall receive and collect all water rents, sewer rates, permit fees and other fees and charges payable to the Town.

Motion by Councilwoman Ronda and seconded by Councilman Petronis to adopt Resolution #25.

Discussion: Councilwoman Winchell inquired about the wording of the resolution in regard to permit fees and other fees.

Councilman Petronis stated that this was for collecting water and sewer rates and not other fees.

Attorney Beebe stated this is what the Town Law read.

Supervisor Connors stated that permit fees and other fees should be deleted from this resolution because the resolution was strictly for collecting water & sewer rates.

Motion by Councilwoman Winchell and seconded by Councilwoman Ronda to amend Resolution #25 to exclude permit fees and other fees.

A roll call vote was taken as follow to amend resolution #25:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Ronda adopt resolution #25 as amended..

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #25 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #36 The Supervisor is designated to hear appeals from the denial of access to public records by the records Assess Officer.

Motion by Councilwoman Ronda and seconded by Councilman Petronis to adopt resolution #36. Discussion: Councilman Baker inquired about the process and wanted to know how the Board would be informed if an appeal was made.

Supervisor Connors stated that he doesn't believe an appeal was even made last year and that maybe one was filed in 2005.

Town Clerk, Sue Cunningham stated that she would make copies of FOIL's for the board and copies of any letters of denials that she may issue. She stated that appeals go to the Supervisor so he would have to inform the Board of any appeals.

Supervisor Connors stated that he would inform the Board of any denials.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #36 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #39 Supervisor is authorized to designate a bookkeeper and a confidential secretary.

Motion by Councilwoman Baker and seconded by Councilwoman Ronda to adopt Resolution #39.

Discussion: Councilwoman Winchell asked if the Resolution should designate the employee and identify what their salary would be.

Supervisor Connors stated that the breakdown would be Assistant to the Director, \$4,000, Director of Fiscal Management, \$35,000, Budget Officer \$2,000.

Councilwoman Winchell asked if this was based on money to be received.

Supervisor Connors stated that it wasn't.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Winchell	Yes
Councilwoman Ronda	Yes
Supervisor Connors	Yes

Motion carried. Resolution #39 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #40 The Board of Directors for the Community Center are authorized by the Stillwater Town Board to submit any and all grant applications for 2007 and the Town of

Stillwater is required to approve any and all grants that seek to change the physical characteristics of the Community Center

Motion by Councilman Baker and seconded by Councilman Petronis to adopt Resolution #40.

Discussion: Councilman Baker and Councilwoman Winchell both stated that they would like to table this Resolution until they discuss it with the Community Center.

Supervisor Connors stated that the Community Center requested this.

A representative (Paul Lilac) of the Community Center stated that they requested a form letter of support that they could include with grants that are submitted. He agreed that the Town Board has the authority to authorize the submittal of a grant that would improve the physical characteristics of the Community Center. He said that he was not opposed to tabling the Resolution so that it could be discussed further.

Supervisor Connors stated that the Town owns the building so they would need to approve grants that deal with the building and that a form letter of support could be done to be included with grants that have to do with the programs.

Motion by Councilman Baker and seconded by Councilwoman Winchell to table Resolution #40.

A roll call vote was taken as follows to table Resolution #40:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #40 was tabled unanimously. (Copy attached and made part of the minutes).

Resolution #42 Appointing David Connors the Administrator for the Zoning Board of Appeals and Administrator for the Planning Board. Appointing Tammy Russell the Assistant Administrator of the Zoning Board of Appeals and Assistant Administrator of the Planning Board.

Motion by Councilwoman Ronda and seconded by Councilman Petronis to adopt Resolution #42.

Discussion: Councilwoman Winchell stated that she thought this was based on Resolution #5 and that everything was wrapped into one and not separated. She stated that this additional amount was above and beyond.

Supervisor Connors stated that it was separated in the 2007 budget.

A roll call vote was taken as follows:

Councilman Baker	No
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	No
Supervisor Connors	Yes

Motion carried. Resolution #42 was adopted by a 3 to 2 vote. (Copy attached and made part of the minutes).

Resolution #45 Authorizing the Supervisor to execute the new labor agreement between the Town of Stillwater and the Stillwater Highway Unit #846.

Motion by Councilwoman Ronda and seconded by Councilman Baker to adopt Resolution #45.

Discussion: Councilman Baker stated that he has not personally reviewed the contract or seen it. He said that his decision was based on the word of Councilman Petronis and the Supt of Highways.

Councilwoman Winchell stated that the contract was passed out at the end of a meeting, in which Councilman Baker was absent. She recommended that in the future in order to compare the new and old they underscore any changes that are made.

Councilman Petronis agreed with this.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried. Resolution #45 was adopted unanimously. (Copy attached and made part of the minutes).

Resolution #47 Adopting Local Law #1 of 2007—Revising the Department of Building, Planning and Development.

Motion by Councilwoman Winchell and seconded by Councilman Baker to table Resolution #47.

No discussion on a motion to table.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	No
Councilwoman Ronda	No
Councilwoman Winchell	Yes
Supervisor Connors	No

Motion defeated. Motion to table defeated by a 3 to 2 vote. (Copy attached and made part of the minutes).

Motion by Councilwoman Ronda and seconded by Councilman Petronis to adopt Resolution #47.

Discussion: Councilwoman Winchell requested to discuss several key points of the Local Law.

Among the points were Section 3 relating to first obtaining Town Board approval prior to attending training or conferences. This language needs to be included in the law to insure funding is available. This is consistent with other departments. She also questioned the legality of the Fire Marshall "having the powers of an assistant code enforcement officer", stating without proper credentials, this could be difficult to enforce.

Councilwoman Winchell requested clarification on the section relating to the collection of fees by the department. Stating that if the proper process for reconciling funds is not within the Local Law, then varying processes could be followed and tracking activity and deposits would be difficult. She questioned the role of Acting Director, stating that she has never received documents where the position was utilized since its creation in mid 2006 and wondered if it still exists.

The final item related to record keeping. She stated that the Local Law should detail that monthly reports on building activity should be submitted to the Town Board and made available for the public to view in the Town Clerk's Office. According to the Local Law, the Director will make a single Annual Report and keep all other documents in the department. Councilwoman Winchell stated that consistent with all other Town departments, monthly reports are always available through the Town Clerk and the Building Department should be held to that same standard. She concluded by stating if this Local Law does not include reporting and recording standards that are clear and systemized, she can not support it.

A roll call vote was taken as follows:

Councilman Baker	No
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	No
Supervisor Connors	Yes

Motion carried. Resolution #47 was adopted by a 3 to 2 vote. (Copy attached and made part of the minutes).

Audited Claims

Motion by Councilman Baker and seconded by Councilman Petronis to pay the audited claims.

General	#1-#32	\$31,788.73
Highway	#1-#12	\$6,009.67
Town Outside	#1-#3	\$2,090.91
Water & Sewer	#1-#2	\$491.62
Capital Projects	#1-#2	\$73,071.06

Discussion: Councilwoman Winchell questioned vouchers that dealt with the remodeling of the Supervisor's Office which was not to exceed \$5,000. She stated that just a couple of the vouchers added together totaled over \$5,000.

Supervisor Connors stated that he would have a full accounting of the work done at the Business meeting. He said that some unexpected expenses came up.

A roll call vote was taken as follows:

Councilman Baker	Yes
Councilman Petronis	Yes
Councilwoman Ronda	Yes
Councilwoman Winchell	Yes
Supervisor Connors	Yes

Motion carried.

Motion by Councilman Petronis and seconded by Councilwoman Ronda to adjourn the Re-Organizational Meeting of the Stillwater Town Board.

Note: Supervisor Connors stated that a special presentation on Brown’s Beach would be held on the January 18th Business Meeting of the Town Board.

Councilman Petronis requested that on the Supervisor’s Committee Assignments that Councilwoman Winchell be Chairperson of the Library instead of him.
Supervisor Connors stated that he would make that change.

Respectfully submitted by

Sue Cunningham
Stillwater Town Clerk